

Adult School Student **Special Admit Program (ASAP)** Information, Eligibility Requirements, and Application

Thank you for your interest in enrolling as a Mt. SAC credit student. The Adult Special Admit Program (ASAP) allows students who are currently enrolled in an adult school to take college credits. To be eligible for the program, you need to be attending a high school diploma or equivalency program. You will not have to pay college tuition, but you will need to pay for parking, books, and other expenses. All interested students must meet the admissions requirements and complete the necessary steps to participate in the program.

Admissions Requirements:

- You must be enrolled in an adult school
- You must be pursuing a high school diploma or equivalency (e.g. HiSET/GED Prep classes)

How to Get Started:

- **Contact Mt. SAC** to see if you are eligible. Please email asap@mtsac.edu and we will help you get the process started!
- Complete and email the ASAP **Application Packet** (starts on the next page) to asap@mtsac.edu, including the school administrator or designee approval form.
- **A counselor will contact you** to review the Application Packet and provide you an orientation.

After the Counseling Appointment:

- **Complete CCCApply application for Mt. SAC** (www.cccapply.org). Please do not complete CCCApply until AFTER you've met with the counselor.
- Email asap@mtsac.edu the **"Welcome to Mt. San Antonio College"** email containing your Mt. SAC Student ID and application confirmation listing the term you selected
- "Claim" your Mt. SAC Portal (you can ask the counselor for assistance)
- Complete the Assessment Questionnaire on your student portal under the Student Success tab
- If eligible, **register for courses** on registration date

Returning Students:

- You will need to email asap@mtsac.edu each semester to let us know that you are interested in continuing with ASAP. You will also be required to provide proof of enrollment in an adult school each semester.

Required Items

- Email asap@mtsac.edu to get started or reenroll
- ASAP Application Packet
- School Administrator Approval Form
- "Welcome to Mt. San Antonio College" email copy, listing your student ID#



Adult School Student **Special Admit Program (ASAP)** Application Packet

The following information must be completed by the prospective ASAP student. This packet must be submitted before a student can enroll in classes. Completion of this packet does not guarantee approval or enrollment into the program and/or college classes.

Last Name: _____

First Name: _____

Date of Birth: _____

Phone Number: _____

Email Address: _____

Semester Requested:

Summer	Winter	Mt. SAC ID# (if you already have one) AO
Fall	Spring	

Name of Adult School: _____

*We will be contacting your adult school to confirm that you are currently enrolled in a high school diploma or equivalency program

Enrollment Agreement

<i>Read each question below. Check YES or NO to each question. Please do not skip or leave a question blank.</i>	YES	NO
I am currently enrolled in an Adult School		
I am pursuing a high school diploma or high school equivalency (GED/HiSET)		
I have obtained permission from my school administrator/designee on the "School Administrator Approval Form"		

Student Signature: _____

Date: _____

For ASAP use only:	
Date application received:	
Adult School:	Date CCCApply Completed:
Adult School Admin:	Date Banner Updated:
Admin Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Declined	Application Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Declined
Counselor Signature:	Date:



Adult School Student **Special Admit Program (ASAP)** School Administrator Approval Form

The following student has applied for ASAP through Mt. San Antonio College. This program allows students who are currently enrolled in an adult school to take college classes at Mt. SAC. To be eligible for the program, students need to be attending a high school diploma or equivalency program. They will not have to pay college tuition, but they will need to pay for parking, books, and other expenses. All interested students must meet the admissions requirements and complete the necessary steps to participate in the program.

Admissions Requirements:

- The student must be enrolled in an adult school
- The student must be pursuing a high school diploma or equivalency (e.g. HiSET/GED Prep classes)

Please complete the form below to authorize that the following student is currently enrolled in a high school diploma or equivalency program at your adult school.

You may have already completed a form in a previous semester for the same student, but adult school certification is required each semester for students to maintain eligibility.

Student Information	Name: _____
	Date of Birth: _____
School Administrator/ Designee Information	Name: _____
	Adult School: _____
	Title: _____
	Phone Number: _____
	Email Address: _____

Enrollment Verification

<i>Read each question below. Check YES or NO to each question. Please do not skip or leave a question blank.</i>	YES	NO
I certify that the student is currently attending a high school diploma or equivalency program at this adult school.		
I recommend that this student attend a community college during any session or term as a special part-time student.		

School Administrator/Designee Name: _____

School Administrator/Designee Signature: _____

Date: _____

