Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2011)

12-1220   •   1ˢᵗ and 3ʳᵈ Tuesdays   •   2:45-4:15pm

MINUTES (September 15, 2015)

Attendance:

E	Ema Burman Library & Learning Resources	X	Mary Hoff Associated Students	X	Jonathan Hymer Technology & Health
X	Eddie Lee Student Services	X	Mark Lowentrout, Co-Chair Arts	X	Doug Mullane Humanities & Social Sciences
X	Jim Ocampo Student Services	E	Jason Perez Arts *(class conflict Fall 2015)*	X	Bill Roche Business
X	Annel Medina Tagarao Research & Institutional Effectiveness	E	Julia Villalobos Continuing Education	X	Emily Woolery, Co-Chair Library & Learning Resources
	Vacant (Manager) Instructional Services		Vacant (Faculty) Kinesiology, Athletics, & Dance		Vacant (Faculty) Natural Sciences

Approval of Minutes: Minutes from the September 1 meeting were approved.

Old Business

- Flex Day
    - Committee members review of evaluations from Flex Day attendees.
      Evaluations were positive overall; however, some attendees requested:
        - More time to work with TracDat
        - Less content in one session
        - More information for beginning users

- TracDat 5
  First mockup
    - Kate Morales created a mockup in TracDat, which was shared with the committee.
    - Annel, Emily, Mark, Kate, and Don Sciore also spoke with researchers from Orange Coast College (OCC) to learn about their use of TracDat 5.
        - Action: Emily will request/confirm access to TracDat 5 for committee members.
        - Action: Annel will request guest access to OCC's TracDat 5 in order to share their best practices with committee members.

  POD Training sessions
    - It was suggested we poll chairs, deans, and directors about their training needs before creating new training sessions.
    - Action: Emily will create and distribute this survey of training needs.

Videos
  o Short videos on the use of TracDat 5 will be created to complement face to face training sessions.

- Student Awareness
  Fall Semester: Meeting with Associated Students
  o Annel, Emily, and Mark will meet with Associated Students Senate on October 1.
  o This meeting will focus on accreditation, with some time given to outcomes assessment.
  o It was suggested we cover outcomes terminology (with connection to other terms, such as course measurable objectives or learning objectives), why we assess, and what the responsibility is for the institution and students.

  Spring Semester: Student Contest
  o Annel, Emily, and Mark proposed a student contest be held in Spring Semester, 2016.
  o With the contest, student groups could create and submit video campaigns to raise student awareness of the outcomes assessment process.

New Business
- Funding Request – Follow up reports
  o Adult Basic Education and Reading received funding to compensate adjunct faculty for participation in outcomes assessment meetings.
  o Both departments submitted follow up reports about their meetings.

Open Issues (tabled until further notice)