Basic Skills Coordinating Committee Oct. 25, 2012 Mt. San Antonio College

Attending:

Х	Terri Long (Co-Chair)	
Х	Madelyn Arballo	
Х	Lisa Ledeboer	
Х	Heidi Lockhart	

Х	Pat Bower	
Х	Glenda Bro (Co-Chair)	
Х	Michael Sanetrick	
Х	Daniel Lamoree	

Margie Whalen Х Х Barbara McNeice-Stallard Х Angel Lujan Anabel Perez-Marquez Х

Matthew Mur Х Х Bailey Smith Student Rep

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(TBA)	

MINUTES			
	Item/Comments	Discussion/Outcome	
1.	Approval of Minutes from October 11, 2012	The minutes from the October 11, 2012 meeting were approved as written.	
2.	New Project Proposal Form	Initially the committee approved the Call for Proposals with minor edits. However, after reviewing and reworking the rubric more changes were made to the Call for Proposals. Terri and Glenda will rework the form and email it to the committee members.	
3.	Rubric for evaluating New Project Proposals - draft	The committee reviewed the Rubric for Evaluating Proposals and made revisions. Terri and Glenda will rework the rubric and email it to the committee members.	
4.	Ideas for New Project Proposals	Terri suggested that the BSCC submit a proposal(s) that would be aligned with the Basic Skills long-term goals. Matt, Glenda, Anabel and Terri will meet to discuss possible committee proposals.	
5.	Other -	It was reported that on Nov. 16th there will be a Student Success Plan Overview meeting. Matt and Glenda plan to attend the 3CSN Links VI mini conference on Nov. 2 nd . The topic is "Generating Connectivity Across the Curriculum". Barbara handed out a booklet entitled 'Why do I have to take this course" to the committee from the AAC&U (sponsors of the Roadmap grant).	
Future	Activities:	Meetings held: 2 nd and 4 th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440 Fall Meeting dates: Oct. 25, Nov. 8, Dec. 6 Spring Meeting dates: Mar. 14, Mar. 28, April 11, April 25, May 9, May 23, June 7 (if needed)	