



Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2011)

6-144 • 2:30-4:00pm

Outcomes Committee

Present: Ema Burman, Jason Chevalier, A. Medina, Karelyn Hoover, Doug Mullane, Barbara McNeice-Stallard, Eddie Lee, James Ocampo

Absent: Patricia Cridland

MINUTES (Sept 3, 2013)

- Welcome and introductions
 - Annel will replace Daniel Lamoree (temporarily reassigned to IT until December) as a member of the OC.
- Old Business
 - Review Checklist and summer work completed – a sub group of the OC (Doug, Jason, and Annel) met over the summer to review the outcomes of 30 courses (a sample of courses from the 2012-13 4-year curriculum review). Feedback was provided according to the rubric (checklist) created by the OC in the spring. Common responses were noted for consistency. Barbara recommended including a 1-page cover letter describing the checklist process and progress seen evident overtime. Department chairs will be encouraged to send feedback to the outcomes@mtsac.edu regarding the process in the future. The feedback will be sent directly to department chairs. Deans will be notified separately so that they will be aware of the process.
- New Business
 - Thoughts about presentation from our Fall Flex meeting – Committee members discussed the back to school meeting and the library presentation, which seemed to be well received. Jason suggested that future presentations continue to focus on quality improvement & teaching and learning. Annel mentioned that a similar type of presentation would be helpful in the classified flex session.
 - Bring out someone as a guest speaker next fall? – Jason shared a short video clip of an inspirational speaker, Bob Duke (UT), on teaching and learning. Eddie mentioned that the speaker was motivational, which might encourage a higher-level assessment culture if shared with the campus. Members will bring a list of speakers for a possible guest speaker to the next meeting.
 - Focus for the year, which should support our committee mission – *(Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services.)*
 - Improve GE process and clarify expectations for faculty - Jason mentioned that Cabrillo College uses a simple GE approach. Described GEO process and individuals confusion about current process. Discussion about the current GE process and general education zones adopted in 2008. We currently focus on GE areas (English, Arts, etc.), but some areas find these more useful than others.
 - Include student services and academic support areas in our outcomes plan and ongoing work - Over the summer a sub group met with Audrey Y.N. (VPSS), to discuss ways to incorporate student services better into the outcomes process. The meeting minutes will be brought to the next meeting.
 - Focus on program-learning outcomes - Programs still need a bit more assistance in completing assessment work. Matt Judd mentioned he would take over on assessing AA Natural Sciences. Jeanne Marie Valickovic is working on the AA



Liberal Arts Degree. We will follow up with them to determine the level of progress.

- Jason will visit new faculty meeting on 9/27
- Workshop suggestion for 2013-14 – *workshop in a box*
 - Jason and Annel will visit a dept meeting
 - Provide a rationale for why the work is being done
 - Help with SLO creation, evaluation, discussion
 - Help with TracDat
 - Jason also asked for recommendations for 2013-14 workshops. Ema mentioned that it was helpful for Jason and researchers to attend the Library division retreat in January 2013. Department chair trainings will also be planned to cover more logistics and familiarity issues. A possible workshop topic may include use of results/pie discussion sponsored by OC. An October session will be held about general education-the format needs to be planned.

AGENDA (Sept 17, 2013)

- Welcome and introductions
- Old Business
 - Student Services summer meeting notes and conversation
- New Business
 - General Education workshop scheduled for 10/18 from 9am-12pm
 - Please register and serve as table facilitators
 - Tentative agenda
 - Overview of current GEO plan and practice
 - Present information as to what is expected from the ACCJC
 - Present information as to where we are at present
 - Reintroduce “GE zones” and compare with other college “competencies”
 - ◆ Have tables discuss what they know about GEOs, what they have done, their concerns, and their initial reaction to competencies
 - Discuss the mechanics, how often do we assess, what is the most important part (the discussion, getting it done, what we learn, etc.)
 - Recommend to the Academic Senate the need for a day (Spring Flex) to focus on SLOs and college competencies