

Attending:

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|---|---|--|---|---------------------------------------|
| <input type="checkbox"/> Terri Long (Co-Chair)
<input type="checkbox"/> Madelyn Arballo
<input type="checkbox"/> Lisa Ledeboer
<input type="checkbox"/> Heidi Lockhart | <input type="checkbox"/> Pat Bower
<input type="checkbox"/> Glenda Bro (Co-Chair)
<input type="checkbox"/> Michael Sanetrick
<input type="checkbox"/> Annel Medina | <input type="checkbox"/> Margie Whalen
<input type="checkbox"/> Barbara McNeice-Stallard
<input type="checkbox"/> Angel Lujan
<input type="checkbox"/> Anabel Perez | <input type="checkbox"/> Matthew Munro
<input type="checkbox"/> Bailey Smith
<input type="checkbox"/> Jennifer Peiten
<input type="checkbox"/> Student Rep (TBA) | <input type="checkbox"/> Tamra Horton |
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MINUTES		
	Item/Comments	Discussion/Outcome
1.	Approval of the Minutes from October 24, 2013	The October 24, 2013 minutes were approved with minor edits.
2.	Call for Proposals/Rubric 2014-15 – finalize	The committee reviewed the Call for Proposals and made some edits. The final document including the rubric will be sent to Lucy De Leon so that it may be included in the Nov. 18 th SP&S meeting agenda.
3.	Student Success Conference – Flex Day	The committee agreed that Glenda would write a proposal application for the Feb. 21, 2014 Flex Day Activities. The purpose of the activity is to present the highlights of what was learned at the Student Success Conference. Seven representatives from the committee attended the conference.
4.	Increasing Proposal Submissions - Brainstorm	<p>The committee discussed ways to promote new submissions of projects for the Call for Proposals. It was suggested that an outreach be done to those campus groups who have never submitted a proposal. Listed below are ideas on how to reach out to the various groups:</p> <ol style="list-style-type: none"> 1. Veterans –announce at the Student Services monthly meeting 2. Career and Tech Ed. – ask Sarah Daum and Jemma Blake-Judd to announce at their division meetings. 3. CalWorks – announce at the Student Services monthly meeting 4. Invite current project managers to the proposal workshop typically held in Spring. 5. Make a presentation at the Fall Flex day.
5.	What's Completion Got To Do With It? - Update	Annel gave a brief update on the research study.
6.	Other -	Information about an upcoming conference at Santa Barbara City College was shared. The

	<p>committee wasn't certain whether the conference was presented by Santa Barbara City College staff or a consulting company. Terri will email the college to find out and will get back to the committee.</p> <p>Madelyn reported out from the recent State Basic Skills Advisory Committee meeting she attended. Much of the time was spent talking about accountability. Mt. SAC was commended on their Basic Skills program. There was lots of discussion on allowable expenditures. No equipment or software is allowed. The timing of reports was discussed and will remain the same. The End-of-Year report will be due in early October.</p> <p>Last week Terri met with Chancellor Harris, Dr. Scroggins, Irene Malmgren and Manuel Baca to present the Pathways to Transfer program. She also gave them a copy of the Basic Skills Project Report. The Chancellor was very interested in the Pathways to Transfer program and noted that he would like to see similar programs offered at all of the California Community Colleges.</p> <p>An ad for Pathways to Transfer has been submitted to The Mountaineer newspaper for the December issue. There is an ad in the Winter schedule and one will appear in the Spring schedule. There is also a message in the student portal for the winter Pathways classes. A good number of questions have been received and replied to in the Pathways mailbox. Glenda has also received numerous calls about Pathways.</p> <p>We need to keep track of enrollment for the Pathways classes. Terri and Sally will keep track of the Winter enrollment in Banner.</p> <p>There will be a Pathways Planning meeting on Dec. 6th from 11 am – 2 pm.</p>
<p>Future Activities:</p>	<p>Meetings held: 2nd and 4th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440 Fall Meeting dates: Nov. 14, Dec. 12 Spring Meeting dates: Mar. 13, Mar. 27, Apr. 10, Apr. 24, May 8, May 22, June 12 (if needed)</p>