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Student Preparation and Success Council – Meeting Minutes
December 1, 2014
9B-Student Services Center- Ragan Room

Members

<u>X</u> Audrey Yamagata-Noji (Co-Chair)	<u>X</u> Jeff Archibald (Co-Chair)	<u>X</u> Tom Mauch	<u>X</u> George Bradshaw	<u>X</u> Matt Judd
<u>X</u> Jim Ocampo	<u>X</u> LeAnn Garrett	<u>X</u> Glenda Bro	<u>X</u> Alina Hernandez	<u>X</u> Linda Diaz
<u>X</u> Barbara Gonzales	<u>X</u> Luisa Howell	<u>X</u> Bruce Nixon	<u>X</u> Alex Ngo, Student Rep	
<u>X</u> Ronnie Escoto, Student Rep				

Absent: Dan Smith, Christopher Nguyen

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Recommendations</u>
1.0	Review Agenda & Minutes from November 17, 2014 meeting.		Minutes approved.
2.0	<u>Reports from Committees</u>		
a.	Student Equity – Alina Minutes – 9/22/2014 and 10/13/2014	Alina reported the following: <ul style="list-style-type: none"> • The Student Equity Plan is up for approval by the full Academic Senate this week. • Discussions were held by the committee as to how to coordinate the work going forward. • The committee discussed having a second convening meeting to update the college community about the particular goals and activities. There is a possibility that the convening will be a joint effort with the Bridge Program’s speaker Diego Navarro. 	The Council accepted the committee’s minutes.
b.	Assessment & Matriculation – Jim Ocampo Minutes – 10/22/14		The Council accepted the committee’s minutes.



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	Foreign Language Department Proposal	<p>Jim and Luisa shared a proposal submitted to the SSSP Advisory committee from the Foreign Language Department. This proposal is recommending that a placement test be implemented for foreign language classes, beginning with Spanish.</p> <p>Luisa shared the following: Placement test would be for second language acquisition learners and some heritage learners to help them to be placed in the appropriate levels. At some point, there will be two tests: one for second language acquisition learners and one for heritage learners.</p> <p>Jim reported that this request would eventually be submitted to the Chancellor's Office as a locally managed test in which we conduct our own content review and validation of cut scores.</p>	<p>Action: To support and approve the Foreign Language Department Proposal and move forward with the pilot for Fall of 2015.</p> <p>Motioned moved by: Barbara Gonzales Motioned seconded by: Alina Hernandez Approved: Unanimously</p> <p>Next stop: Academic Senate</p>
	Reinstating Assessment and Orientation Holds	<p>Jim reported that during the Fall 2014 registration process, a decision was made to lift the holds on orientation and assessment out of concerns that these practices were having a negative impact on fall enrollment. The committee forwarded a recommendation to reinstate the holds for assessment and orientation as</p>	<p>Action: To reinstate the holds on orientation and assessment.</p> <p>Motioned moved by: Linda Diaz Motioned seconded by: Barbara Gonzales</p>



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		<p>they are required as part of SSSP and provide students with the necessary core services for their success. The “hold” on orientation has been in effect for over 18 years. The “hold” on assessment was added, although the college has had mandatory placement for over 20 years. The impact on enrollment may have been negative, rather than positive. Many students were unable to complete registration due to not having placement scores – did not have eligibility for English 68 (prerequisite) and math course prerequisites.</p>	<p><u>Approved:</u> Unanimously <u>Next stop:</u> Academic Senate</p>
c.	Basic Skills – Glenda Bro		No minutes
3.0	Common Assessment Initiative – Jim Ocampo Common Core PowerPoint - Audrey	<p>Audrey shared an update with the Council regarding Common Core and shared a presentation she gave. The Council was updated on the following:</p> <ul style="list-style-type: none"> • Current Community College Focus • K-12 Key Terms • History of Common Core • Standards Development • Anchor Standards; Framework • Shift in Focus of Common Core Standards • Particular CCSS Areas of Focus • Shift in English Language Arts (ELA), Literacy, and Mathematics • Assessment Testing 	Informational



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		<ul style="list-style-type: none"> • Test Examples • EAP (Early Assessment Program) • Re-Focused Purpose of EAP • The Community College Role • Changes in the California Community Colleges • What is College content Readiness • Other Articulation Issues: HS to College • Converting SBAC “College Readiness” Levels to Mt. SAC Placement Levels 	
4.0	<u>Action Items</u>		
a.	Liaison Proposal – Jeff	<p>Jeff distributed a revised proposal that was shared and agreed upon by Angel Lujan. The following changes were made:</p> <ul style="list-style-type: none"> • Format was changed and shortened • Recommendations were moved to the beginning of the proposal • Instead of a collective “we” it says “The Counseling Department.” 	<p><u>Action:</u> To approved the proposal. <u>Approved:</u> Unanimously</p> <p><u>Next stop:</u> Academic Senate</p>
5.0	<u>Pending Issues:</u>		
a.	AP 5055- Enrollment Priority – George/Jeff	<p>The Council reviewed the AP. George explained that this revision incorporates the new SSSP changes with existing practices and to re-structure the flow of the AP. The AP contains what we can do and what we are required to do. For example, Mt. SAC historically includes other groups</p>	<p><u>Action:</u> To approved the major and minor corrections to AP 5055. <u>Motioned moved by:</u> Glenda Bro <u>Motioned seconded by:</u> Barbara Gonzales</p>



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		<p>for priority registration (athletes, Associated Students, performance groups). The following revisions were done:</p> <ul style="list-style-type: none"> • The References to Title 5 (58108) is noted within the AP. • Specifications for “highest and equal priority” pursuant to Title 5 are included (veterans, foster youth, DSPS, EOPS, and CalWORKs). • Clarification on military references were also made (based on Jeff’s research). <p>The Council discussed the need for a process to determine an officially “college-sanctioned team or performance group.” Previously, college “groups” have come forward to request priority registration but did not meet the team competition or performance group category (Teacher Prep; Honors). Presently, we have the Robotics Team and the Horse Show Team.</p> <p>The Council suggested the following major revisions:</p> <ul style="list-style-type: none"> • Switch categories 7 and 8 • Category 7: “Continuing and returning students not in good academic standing as per Title 5, Section 55031 <u>who have not completed required counseling intervention.</u>” 	<p>Approved: Unanimously</p> <p>Next stop: Academic Senate</p>



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		<ul style="list-style-type: none"> • Under “Additional Criteria” – “Mt. San Antonio College recognizes additional criteria for priority registration for students in <i>all categories except former foster youth</i> in compliance with Title 5 58108.” • Remove the fourth bullet under additional criteria. <p>The following are minor corrections:</p> <ul style="list-style-type: none"> • Under procedures for limiting enrollment – 2nd bullet should read “competition”; 5th bullet remove the “and/or” • Suggestion to add a sub-heading “Loss of Priority and Appeal Process” 	
b.	AP 4027 – Catalog Rights - Linda		Tabled
6.0	Next meeting 3/2/2014 agenda items: <ul style="list-style-type: none"> • AP 5520 – Student Discipline • AP 5010 – Admissions 		