



MAPPING & CATALOG COMMITTEE

September 28, 2021 Minutes

9:00 – 10:30 AM

Via Zoom Meeting

Voting Members

X Shiloh Blacksher, *GPS Instruction Coordinator*
 X Jody Fernando, *Noncredit Manager*
 X Jamaika Fowler, *Articulation Officer*
 Vacant, *Credit Mapping Coordinator*
 X Sara Mestas, *GPS Counseling Coordinator, Co-Chair*
 X Michael Ngo, *School of Continuing Education Mapping Coordinator*
 X Michelle Sampat, *Associate Dean of Arts, Co-Chair*
 Dejah Swingle, *Director, Strong Workforce Initiatives*

X Becky Wang, *Evaluator, Admission & Records*
 X Marcell Gilmore, *Research & Institutional Effectiveness*
 Vacant, *Arts Faculty*
 Vacant, *Business Faculty*
 Vacant, *Humanities & Social Sciences Faculty*
 X Robert Purcell, *Kinesiology, Athletics, & Dance Faculty*
 X Cristina Springfield, *Library & Learning Resources Faculty*
 X Eugene Mahmoud, *Natural Sciences Faculty*
 X Lorena Velasquez, *School of Continuing Ed Faculty*

Vacant, *Technology & Health Faculty*
 Vacant, *Student Representative*

Non-Voting Members

X Matt Bidart, *Information Technology Representative*
 X Lesley Cheng, *Noncredit Curriculum Specialist I*
 Reyna Casas, *Curriculum Specialist I*
 John Lewallen, *Marketing Designee*

Guests

X Pedro Suarez, *Instruction Business Analyst*
 X Eric Turner, *Assistant Director, Web and Portal Services*
 X Emily Versace, *Counselor, Counseling*

Meeting Agenda		Outcomes
I.	Welcome and Land Acknowledgement – Eugene Mahmoud	At this time, we would like to take a moment to honor, acknowledge, reflect, express our sincere gratitude for, and appreciation of, the people, ancestors, and sacred land that we gather upon today. We want to honor the ancestral homelands and traditional territories of Indigenous peoples who have been here since time immemorial; and to recognize that we must build solidarity, and kinship, with Native Indigenous communities. As all our liberations are tied together, we also recognize a duty to give honor through our work, and continue to stand up for racial and social justice every day.
II.	Approve Minutes a. September 14, 2021	Approved, 1 abstained
III.	Announcements a.) Guided Pathways Website Update – Michael Ngo	a.) M. Ngo worked with M. Bidart cleaning up GPS website. Waiting on content for Fee Based program from new hire, once she’s settled into her position.
IV.	ADT Website Update – Matt Bidart https://www.mtsac.edu/sandbox/matt_b/transfer-template/index2.html	<ul style="list-style-type: none"> M. Bidart has a meeting today with P. Maestro to discuss a sneak peek for the ADT template. There are 25 programs that will use this template. S. Mestas shared that consultants were hired to build these sites to ensure Matt wasn’t overwhelmed with other projects. A grant was written to allow each ADT to have its own website. Once all websites are completed, Matt will help maintain these sites. The progress of the Sociology website was shown to the committee, which is 99.9% complete.

