

Attending:

<input checked="" type="checkbox"/> Terri Long (Co-Chair)	<input checked="" type="checkbox"/> Pat Bower	<input checked="" type="checkbox"/> Margie Whalen	<input checked="" type="checkbox"/> Matthew Munro	<input checked="" type="checkbox"/> Tamra Horton
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Glenda Bro (Co-Chair)	<input checked="" type="checkbox"/> Barbara McNeice-Stallard	<input checked="" type="checkbox"/> Bailey Smith	
<input type="checkbox"/> Lisa Ledeboer	<input checked="" type="checkbox"/> Michael Sanetrick	<input checked="" type="checkbox"/> Angel Lujan	<input checked="" type="checkbox"/> Jennifer Peiten	
<input checked="" type="checkbox"/> Heidi Lockhart	<input checked="" type="checkbox"/> Annel Medina	<input checked="" type="checkbox"/> Anabel Perez	<input type="checkbox"/> Student Rep (TBA)	

MINUTES	
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	Item/Comments	Discussion/Outcome
1.	Approval of the Minutes from September 26, 2013	The minutes from September 26, 2013 were approved with minor edits.
2.	Mid-term Reports – Final	The Mid-term report was finalized with minor edits. The report will be sent out to the project managers at the end of the Fall semester.
3.	Call for Proposals/Rubric 2014-15 – discussion and finalize	<p>The committee reviewed the Call for Proposals and the Rubric. There was discussion about the elimination of funding for supplies and equipment. Madelyn will be attending a BSI State Advisory Meeting on Oct. 28th and will ask if the category for funding Instructional Materials and Equipment has been eliminated. If so, it will be noted in the Call for Proposals.</p> <p>The Call for Proposals form will be finalized on Nov. 14 and then on Nov. 18 it will be submitted to SP&S for review. Glenda and Terri will rework the form and bring it back to the next BSCC meeting on Nov. 14 for finalization.</p>
4.	Student Success Conference – reports and possible staff development opportunity	It was suggested that a report out session about the Student Success Conference be held at the Feb. 21 Flex Day meeting. The committee members that attended the conference will be the presenters.
5.	Other – End of Year Report – Annel and Glenda	<p>Annel was pleased with the End-of-Year Report and shared the results with the committee. Glenda sent out the Basic Skills End-of-Year Report to the project managers. She asked for feedback no later than October 28, 2013. The report will be placed on the Basic Skills Coordinating Committee website next week.</p> <p>A campus wide email will be sent out with a link to the BSCC website announcing that the report is</p>

		<p>available to view. Terri will ask Dr. Scroggins if the committee can present the End-of-Year Report to the Board of Trustees at a future meeting.</p> <p>Bailey thanked the committee for funding the Parachutes and Ladders follow-up workshop that was held on October 17, 2013. Both the student and the faculty workshops were a great success.</p>
	<p>Future Activities: - What's Completion Got To Do With It</p>	<p>Meetings held: 2nd and 4th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440 Fall Meeting dates: Oct. 24, Nov. 14, Dec. 12 Spring Meeting dates: Mar. 13, Mar. 27, Apr. 10, Apr. 24, May 8, May 22, June 12 (if needed)</p>