

Attending:

<input checked="" type="checkbox"/> Michelle Dougherty (Co-Chair)	<input checked="" type="checkbox"/> Sun Ezzell	<input type="checkbox"/> Anabel Perez	<input type="checkbox"/> Hector Sanchez
<input checked="" type="checkbox"/> Madelyn Arballo (Co-Chair)	<input checked="" type="checkbox"/> Paul Frahs	<input checked="" type="checkbox"/> Barbara McNeice-Stallard	<input checked="" type="checkbox"/> Barbara Mezaki
<input type="checkbox"/> Francisco Dorame	<input checked="" type="checkbox"/> Michael Sanetrick	<input checked="" type="checkbox"/> Janet Mc Mullin	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/> Annel Medina	<input checked="" type="checkbox"/> Bailey Smith	<input type="checkbox"/>

MINUTES		
	Item/Comments	Discussion/Outcome
1.	Approval of the Minutes from May 28, 2015.	The minutes from the May 28, 2015 meeting were approved as written.
2.	Introductions	<ul style="list-style-type: none"> Michelle Dougherty has replaced Glenda Bro as the co-Chairman of the Basic Skills Coordinating Committee. Barbara Mezaki is the new AmLa representative. Hector Sanchez was not present. He has replaced Angel Lujan (Counseling dept.)
3.	Share Expenditure Plan for Chancellor's Office	After reviewing the document it was decided the reported data didn't look correct. Madelyn and Michelle would re-examine the Basic Skills Tracking Tool, consult with Annel, and rework the data evaluation narrative. They will email the corrected document to the committee prior to the next BSCC meeting.
4.	Budget report	Madelyn reviewed the budget and categories for spending. BSI Funding is generated by FTEs (attendance) for students in credit and noncredit basic skills classes. The majority (over 67%) is generated by noncredit basic skills courses. We received more funding this year than in the past year. It is important that allocated funding is spent and that we not have a carryover at the end of the fiscal year.
5.	Strategic Plan and Basic Skills Plan alignment	<ul style="list-style-type: none"> Marcel from the Research and Institutional Effectiveness department created a document that aligned the College's Strategic goals #5 and 9 with campus basic skills projects. Based on initial review of the crosswalk document, basic skills projects appear to be aligned with the College's Strategic Objectives. This addresses a request from Dr. Scroggins and Dr. Malmgren to examine alignment between the BSI activities and the Strategic Plan

		<ul style="list-style-type: none"> When the committee works on the Call for Proposals and rubric, there should be a consideration of the College Strategic objectives.
6.	Rubric evaluation	This item was tabled until the following meeting.
7.	Project Manager presentations to committee	This item was tabled until the following meeting.
8.	Announcements and Updates	The 2015-16 Strengthening Student Success conference is now sold out and there is a waiting list. If anyone wants to cancel, there are committee members who can attend instead.
Future Activities:		<p>Meetings held: 2nd and 4th Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440</p> <p>Fall Meeting dates: Sept. 10, Sept. 24, Oct. 8, Oct. 22, Nov. 12, Dec. 10</p> <p>Spring Meeting dates: Feb. 25, Mar. 10, Mar. 24, Apr. 14, Apr. 28, May 12, May 26</p>