

**Attending:**

<input checked="" type="checkbox"/> Terri Long (Co-Chair)	<input checked="" type="checkbox"/> Pat Bower	<input checked="" type="checkbox"/> Bailey Smith	<input checked="" type="checkbox"/> Antoine Thomas	<input type="checkbox"/> Barbara McNeice-Stallard
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Glenda Bro (Co-Chair)	<input checked="" type="checkbox"/> Daniel Lamoree	<input checked="" type="checkbox"/> Anabel Perez-Marquez	Student Rep. (TBA)
<input checked="" type="checkbox"/> Lisa Ledeboer	<input checked="" type="checkbox"/> Michael Sanetrick	<input checked="" type="checkbox"/> Margie Whalen		
<input type="checkbox"/> Tom Mauch	<input type="checkbox"/> Lisa Nguyen (on leave)		<input checked="" type="checkbox"/> Matthew Munro	

<b>MINUTES</b>		
	<b>Item/Comments</b>	<b>Discussion/Outcome</b>
1.	Approval of Minutes from March 22, 2012	<ul style="list-style-type: none"> <li>The minutes from the March 22, 2012 BSCC meeting were approved with minor edits.</li> </ul>
2.	BSCC Budget	<ul style="list-style-type: none"> <li>Terri and Glenda reviewed the status of the budget to give an estimation of how much money would be available for funding of projects for 2012-2013.</li> <li>The committee members agreed that it will be acceptable to end the year with approximately \$200,000 in reserves rather than the usual \$300,000.</li> </ul>
3.	General Philosophy	<ul style="list-style-type: none"> <li>The committee agreed to maintain the current philosophy of not funding travel and conference requests within projects.</li> <li>Because the total amount of requests in the proposals is greater than our estimated budget, the committee agreed that we could fund an approximate 25% increase from the 2011-12 funded amount for those projects requesting an increase.</li> <li>The committee also agreed that the proposal to fund basic skills supplies should be considered a regular expense and not included in the list of projects.</li> </ul>
4.	Review of Project Proposals	<ul style="list-style-type: none"> <li>The committee reviewed each proposal, with discussion and questions. Terri and Glenda will direct the questions to the project managers.</li> <li>Using the committee recommendations and the responses to the questions, they will finalize the recommendations.</li> <li>The next step is approval from the Vice-Presidents, Audrey and Ginny.</li> <li>The budget recommendations will be presented to the Student Preparation &amp; Success Council at the May 7th meeting.</li> </ul>
<b>Future Activities:</b>		<p><b>Meetings held:</b> 2<sup>nd</sup> and 4<sup>th</sup> Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440</p> <p><b>Spring Meeting dates:</b> March 22, April 12, 26, May 10, 24, June 7</p>