

Attending:

<input checked="" type="checkbox"/> Terri Long (Co-Chair)	<input checked="" type="checkbox"/> Pat Bower	<input checked="" type="checkbox"/> Margie Whalen	<input checked="" type="checkbox"/> Matthew Munro
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Glenda Bro (Co-Chair)	<input checked="" type="checkbox"/> Barbara McNeice-Stallard	<input checked="" type="checkbox"/> Bailey Smith
<input type="checkbox"/> Lisa Ledeboer	<input checked="" type="checkbox"/> Michael Sanetrick	<input checked="" type="checkbox"/> Angel Lujan	<input checked="" type="checkbox"/> Jennifer Peiten
<input checked="" type="checkbox"/> Heidi Lockhart	<input checked="" type="checkbox"/> Daniel Lamoree	<input checked="" type="checkbox"/> Anabel Perez-Marquez	<input type="checkbox"/> Student Rep (TBA)

MINUTES

Item/Comments	Discussion/Outcome
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1.	Approval of Minutes from November 8, 2012	The minutes from the November 8, 2012 meeting were approved with minor edits.
2.	Math/English – Pathways to Transfer	<p>A new project proposal was presented to the Math Department to pilot a linked sequence of courses. The Math Department agreed to pursue a joint proposal with the Basic Skills Coordinating Committee to link LCOM courses with a sequence of Math courses. A proposed project would aid students in getting through the Math sequence courses much more quickly and hopefully with greater success.</p> <p>The committee agreed that the project would begin as a pilot project with just a few Math courses. An example of linked courses could be:</p> <p>Link LCOM 80 or COUN 1 with Math 50 followed by an 8-week MATH 51 and an 8-week MATH 71. LCOM 80 could be substituted with other courses such as STDY 85C, MATH 96, COUN 1 etc.</p> <p>Some logistics for this project will be in the recruitment of interested faculty, marketing the pilot to ensure classroom are full, and making it a good experience for students so that they remain in the sequence.</p> <p>It will need to be determined how much the project will cost. The budget will mainly be needed for the LCOM class and for Tutors/Supplemental Instructors. If the proposal is accepted the pilot could possibly begin as soon as the Summer of 2013 and Fall 2013 or perhaps it might be better to wait and offer the sequence in winter 2014 and spring 2014.</p> <p>After the bugs are worked out and the project is deemed successful, the BSCC would like to</p>

		continue the project and add an English sequence of courses, LERN, AmLa and perhaps even General Ed courses linked to LCOM courses.
3.	First year experience	The committee discussed the need to develop a First Year Experience class for students. The committee would like to submit a New Project Proposal application for the research and development of a First Year Experience class. It was suggested that open dialogues about a proposed class be offered during the Fall Flex day activities. More discussion will follow at the BSCC meetings in Spring.
4.	Investigation of lack of progression	<p>Goal #2 of the Basic Skills Action Plan is to “Track the success and persistence of basic skills students”. BSCC needs to put together a plan of action to find out what happens to students who do not enroll in the next sequential writing or math course.</p> <p>It was suggested that a survey be given to the students while they are enrolled asking them if they are planning to enroll in the next sequence course.</p> <p>Another idea would be to make contact with the ex-student to ask why they did not re-enroll in the next course. The committee could develop scripts for the phone calls.</p> <p>Glenda will put together a flow chart for the process and she will bring it back to the first BSCC meeting in Spring 2013.</p>
5.	STEPS – Placement using high school transcripts	<p>Glenda shared an article from Long Beach City College regarding new student placement. Although the article gives good information about using incoming high school students’ transcripts for course placement, it did not offer any success results for the program. This could be due to the fact that the Fall semester has not yet ended.</p> <p>Daniel shared that he spoke with the Coordinator of data at LBCC for this program and was told that so far the withdrawal rate had been low for the courses, which would indicate that the program is going well. The data from 20 other Institutions</p>

		<p>who have piloted this program should be available after Dec. 31, 2012.</p> <p>The committee decided that until there is success data available, they would not go forward with writing a proposal for a similar project.</p>
6.	Other –	<p>The committee felt that there was no need to meet another time during the Fall semester. The BSCC meetings will resume in the Spring semester.</p>
Future Activities:		<p>Meetings held: 2nd and 4th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440</p> <p>Fall Meeting dates: Nov. 29, Dec. 6</p> <p>Spring Meeting dates: Mar. 14, Mar. 28, April 11, April 25, May 9, May 23, June 6 (if needed)</p>