

Attending:

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| <input checked="" type="checkbox"/> | Terri Long (Co-Chair) |
| <input type="checkbox"/> | Madelyn Arballo |
| <input type="checkbox"/> | Lisa Ledeboer |
| <input checked="" type="checkbox"/> | Heidi Lockhart |

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| <input checked="" type="checkbox"/> | Pat Bower |
| <input checked="" type="checkbox"/> | Glenda Bro (Co-Chair) |
| <input checked="" type="checkbox"/> | Michael Sanetrick |
| <input checked="" type="checkbox"/> | Daniel Lamoree |

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| <input checked="" type="checkbox"/> | Margie Whalen |
| <input checked="" type="checkbox"/> | Barbara McNeice-Stallard |
| <input type="checkbox"/> | Angel Lujan |
| <input type="checkbox"/> | Anabel Perez-Marquez |

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| <input checked="" type="checkbox"/> | Matt Munro |
| <input type="checkbox"/> | Bailey Smith |
| <input type="checkbox"/> | Jennifer Peiten |
| <input type="checkbox"/> | Student Rep (TBA) |

Laura Martinez, Recorder

| AGENDA | |
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| Topic | Discussion/Outcome |
| 1. | <p>Approval of Minutes from November 29, 2012</p> <p>Future meetings – June 6 is correct (not June 7). Approved with the minor correction of future meeting dates.</p> |
| 2. | <p>Mid-term Reports</p> <p>Glenda provided a summary of the basic skills midterm reports. She reviewed the reports where there were budget issues and potentially money left over. Barbara suggested that we may want to pre-pay for the registration of Strengthening Student Success conference with the money left over in the budget. Discussion followed regarding each of the projects that will probably have money left over. Michael suggested that we might want to ask the college President to make exceptions to the conference and travel rules since there is money left over.</p> <p>The committee then discussed requests for additional money for existing projects. ABE requests an additional \$5,000. The amount allocated has been completely expended. We do have the money in existing accounts. The committee approved the additional funding. The second request was for additional money for the impact of reading progression project. The request was for \$1,500 for an off campus researcher. The committee approved the request.</p> <p>The committee then discussed the projects that requested the shifting of funds. The first was the ABE Counseling to ABE Tutoring. The Committee approved the request. The second request was made to shift money from the online DLA tutoring to basic skills tutoring. There was discussion about the different types of tutoring that students' need. The Committee would not want to make this a standard practice. Fundamentally, basic skills tutoring is a good cause. Bailey indicated that needs for tutoring generally increase in the spring and therefore more money is needed. The committee continued discussion and had mixed feelings about moving such a large amount of money from one area of emphasis to another. The committee will ask David how much money he has spent thus far on DLA online tutoring and regular tutoring for DLA's. The committee will continue this discussion at the next meeting.</p> <p>The final discussion was for projects that have requested a time extension. Two requests were made – the first for the Dev. Ed Institute and the second for AWE Rubric Refinement. Both extensions were approved.</p> |
| 3. | <p>Basic Skills New Proposals – discussion and approval of timeline</p> <p>We are offering two workshops for individuals interested in submitting proposals. There are quite a few people who have signed up. Glenda reviewed the proposed timeline for basic skills funding. The proposed projects will be approved at the final academic senate meeting. The BSCC coordinators will attempt to get the proposals to the committee by April 3. The committee approved the proposed timeline.</p> |
| 4. | <p>Basic Skills Pathways to Transfer – Matt, Margie, and Glenda</p> <p>Matt provided a progress report regarding the Basic Skills Pathways to Transfer project. The Math Department approved participation in December 2012. There will be a pilot beginning summer with MATH 50 and 2-unit LCOM classes. Details need to be worked out. There will only be one pathway that begins this summer. The other pathways will begin during the winter 2014 term. The English department will begin in winter 2014 and will have 4 sections of ENGL 67. The spring will include 4 sections of 68 and 1A for eight weeks. LIBR 1A will be paired with ENGL 68 and ENGL 1A. The project will also propose funding of SI's or TIC's attached to each of the pathways. There was some discussion about whether or not the proposal should include pay for professional development. Are we setting a precedent? The committee recommends that the professional development hours be included in the initial proposal. Barbara asked about the tracking of students as they move through these pathways. Matt will have a conversation with Barbara regarding this issue of tracking.</p> |

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| 5. | Investigation of Persistence Through Basic Skills – Glenda and Daniel | Glenda reviewed a flowchart for Basic Skills Persistence Project. Daniel explained that for 2009-10 the RIE office will be using the MIS reporting files. The length of time a student waits to enroll in a class in which they test into and actually enroll is a good predictor of subsequent success. The goal is to figure out why students don't persist. The suggestion was that the students be provided with a set of possible answers and then allow for open ended responses. The BSCC committee members indicated that the faculty need to be involved. A suggestion was made that faculty will have an option of online vs. paper surveys. A suggestion was made to include the READ 70, 80, and 90. Some of these issues can be discussed at a later time. Glenda continued to review the flowchart with the committee. Suggestions and comments were made. Step 3 will require a stratified sampling process. We would like to have 400 student responses. We may need to include some costing for outsourcing. |
| 6. | Other - | Glenda presented information on On-Course conference Friday 4/26 and Saturday 4/27 in Costa Mesa. Daniel indicated that we will have data on the STEPS project within a month. |
| Future Activities: | | Meetings held: 2 nd and 4 th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440 Spring Meeting Dates: Mar. 14, Mar. 28, April 11, April 25, May 9, May 23, June 6 (if needed) |