

Attending:

<input checked="" type="checkbox"/>	Terri Long (Co-Chair)	<input type="checkbox"/>	Pat Bower	<input type="checkbox"/>	Bailey Smith	<input checked="" type="checkbox"/>	Antoine Thomas	<input checked="" type="checkbox"/>	Barbara McNeice-Stallard
<input type="checkbox"/>	Madelyn Arballo	<input checked="" type="checkbox"/>	Glenda Bro (Co-Chair)	<input checked="" type="checkbox"/>	Daniel Lamoree	<input checked="" type="checkbox"/>	Anabel Perez-Marquez	<input type="checkbox"/>	Michelle-Lynn Gallego
<input checked="" type="checkbox"/>	Lisa Ledeboer	<input checked="" type="checkbox"/>	Michael Sanetrick	<input checked="" type="checkbox"/>	Margie Whalen	<input checked="" type="checkbox"/>	Luisa Howell	<input type="checkbox"/>	(student)
<input checked="" type="checkbox"/>	Tom Mauch	<input type="checkbox"/>	Lisa Nguyen	<input type="checkbox"/>		<input checked="" type="checkbox"/>	Matthew Munro	<input type="checkbox"/>	

MINUTES	
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	Item/Comments	Discussion/Outcome
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1.	Approval of Minutes from October 27, 2011	The October 27, 2011 minutes were approved as written.
2.	Roadmap - discussion	<p>Matt Munro shared the visual Roadmap with the committee. The visual roadmap will reside in the student's portal and will be very user friendly. It is a picture of Mt. San Antonio in the background with hikers attempting to climb the mountain. There are several different pathways to climb the mountain. A student's pathway will depend on their individual goal (Transfer, CTE, Terminal Degree, and Enrichment/Lifelong Learning). There are milestones and services placed along the way to aid the student in reaching his/her goal.</p> <p>Theoretically, each milestone and service will open up with a click to display more information. The first milestone (entry point) is located at the foot of the mountain. It will include achievements such as: application, assessment test, orientation and registration. At the top of the mountain is where all of the paths come together to depict a student's success.</p> <p>The committee will begin by deciding what resources are available and where they should be placed on the roadmap. Types of achievements (milestones) and their placement on the roadmap will also be determined. Each member was assigned to one of the following pathways.</p> <p><u>Assignments:</u> Degree/Transfer – Glenda, Margie, and Anabel CTE – Lisa Ledeboer and Terri Long Enrichment/Lifelong Learner – Michael and Luisa Entry path – Antoine and Tom</p> <p>The committee discussed making the Roadmap a class project – possibly a contest.</p> <p>It is anticipated that the Roadmap itself will be completed by Spring 2013. Matt also shared the work that has been done thus far on</p>

		the Basic Skills newsletter. A few of the suggestions for the newsletter included: student highlights and tutors in the classroom.
3.	Report Out – Strengthening Student Success Conference	<p>On Nov. 17, 2011 2:30 – 4:00 pm in room 61-2316 several of the committee members who attended the Strengthening Student Success Conference will report out to the campus community. The following topics will be covered:</p> <ul style="list-style-type: none"> • The Acceleration Movement in Math and English • Contextualizing Basic Skills and CTE • Assessment and Placement • Learning From Students <p>An announcement went out to the entire campus community.</p>
4.	Mt.SAC Student Success Plan	The Student Preparation and Success Council has assigned the task of measuring the success of “College Ready” students (by completing the Basic Skills Sequence). Daniel has already captured the data. Daniel and Barbara will work on a one page document that will summarize the progress made toward addressing the task.
5.	Announcements/Other	<p>Future meetings will include:</p> <ul style="list-style-type: none"> • Budget to date • Projection of projects for next year (Chancellor’s office is calling for large scale projects that are measurable and sustainable)
		<p>Meetings held: 2nd and 4th Thursdays 2:30 – 4:00 pm in Bldg. 16F, Conference Room</p> <p>Fall Meeting dates: Dec. 8 (Budget discussion)</p>

FUTURE ACTIVITIES: