Mt. San Antonio College
Student Success and Support Program Advisory Committee Minutes
May 22, 2019
3:00–4:30 pm
Location: 9B – Ragan Room

Committee Members:

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN)		Theodos Kidane (At-Large)
x	Evelyn Hill-Enriquez (Co-chair) (AWE)		Ned Weidner (English)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math) (Recorder)	x	Patricia Maestro (Counseling)	x	Elizabeth Casian (AmLa)
x	Francisco Dorame (Dean, Counseling)	x	Naomi Avila (Continuing Ed.)		

Guests:

x	Michael Harper (English)		Hansel Alvarez (English)	x	Chuong Tran (IT)
x	Audrey Yamagata-Noji (VP Student Services)		Michelle Sampat (Associate Dean, Instruction)	x	Debbie Rivers (Math)
x	Nico Martinez (Assessment Center)			x	Bev Heasley (IT)

ITEM	DISCUSSION	OUTCOME
1. Approval of Minutes from May 15, 2019		Minutes from May 15, 2019 were approved.
2. Update on AQ 2	**Counselor view of the AQ** • Chuong demoed a prototype of the counselor view of the AQ. • It was mentioned that counselors have no mechanism to determine which level of AmLa a student should take. • Audrey suggested that there should be a counselor at Mountie Fast Track sessions for students that are told to see a counselor by the AQ.	

ITEM	DISCUSSION	OUTCOME
	- No AMLA placement codes should appear. Only three options: 1) 1A, 2) READ 100, 3) Take AWE. Should there be a separate 1A+80 recommendation selection? Yes, it would be recommended for data collection. - AWE will be available until June 30, 2020. After that, there may still be a writing sample in addition to a locally developed placement system in the AQ for non-native speakers. - Maria recommended a dropdown list with reason(s) for modifying AQ results. For example, "Associate degree." - For reading: 1) READ 90, 2) READ 100.	
3. Recommendations to SP&S	Beverly requested clarification on an earlier SSSPAC recommendation: "Any student who takes AQ gets 1A placement." Currently all students who take AQ are getting 1A eligibility. It was clarified that not all students should be eligible for 1A (for example, those students who are the "yellows" on the AmLa AQ questions). IT will make change in SOATEST. Committee discussed the following recommendations: **#44 (Students who select "Associate's Degree or higher in the United States"):** Committee affirmed that we must make sure to have clear messaging to this group of students that they must take their transcripts to A&R. Something like "To satisfy for graduation requirements, you must submit your college transcripts to A&R."	IT will correct the AQ so only students who get an English 1A eligibility message on the AQ will be given English 1A eligibility in Banner. Recommendation items #44, 45, and 46 were approved to move forward to SP&S.

ITEM	DISCUSSION	OUTCOME
	George shared that transcript evaluations typically happen within 2 weeks. If there are established equivalencies, then English, math, chemistry, physics, etc. will be part of Banner and part of MAP. Audrey said that recommendation #44 doesn't need to go to SP&S. Just need to develop a clear message to ensure that students need to submit their transcripts. This message should go in two places: 1) at end of the AQ, 2) at beginning of the AQ. **#45 (Students who are currently enrolled in 12th grade and don't have prior HS records):** See counselor for English and reading. Show default math eligibility (Math 100, 110, 110S, 120, 130, 150). Students who don't select 9th, 10th, or 11th should not have to enter GPA. **#46 (Remove options for "Associate Degree or higher in the United States"):** Committee agreed to remove the two options "I want to take my official college transcripts to Admissions & Records to be evaluated for course placement" and "I want to use my high school information for placement" in the AQ. Adding recommendation #47: A motion was made to remove "What was your grade for your 12th grade English class?" This is no longer used in the Phase 2 placement system and it is confusing to students. Committee agreed.	
4. Questions to answer related to AQ	Tabled.	

ITEM	DISCUSSION	OUTCOME
5. Senate Update	Dianne shared that SSSPAC recommendations that have gone through SP&S have been forwarded on to Academic Senate. They appear in BoardDocs, but there weren't any discussions about them in Senate meetings.	
6. Counseling Update on Guidance Effects	Patricia handed out a "Counselor Guide for Multiple Measures" document. The intent of the counselor guide is not for data collection. It is just used to guide discussion. Patricia shared that training of counselors based on the guide will happen after semester ends. Audrey suggested tracking a "Reason for seeing counselor" with a few bullets.	Patricia will work with Maria to devise a way to track reasons for counselor visits.
7. Satisfaction Surveys	Tabled.	
8. Summer process for changes to the AQ (when SSSPAC and SP&S	Bev, Chuong, George, and Audrey will help coordinate any issues that arise. Most of the major issues should be fixed before the end of spring semester.	
9. Fall Flex Day	Based on low enrollment in the past, it was decided that we not submit a Flex Day proposal. A better venue has been the summits that Student Services and Instruction have held.	
10. Upcoming meeting (refreshments will be served): June 5 (Ragan Room)		

Next Meeting: June 5, 2019 from 3:00-4:30pm in 9B Ragan Room