



Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2011)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (September 1, 2015)

Attendance:

X	Ema Burman Library & Learning Resources	X	Mary Hoff Associated Students		Karelyn Hoover Natural Sciences
X	Jonathan Hymer Technology & Health	X	Eddie Lee Student Services	X	Mark Lowentrout, Co-Chair Arts
	Jim Ocampo Student Services	E	Jason Perez Arts	X	Bill Roche Business
X	Annel Medina, Research & Institutional Effectiveness	X	Julia Villalobos Continuing Education	X	Emily Woolery, Co-Chair Library & Learning Resources
	Vacant Humanities & Social Sciences		Vacant Kinesiology, Athletics, & Dance		Vacant Natural Sciences

Guest: Doug Mullane, Adjunct Professor, English

Approval of Minutes: Committee members approved the minutes from the June 2, 2015 meeting.

Old Business

- Flex Day
 - Highlights of Fall 2015 Flex Day sessions were provided to committee members.
 - "TracDat: No Longer an Expletive"
 - "Outcomes Assessment: Rinse and Repeat"
 - Thank you to Jonathan for serving as an outcomes expert at the "Outcomes Assessment: Rinse and Repeat" session.
- Four-Year-Review and Outcomes Assessment
 - Annel, Emily, Julia, and Mark reviewed course-based outcomes assessment work in terms of (1) ongoing activity and (2) quality.
 - Results of this review will be forwarded to Curriculum & Instruction Council.
- Outcomes Mapping
 - Departments within Instruction and Student Services teams submitted outcomes mapping documents. Additional maps are due.
 - Emily is posting maps to the Outcomes Assessment website.

New Business

- Funding Request – Adjunct Work in Outcomes Assessment
 - Annel, Doug, Emily, Julia, and Mark approved funding requests for several areas, including Adult Basic Education, Arts Division, Learning Assistance – Math, Library, and Psychology.

- Committee members approved a request from World Languages (Italian).
- TracDat 5
 - A brief demonstration of TracDat 5 was provided to committee members.
 - Annel, Emily, and Mark are working with Kate Morales, Computer Services Coordinator, Information Technology, and Don Sciore, Associate Dean, Instruction to transition to TracDat 5.
 - Transition plan includes drafting a mockup version, which gives consideration to outcomes mapping and Unit PIE (Planning for Institutional Effectiveness). The mockup will be shared with campus members.
 - Committee members suggested (1) hosting POD sessions on TracDat 5 and (2) developing short videos on its use.
- Student Awareness
 - Student awareness remains a goal for the committee.
 - Annel, Emily, and Mark have been invited to present outcomes assessment to the Associated Students Senate on October 1.

Open Issues (tabled until further notice)