	<ul style="list-style-type: none"> • Other programs have an option to do something similar by utilizing the GPS mini grant funding.
<p>V. Catalog Program Map Demo – Pedro Suarez</p>	<ul style="list-style-type: none"> • Currently working on DegreeWorks integration project with Courseleaf, which hosts our online catalog. The idea is to host DegreeWorks maps directly on the program pages for the online catalog. A tab is being built contains DegreeWorks maps. • They are improving it to make it easy to utilize. • Biggest update is being able to input notes and easier layout; currently being worked on. • Current links for GE courses are being worked on to make it default to take you to GE page where it contains courses and descriptions. • Phase II – changes to search component, but waiting for approval from stakeholders to implement changes. • The website is 80-90% complete.
<p>VI. Pathways Program Mapper – Eugene Mahmoud</p>	<p>E. Mahmoud shared screen to show PowerPoint of “Issues with Transfer Students at Cal Poly Pomona (CPP) due to CPP being our largest transfer college. He found that Assist.org doesn’t provide all needed information, and found this program mapper tool to be more helpful.</p> <ul style="list-style-type: none"> • Link to Bakersfield College Program Map: https://programmap.bakersfieldcollege.edu/academics/interest-clusters/03f90cb9-c728-4c16-8aef-33aa4f9b8565/programs/eb78973c-9715-c8fe-4944-8bab0b9632d • Link to Engineering Program Pathways at Mt. SAC: https://www.mtsac.edu/engineering/engineering_pathways.html • E. Mahmoud suggests to use this tool or something like this to be able to map our programs more efficiently and to provide accurate information with more detail and connections regarding the flowcharts for students, faculty, and counselors. • The goal is to sync information with 2 year college programs degrees with 4 year college degrees. <p>Feedback</p> <ul style="list-style-type: none"> • M. Sampat - Fine tuning these maps will depend on the mappers and faculty working together due to the constant changes of maps. This tool can be recommended by the committee, of what the requirements are to revisit maps with counseling, discipline experts/faculty members. This tool may not be adopted, and we may find our own local solution/alternative. Curious with what issues Bakersfield College is facing with tool. Is it successful? Is it making a difference? Maps are being integrated into catalog, which provides more options.

	<ul style="list-style-type: none"> • S. Mestas - EAB Navigate, which is a one click registration opportunity program. It translates the maps, but isn't working so well. Looking at a tool like this mapper tool doesn't hurt, but finds it to be overly complex. Not sure where she stands with mapping tool. • J. Fowler - This is a complex situation. Sequencing pattern is needed. Mapping tool looks great, especially if this map has everything. If not, focus on the foundation and know that these other maps may exist at the 4 year colleges and hopefully these maps can be linked. • S. Blacksher - Recommends taking a good look at this tool and tackling the hardest degree (Engineering), which will solve the problems for the easier degrees. Recommends meeting with Bakersfield College for more information. • E. Versace –Hard to wrap mind around how much work it may be and what level of improvement will we get? But loves the links and color coding of mapper tool and recommends getting more information. • M. Ngo – Recommends to check out mapper tool. Having more insight on what Bakersfield does and any flaws they can share; would be great information. • The committee will need to decide on this tool, but may need to revisit it. E. Mahmoud suggested meeting with P. Maestro to discuss further. <p><u>Suggestions</u></p> <ul style="list-style-type: none"> • Meet with Mappers at Bakersfield College for more information to have more insight. Discuss the pros and cons of the tool and how much support it has from the state.
<p>VII. Mini Grant Update (Arts) – Michelle Sampat</p>	<ul style="list-style-type: none"> • We have money to give to those interested in GPS related projects. Spread the word at division level of mini grants; funding needs to be spent. • Facility: Steve Burgoon and Staff: Monico Orozco in Studio 13; mini grant brought through last month for student interns. They are planning to hire 12 interns. • Monico had to turn away applications that want projects done. Steve is working with FCLT, having students create material for online faculty members to use for their online course. • Leveraging the SSEED program is something Arts is exploring.
<p>VIII. Career Clusters Update – Emily Versace</p>	<ul style="list-style-type: none"> • Grouping majors is tricky, so E. Versace and J. Fowler created an excel sheet and provided a career cluster. This sheet was viewed by committee.

	<ul style="list-style-type: none"> • This sheet has been provided to P. Maestro and a group meets to discuss career clusters; group is growing. • Headings are matching with programs, but we need to make sure they match on the back end (tabs on left of sheet) as well. • These clusters should be in a shareable place and the text should be wrapped. 			
IX. GPS Marketing – John Lewallen	<u>Moved to next meeting agenda</u>			
X. Parking Lot <ul style="list-style-type: none"> • New and Modified Maps • WebCMS Mapping Supplemental Form • Online Catalog Audit Update (Emily V. & Jamaica) 				
2021-22 Meetings 9:00-10:30AM <u>2nd & 4th Tuesdays</u>	Fall 2021 <u>September 14 & 28</u> <u>October 12 & 26</u>	<u>November 9 & 23</u>	Spring 2022 <u>March 8 & 22</u>	<u>April 12 & 26</u> <u>May 10 & 24</u>