Student Preparation and Success Council – Meeting Minutes
May 5, 2014
9B-Student Services Center- Ragan Room

Members

X Jeff Archibald (Co-Chair)   XDan Smith   XTom Mauch   X George Bradshaw   XMatt Judd

XJim Ocampo   XLeAnn Garrett   XGlenda Bro   XAlina Hernandez   XLinda Diaz

XBarbara Gonzalez   XMay Ochoa

Absent: Audrey Yamagata-Noj, Kristina Allende, Dennis Balmaceda, Micol Christopher

Item	Agenda Topic	Discussion	Recommendations
1.0	Review Agenda & Minutes from April 21st meeting.		**Action:** Minutes approved unanimously
2.0	**Reports from Committees**		
a.	Assessment & Matriculation – Jim Ocampo	Jim reported that the committee discussed the following: • Math Preparation – Information sessions and Test prep • Reviewed a power point called ""SSSP Overview Details" by Audrey.	Informational
b.	Basic Skills – Glenda Bro -2014-2015 Budget -Minutes 3/13/2014, 3/27/2014, 4/10/2014	Glenda reported the following regarding the budget: • The 2012-13 carryover of Basic Skills funds was $379,921. • The total allocations for 2013 -14 was 1,534,565 which brought the 2013-14 total Basic Skills funding to $<u>1,534,565</u>. • Basic Skill funded permanent/ongoing position for 2014-14 for salary and benefits is $412,514. The committee is working on getting these position district funded. • The Basic Skills committee should be able to fund approximately $878,152 for projects in 2014-2015.	**Action:** To approve the budget and recommended 2014 -2014 proposals. **Motioned moved by**: Dan Smith **Motioned 2nd by**: Linda Diaz **Approved:** Unanimously

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		Glenda distributed a list of 2014-2015 and reported the following: • 22 proposals were submitted • 3 out of the 22 proposal were recommended not to be funded and 1 proposal was withdrawn. • The total amount recommended to be funded is $933,588. This amount is different from the projected allocation because the committee's projected carryover is conservatively estimated. Jeff asked for further clarification on the following proposals: • ESL/VESL Curriculum Improvement/Professional Development • Mathematics and computer Science/Natural Sciences • Tutors in the Classroom • Pathways to Transfer	
c.	Student Equity – Alina -Minutes 4/14/2014 -Student Equity Convening Meeting – 5/23/2013	Alina reported the following on the minutes from 4/14/2014: • There will be 5 representatives attending a Student Equity Conference at USC – May 29 – 30. • The committee is hosting a Student Equity Convening meeting on May 23rd from 9am – 12pm in Founders Hall. The purpose is for the Mt. SAC campus community to have an opportunity to learn about the Student Equity Plan and to provide direct input to the goals, activities, and outcomes of Mt. SAC's Student Equity Plan.	Informational

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		• John Barkman and Barbara Mc Nicece Stallard started looking and pulling data and will be at April 28th meeting to present it to the committee.	
3.0	Accreditation - ACCJC "New" Standards GAP Analysis – Kristina	The Council received a drafted document of what was submitted to Lucy.	Since a few members still needed complete their assignment, the Council agreed to bring the document back at the next meeting on May 19th.
4.0	**Old Issues:**		
a.	Reading Task Force Recommendations - Jeff	Jeff distributed the Task Forces' recommendations. The Task Force was to determine if the campus process for determining Reading Competency is Title 5 and Ed Code compliant. Also, the Task Force was charged with providing recommendations to the Academic Senate for clarifying Reading Competency. The task force recommend that Mt. SAC affirm that student continue to meet Reading competency requirements by: • Demonstrating eligibility for READ 100 or • Competing READ 90 (for native English speakers or AMLA 33R (for non-native English speakers) or READ 100 or • Passing the "Reading Competency Test" developed by the READ faculty or • Having an associate degree or higher from the regionally accredited institution	Informational

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		Also, the Task Force recommended that as the DRP establish eligibility for READ 100 1. Automating and implementing the Multiple Measures Questionnaire in accordance with Title 5 requirement immediately. 2. Applying Multiple Measures for Reading with Department Chair, Counselor, Director of Assessment, or Dean of Library and Learning Resources authorization in the interim. 3. Encouraging all first year students to take the DRP and enroll in reading courses with appropriate. 4. Allowing student to retest for eligibility for READ 100 5. Encouraging READ faculty to review the READ competency exam to ensure that it represents content consistent with appropriate knowledge and skills sets held by students who have not taken READ courses. Jeff reported that the Task Force's recommendations were approved unanimously by the Academic Senate Executive Board. The Reading Competency requirement that "having an associate degree or higher from a regionally accredited institution" was discussed.	
b.	AP 4027 – Catalog Rights – Linda & Alina	The Council discussed the exception section regarding the timeline to be 2 or 3 years. It was suggested that making it 3	The Council recommended that Linda and Alina finalize the changes

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		years makes more sense. Also, to clarify other programs within the AP.	and bring the AP to the next meeting on May 19th.
5.0	**New Issues**		
a.	BP 5050 – Matriculation – Jim	Jim distributed the NP to the Council. The Council started to review the BP however, was unable to finish discussion due to time.	The Council agreed to review the BP and be prepared to discuss it at the next meeting on May 19th.
b.	AP 5050 – Matriculation - Jim	Jim distributed the AP to the Council. The Council started to review the BP however, was unable to finish discussion due to time.	The Council agreed to review the AP and be prepared to discuss it at the next meeting on May 19th.
c.	Counseling Liaison Proposal – Jeff		Tabled
d.	Student Success and Support Program Plan Update – Jim & Tom	Jim shared the following: • Projected timeline for completion. Tom reported the following: • Counseling meet with IT and drafted MIS requirements under sections pertaining to Orientation, Counseling, Advising, and Other Educational Planning Services, and Follow-up.	Informational
6.0	*Set Agenda for next meeting:* *May 19, 2014*	• "New" Standards GAP Analysis • AP 4027 – Catalog Rights • AP and BP – Matriculation • Counseling Liaison Proposal • AP 5520 – Student Discipline	