



**Student Preparation and Success Council – Meeting Minutes**  
**April 4, 2016**  
**9B-Student Services Center- Ragan Room**

**Members**

- |   |   |   |  |   |
|---|---|---|--|---|
| <input type="checkbox"/> Audrey Yamagata-Noji (Co-Chair)    | <input checked="" type="checkbox"/> Jeff Archibald (Co-Chair) | <input checked="" type="checkbox"/> Dan Smith                 | <input type="checkbox"/> Tom Mauch                     | <input type="checkbox"/> George Bradshaw      |
| <input checked="" type="checkbox"/> Matt Judd               | <input type="checkbox"/> Jim Ocampo                           | <input type="checkbox"/> LeAnn Garrett                        | <input checked="" type="checkbox"/> Barbara Gonzales   | <input type="checkbox"/> Irma Marin, Recorder |
| <input type="checkbox"/> Linda Diaz                         | <input checked="" type="checkbox"/> Luisa Howell              | <input checked="" type="checkbox"/> Bruce Nixon               | <input checked="" type="checkbox"/> Ana Silvia Turcios |   |
| <input checked="" type="checkbox"/> Corey Case, Student Rep | <input type="checkbox"/> Lucky Morales, Student Rep           | <input checked="" type="checkbox"/> Rene Jimenez, Student Rep |  |   |

Guests: Andrea Sims, Carolyn Keys

<u>Item</u>	<u>Agenda Topic</u>	<u>Status</u>	<u>Meeting Outcome</u>
1.0	Review Agenda & Minutes from March 21, 2016 meeting.		<b>Action:</b> To approve the Council's minutes with no corrections. <b>Approved:</b> Unanimously
2.0	AP 5520 Student Discipline Procedures- Carolyn Keys – Continued from 2013-14	Andi and Carolyn presented the student discipline flowchart and explained it in the context of the changes to the AP. The original AP and revised version were presented with changes between the two noted in an outline. There were questions answered about the need to file discipline reports and discussion about better publicizing the Student Code of Conduct online and in print so that students are more aware of expectations of them.	Presented for review. Electronic copies will be distributed to the Council so that it may be reviewed before the second reading/vote at the April 18 meeting.
3.0	AP 3540 Sexual Assaults on Campus- Carolyn Keys –First Reading	Carolyn presented the AP and a summary of revisions and changes. Several concerns were raised: 1) the definition of “responsible employee” and “mandatory reporter” seem muddled and exclusive – clarification and separation were recommended; 2) are student	Presented for review. Electronic copies will be distributed to the Council. Carolyn Keys will seek an answer to the question of whether or



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		employees (tutors, counter employees, etc) considered mandatory reporters? If so, how will we train them in this procedure?; 3) consistency of language so that each section includes all of the categories (assault, stalking, violence, etc)	not the mandatory reporting requirement applies to student employees.
4.0	<b><u>Reports from Committees</u></b>		
a.	Student Equity -Review and accept minutes: No minutes to review		
b.	SSSP Advisory - Review and accept minutes: March 9, 2016		Tabled
c.	Basic Skills - Review and accept minutes: No minutes to review		
5.0	Next meeting: 4/18/16  Future Agenda Items:  <u>Future Meetings</u> May 2, 2016: May 16, 2016: June 6, 2016: (9C-5) Finals Week	<u>April 18, 2016 Meeting</u> Senate LGBT Task Force Recommendations Senate Non Credit Task Force Recommendations AP 5520 Student Discipline Procedures (second reading) AP 3540 Sexual Assaults on Campus (second reading)	