Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2011)

12-1220 • 1ˢᵗ and 3ʳᵈ Tuesdays • 2:45-4:15pm

MINUTES (November 17, 2015)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Ema Burman, Professor Library & Learning Resources		Mary Hoff, Student Associated Students
X	Jonathan Hymer, Professor Technology & Health	X	Eddie Lee, Professor Student Services	X	Mark Lowentrout, Co-Chair Associate Dean, Arts
X	Doug Mullane, Professor Humanities & Social Sciences		Jim Ocampo, Director Student Services	E	Jason Perez, Professor Arts *(class conflict Fall 2015)*
	Bill Roche, Professor Business	X	Annel Medina Tagarao Research & Institutional Effectiveness	X	Julia Villalobos, Professor Continuing Education
X	Emily Woolery, Co-Chair, Professor, Library & Learning Resources		Vacant (Faculty) Kinesiology, Athletics, & Dance		Vacant (Faculty) Natural Sciences

Approval of Minutes: Minutes were approved for the November 3, 2015 meeting.

Old Business
- TracDat 5 – Planning for Transition
  - Annel, Emily, and Mark worked with Kate Morales, Computer Services Coordinator, Information Technology, and Don Sciore, Associate Dean, Instructional Services, to refine our use of TracDat.
  - Committee members reviewed progress on the implementation of TracDat 5.
  - Action: Emily will investigate answers to two questions:
    - Can help be provided in TracDat 5 via a help button or mouse rollover?
    - Will information from SLOs automatically be populated into PLO fields, such as data summary and use of results? In the current version of TracDat, even though SLOs are linked to PLOs, faculty must retype data summaries and use of results entries.
- Spring Faculty Flex and Professional Development Day (February 19, 2016)
  - Emily submitted proposals for two sessions: "TracDat 101" and "Outcomes: Past, Present, and Future."

New Business
- Student Campaign for Outcomes Awareness
  - Annel and Emily will meet with Edwin Romero, Student Life, and two students on November 20 to discuss Associated Students' (AS) plans to promote outcomes awareness among the student body.
  - It was suggested AS officers document goals and outcomes in TracDat. By applying outcomes assessment to their work, AS officers would increase their

knowledge of the assessment process. Additionally, AS officers could then advocate and provide training for student clubs to do the same.

- Funding Request for Adjunct Work in Outcomes
  - Committee members recommend approval of the funding request for Foreign Languages – French, German, Arabic, and Japanese.
  - Action: Emily will forward the committee's recommendation to Dr. Irene Malmgren, Vice President, Instruction.

- Institutional Research Day
  - Annel, Emily, and Mark led a presentation, "Outcomes: Past, Present, and Future" at Institutional Research Day on held November 13. Best practices and concerns were discussed by session attendees.
  - The Committee thanks our guest presenters:
    - Mary Ann Gomez-Angel, Professor, Adult Basic Education
    - Richard Strand, Professor and Chair

- Outcomes Terminology
  - Discussion at Institutional Research Day identified ongoing concerns with outcomes assessment terminology, including the college's definition of student learning outcomes (SLOs) and their connection to course measurable objectives (CMOs). Committee members discussed outcomes terminology, but could not reach consensus on a direction. The two main questions discussed were:
    - Would the use of CMOs simplify the outcomes assessment process, making it clearer for faculty and students?
    - Would the continued use of CMOs or SLOs with examples of both encourage greater faculty engagement with the outcomes assessment process?
  - Committee members agreed to continue this discussion at the December 1 committee meeting. We will invite our Institutional Research Day presenters to the meeting:
    - Action:
      - Julia will extend an invitation to Mary Ann Gomez-Angel.
      - Mark will extend an invitation to Richard Strand.

Open Issues (tabled until further notice)