



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (May 31, 2016)

Attendance:

	Fawaz Al-Malood Associate Dean, Business		Ema Burman, Professor Library & Learning Resources	X	Jonathan Hymer, Professor Technology & Health
X	Eddie Lee, Professor Student Services	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Clark Maloney, Professor Kinesiology, Athletics, & Dance
X	Doug Mullane, Professor Humanities & Social Sciences		Jim Ocampo, Director Student Services		Annel Medina Tagarao Research & Institutional Effectiveness
	Julia Villalobos, Professor Continuing Education	X	Emily Woolery, Co-Chair, Professor, Library & Learning Resources	X	Miriam Ayala Associated Students
	Vacant (Faculty) Arts		Vacant (Faculty) Business		Vacant (Faculty) Natural Sciences

Approval of Minutes: Minutes were approved for the meeting held on May 17, 2016.

Old Business

- Presidential Awards for Excellence and Innovation in Teaching and Learning
 - Committee members reviewed and discussed nomination packets. While the nominations reflect good curriculum and pedagogy, the packets do not provide a direct connection between outcomes assessment and the successful curriculum and pedagogy. Committee members directed Emily to invite the nominees to our June 7 meeting in order to expand on the role of outcomes assessment on their work.
 - Action: Emily will invite the nominees to meet with the Outcomes Committee on June 7 or submit supplementary information by email prior to the meeting.
- Outcomes Committee membership
 - The Annual Review of College Committees is due on October 1, 2016. Prior to this deadline, the Committee will review committee membership and meeting times.

New Business – *Quorum was lost, so all votes will occur at the meeting on June 7.*

- Committee Goal and Progress Report (Annual Review)
 - The Committee Goal and Progress Report is due to the President's Advisory Council on June 1. However, quorum was lost so the committee was unable to vote on this item. Committee members directed Emily to submit the Committee Goal and Progress Report provisionally pending approval at our June 7 meeting.

- Action: Emily will provisionally submit the Committee Goal and Progress Report to Carol Nelson, President's Office.
- Funding Request for Adjunct Outcomes Participation: Family and Consumer Sciences
 - Quorum was lost so the committee was unable to vote on this item. Committee members will vote on this item at the June 7 meeting.
- Four-Year Review and Outcomes Assessment Cycles
 - Follow-up on 2014, 2015
 - A small number of courses had not demonstrated completion of outcomes during the 2014 and 2015 four-year review process. At that time, departments were informed that assessment is required by May 2016. Emily will review progress on outcomes assessment for these courses and will provide an update to the committee on June 7.
 - Begin process for 2016
 - During Summer Intersession 2016, Annel, Emily, and Mark will review outcomes assessment cycles for courses up for four-year review. They will also pilot the review of outcomes assessment for programs. With both courses and programs, the completion and quality of outcomes assessment cycles will be reviewed.

Open Issues (tabled until further notice)