

**Attending:**

<input checked="" type="checkbox"/> Terri Long (Co-Chair)	<input checked="" type="checkbox"/> Pat Bower	<input checked="" type="checkbox"/> Margie Whalen	<input checked="" type="checkbox"/> Matthew Munro	<input checked="" type="checkbox"/> Tamra Horton
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Glenda Bro (Co-Chair)	<input type="checkbox"/> Barbara McNeice-Stallard	<input checked="" type="checkbox"/> Bailey Smith	<input type="checkbox"/>
<input checked="" type="checkbox"/> Lisa Ledebuer	<input checked="" type="checkbox"/> Michael Sanetrick	<input checked="" type="checkbox"/> Angel Lujan	<input checked="" type="checkbox"/> Jennifer Peiten	<input type="checkbox"/>
<input type="checkbox"/> Heidi Lockhart	<input checked="" type="checkbox"/> Annel Medina	<input checked="" type="checkbox"/> Anabel Perez	<input type="checkbox"/> Student Rep (TBA)	<input type="checkbox"/>

<b>MINUTES</b>		
	<b>Item/Comments</b>	<b>Discussion/Outcome</b>
1.	Approval of the Minutes from September 12, 2013	The minutes from the September 12, 2013 meeting were approved as written.
2.	Chancellor's Office Report – final approval	The committee reviewed the final draft of the Chancellor's Office Report. There were some minor edits to the report. Glenda will rework the report and send it to Sally. Sally will circulate it for the appropriate college signatures. She will email the narrative and data page to Barbara Illowsky, Chancellor's Office BSI coordinator, as requested and mail the entire report with signatures to the Chancellor's Office no later than October 8, 2013.
3.	Mid-term Reports – discussion	The committee made minor edits to the mid-term report. Glenda will rework the edits and bring the report back to the next meeting for one more review. Sally will send out an email with the mid-term forms and budget balances to the project managers prior to the holiday closing in December.
4.	Call for Proposals/Rubric 2014-15 - discussion	<p>The Call for Proposals and rubric must be approved through the shared governance process. Terri asked the committee to take the 2013 Call for Proposals home to review. The committee will discuss and finalize it at the next meeting. The committee agreed not to make substantive changes in the call for proposals or rubric since thoughtful review has already taken place.</p> <p>Terri will ask Dr. Scroggins to institutionalize the positions and successful ongoing projects prior to the Call for Proposals going out to the campus.</p>
5.	Advertising for Pathways to Transfer - finalize	<p>Terri plans to attend the Counselors meeting on Oct. 9<sup>th</sup> and would like to take some flyers with her. The flyers are for the Winter schedule. She will stress the need to encourage students to register for Pathways.</p> <p>Matt and Margie will share the flyers with their departments and ask the professors to pass them out in their classes.</p>

		<p>Some other suggestions to advertise Pathways are:</p> <ul style="list-style-type: none"> <li>• A portal announcement</li> <li>• A banner for the webpage</li> <li>• An ad in the Mountaineer newspaper</li> </ul>
6.	Request for Financial Assistance for DEST Fall 2013 Follow-up Event	<p>As a follow up to the Parachutes and Ladders Conference in the Spring of 2013, Dev Ed is bringing back the speaker for a leadership workshop for the students in the morning and an implementation workshop for the faculty in the afternoon. They are requesting that Basic Skills contribute to part of the cost. The committee agreed to fund the speaker fees and traveling expenses which total \$2,000. Sally will fill out the appropriate paperwork.</p>
7.	Announcements/Other -	<p>The Foundation has an alumni donor who would like to donate \$100,000 to the Pathways to Transfer project over the next 2 years. This is great news and would pay for 8 additional pathways over a 2 year period. Terri has been asked by President Scroggins to write a proposal for the donor.</p> <p>Due to some of the committee members attending the Strengthening Student Success Conference the October 10<sup>th</sup> meeting will be cancelled. The next BSCC meeting will be held on October 24, 2013.</p>
<b>Future Activities:</b>		<p><b>Meetings held:</b> 2<sup>nd</sup> and 4<sup>th</sup> Thursdays 2:30 – 4:00 pm in Bldg. 4, Room 2440 <b>Fall Meeting dates:</b> Sept. 12, Sept. 26, Oct. 10, Oct. 24, Nov. 14, Dec. 12 <b>Spring Meeting dates:</b> Mar. 13, Mar. 27, Apr. 10, Apr. 24, May 8, May 22, June 12 (if needed)</p>