# Mt. SAC Outcomes Committee
## Minutes for October 19, 2010
## Building 6-144, 2:30 to 4:00 p.m.

| | ATTENDANCE | | | | |
|---|---|---|---|---|---|
| | Jemma Blake-Judd, Technology/Health Div. | √ | Barbara McNeice-Stallard, Research | | |
| √ | Dan Smith, Radio and TV | √ | James Ocampo, Assessment/Matriculation | √ | Emily Woolery, Library Sciences |
| | | √ | Heidi Parra, Math/Computer Science | | |
| | Eddie Lee, Counseling | √ | Mike Sanetrick, ESL | | |
| √ | Lisa Ledeboer, Consumer Sci./Design | √ | Joan Sholars, Math/Computer Science (Chair) | | |

| TOPIC | UPDATE / DISCUSSION | OUTCOME |
|---|---|---|
| **Minutes (For Approval)**<br>• | Joan made the corrections to the minutes and resent them to the committee for approval.. | *Minutes were approved as corrected. Joan will send the minutes to C&I and asked for them to be placed on the Outcomes Committee webpage.* |
| **Outcomes Coordinator** | Much discussion ensued concerning the Outcomes Coordinator position. Joan distributed a draft letter for the committee with Joan's proposal that she stay as Outcomes Coordinator for Spring 2011. The committee discussed how the coordinator position might be shared with two or three different faculty members. At the November meeting the committee will discuss the job description for the coordinator looking at the time needed to complete the duties. Joan mentioned that one of the drawbacks for faculty might be that the 24 hours must be done on campus. Barbara stated that the amount of time required to be on campus could be examined. | *Joan will discuss with Eric Kaljumagi the Outcomes Coordinator position as written in the Academic Senate constitution. Since the position is in the constitution, is it possible to divide the duties between 2 to three people? Since the amount of reassigned time is designated in the contract, does the Senate have purview as to how that reassigned time is divided among faculty or must new positions be written into the contract?* |
| **Outcomes Annual Report**<br>• | The final summary report was sent to the committee and the final version is online now. | |
| **GEO Status Report**<br>• Workgroups for Use of Results Discussion | | *Joan made the grammatical changes suggested by the committee and will send the report to C&I for its review.* |

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| **Accreditation Report**<br>• Barbara McNeice Stallard | Barbara gave us an update on the Accreditation Team visit that starts on Monday, Oct 25 with a reception in Founders Hall.  The team has already prepared by reading our report, visiting Mt. SAC's website and getting access to TracDat.  Interviews have been set up including an interview with Joe Terreri and Joan Sholars on Tuesday, interviews with Kristina Allende and Barbara, and Odette Richardson.  There are open sessions on Tuesday and Wednesday with the team for any one on campus to talk to members of the team. | |
| **SLOs for Degrees/Certificates (Discussion)**<br>• | Joan distributed to the committee an updated program level SLO report dated October 19, 2010.  This report shows that 53.63% of degrees and certificates have developed at least one SLO with Means of Assessment and Criteria for Success. | *Since we have met the AS adopted goal, the committee has decided not to revise the timeline for program level SLOs.* |
| **Spotlight Newsletter/Communication**<br>• Current Issue<br>• White papers<br>• Upcoming Issues<br>• Power Award<br>  ○ | Leisel Reinhart and Kristina Allende are writing an article for the newsletter.<br>Fawaz Al-Malood is also writing an article on developing program level SLOs. | |
| **AS Resolutions**<br>• |  Joan will write a resolution supporting the hiring of a researcher for SLOs and send it to the committee for review.<br>Joan will research a resolution in support of part-time faculty (including community ed faculty) receiving compensation for work on learning outcomes. | *The committee will review these resolutions at the next meeting.* |
| **Committee Goals for 2010/2011** | Joan is sending the proposed goals to the committee for review and approval. | *Held over until Nov meeting.* |
| **Future meeting dates:**<br>• November 2<br>• November 16 | . | |
| <u>**Issue Bin**</u>**:**<br>• SLOs for AA degrees<br>• New legislation regarding Transfer degrees | | |

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| • Norming Retreat | | |