

Attending:

<input checked="" type="checkbox"/> Terri Long (Co-Chair)	<input checked="" type="checkbox"/> Pat Bower	<input checked="" type="checkbox"/> Bailey Smith	<input checked="" type="checkbox"/> Antoine Thomas	<input checked="" type="checkbox"/> Barbara McNeice-Stallard
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Glenda Bro (Co-Chair)	<input checked="" type="checkbox"/> Daniel Lamoree	<input checked="" type="checkbox"/> Anabel Perez-Marquez	Student Rep. (TBA)
<input type="checkbox"/> Lisa Ledeboer	<input checked="" type="checkbox"/> Michael Sanetrick	<input checked="" type="checkbox"/> Margie Whalen	<input type="checkbox"/> Luisa Howell	
<input type="checkbox"/> Tom Mauch	<input type="checkbox"/> Lisa Nguyen (on leave)		<input checked="" type="checkbox"/> Matthew Munro	

AGENDA

	Item/Comments	Discussion/Outcome
1.	Approval of Minutes from December 8, 2011	The minutes from Dec. 8, 2011 were approved as written.
2.	Update on the Student Success report to SP&S - Glenda	The Student Success Plan from BSCC was sent to SP&S in December. During the winter intersession, working groups from SP&S met twice to finalize the college Student Success Plan. The plan was reviewed at the March 5 th SP&S meeting. Glenda will email the final version to the BSCC members when she receives it. SP&S will send the final version to the Executive Committee of the Academic Senate after which it will be presented for approval by the Academic Senate.
3.	Discussion of the Mid-term reports: A. Learning Communities – 87-221 B. ESL Hourly Personnel – 85-306 C. Bridge Learning Comm. – 89-232 D. Aspire – 89-230	All of the projects are on track and are spending down their allocation as planned. The following requests from Project Managers were made: <ol style="list-style-type: none"> 1. The Learning Assistance Center requested that \$5,000 from the supplemental instruction project be moved to the Tutoring for LAC and MARC project. - Approved 2. ESL requested that \$2,000 be moved from the ESL Database & ESL CAP Test Programmer project to the Non-instructional hours for ESL/VESL Curriculum Improvement and Professional Development project. - Approved 3. The Bridge Learning Communities requested that \$1,000 be moved from the Field trips/Retreats and Faculty Development project to the Summer Bridge Orientation project. - Approved 4. ASPIRE requested that a portion of the salary for hourly Counselors be used for student assistants. – Discussion tabled to next meeting.
4.	Mt. San Jacinto College Rubric - Information only	Terri shared the Mt. San Jacinto College rubric used for rating project proposals. It was discussed that perhaps toward the end of the year the committee will take a closer look at our rubric and see if it can be enhanced. The one difference

		between our rubric and MSJC's is that their rubric has specific descriptions for ratings.
5.	President's Awards for SLO's - Deadline March 15, 2012	Applications are due on March 15 th for the annual President's Award for SLO's. It was suggested that the basic skills Tutors in the Classroom project be nominated.
6.	Chancellor's Office results of Basic Skills Curriculum Survey – Information only	Glenda responded to the survey last semester. The results of all the schools that responded were emailed to Glenda and passed around for committee member review.
7.	3 CSN's California Acceleration Project – Community of Practice in Acceleration – Information only	3CSN is again taking applications for participation in the "Community of Practice in Acceleration" workshops. The English Writing department is not ready to begin the program, and the math department is already working on acceleration with the Statway project. Mt. SAC will not be participating this summer.
8.	Local conferences – 3 CSN	3CSN LINKS V in March will be on strategies for building and enhancing student completion initiatives using hands-on tools from the Transformation Toolbox. Bailey and Anabel plan to attend the March 16 th conference and Glenda will attend the March 23 rd conference in Escondido.
Future Activities: March 22 – Tracking Tools – Glenda & Daniel		Meetings held: 2 nd and 4 th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440 Spring Meeting dates: March 8, 22, April 12, 26, May 10, 24, June 7