

Mt. San Antonio College
Assessment and Matriculation Committee Minutes

May 26, 2021
 2:30–4:15 pm
 Online via Zoom

Committee Members:

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN) (Recorder)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Ned Weidner (English)	x	Liza Becker (Associate Dean, Continuing Ed.)
	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)	x	Michelle Sampat (Associate Dean, Instruction)
x	Elizabeth Casian (AmLa, AWE)	x	Naomi Avila (Counselor, Continuing Ed.)		Jose Rodriguez (Associated Students)

Guest: Nico Martinez (Assessment Center), Todd Clements (Chemistry Department Chair)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Chemistry Placement (David, Todd Clements)	<ul style="list-style-type: none"> Per Chemistry Department, AP Chemistry Test score of 3 is acceptable to meet eligibility for CHEM 50. RIE needs to complete validation research on this placement process. Initially, N. Martinez (per T. Clements) entered chemistry placements in SOATEST. Later, chemistry placements were sent to the Natural Sciences Division Office (per T. Clements) to enter overrides. These overrides are only good for one term. In the department chair override process, T. Clements uses AP Tests and completion of equivalent courses from other schools to approve overrides. Alternatively, the Admissions & Records Office uses official transcripts and AP scores, so the information is permanently put into the system and students do not have to request overrides each term. From a data perspective, storing transcript and AP test scores in SOATEST is ideal, so that data is entered in only one way and is consistent. Another option is to design SOATEST codes for department chair showing different factors (unofficial transcripts and AP scores) used to grant eligibility for CHEM 50. Since guidance from the Chancellor’s Office is unclear, using a Chemistry placement test to place students who have 	

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	completed CHEM 10 into CHEM 50 may be acceptable if multiple measures are used to evaluate students who are near the Chemistry placement test cut score.	
2. Approval of Minutes from May 12, 2021	Minutes from 5/12 were reviewed.	Minutes approved as submitted
3. Updates (see below)	<ol style="list-style-type: none"> 1. ESL Adoption Plan Form: Approved by Academic Senate on May 20, 2021. Logistics of submitting the plan was discussed. 2. Recommendation 56: Approved by Academic Senate Exec on April 15. PSYC 10 has now finished the WebCMS process, so this recommendation will next be sent to IT for implementation. 3. Fall 2021 AQ Survey planning subgroup: Met May 19 and will meet again June 2. 	<p>D. Beydler will work with ESL Adoption Plan subgroup to list contact information, answer all questions, and submit ESL Adoption Plan Form.</p> <p>D. Rowley will confirm with Stacy Bacigalupi about prerequisites for PSYC 10 before inputting into WebCMS.</p>
4. Committee Outcomes/Accomplishments (David, George)	<p>GOAL #2 accomplishments were discussed and added related to website, A&M recommendations #53 -55 (AMLA AQ changes - new placement process described in Credit ESL Adoption Plan form to be submitted to Chancellor's Office) and #56 (PSYC 10 and AQ) in addition to completing recommendation #51 (GED math scores) from last year, and proposed Chemistry placement system</p> <p>GOAL #3: Committee members reviewed the research action plan and submitted research requests; research reports related to assessment were shared with SPEAC, Retention and Persistence Committee, Math Dept. (including AB 705 Math Committee), AMLA Dept., English Dept., President's Cabinet</p> <p>GOAL #4: 2019-20 throughput report included disproportionate impact analysis; Spring 2020, Summer 2020, and Fall 2020 course success reports included disproportionate impact analysis; submitted research requests</p>	<p>Email additional accomplishments to D. Beydler.</p> <p>Accomplishments were unanimously approved.</p>

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	<p>GOAL #5: Due to current pandemic, the Committee has not implemented revisions to assessment practices based on research findings; Committee has requested and reviewed the following research projects: Fall 2020 AQ survey, Spring 2020 and Fall 2020 course success data, 2019-20 throughput data, Math Corequisite Research; planning has started for Fall 2021 AQ survey; worked on transitioning from AWE to online guided self-placement process for AMLA students</p> <p>GOAL #6: Reviewed online orientation; reviewed AQ, Assessment & Placement website, and enrollment-related websites and catalog language to reflect placement updates; updated ELL placement guidelines document for counselors and AMLA faculty</p>	
<p>5. AB 1805 Data Template and Survey Submission (Maria)</p> <ul style="list-style-type: none"> a. AB 1805 Required Reporting Memo b. AB 1805 Reporting Online Submission Survey c. AB 1805 Reporting Template 	<p>AB 1805 Reporting Online Submission Survey was reviewed. There was a brief discussion on how best to certify if placement language is “easily understandable.” Also, there was discussion to clarify a document providing evidence of “communication by a college counselor to a student about the student’s course placement options.” A recommendation was made to take a screenshot of the AQ “placement results” page that students access in their portals. Typically, counselors at Mt. SAC do not communicate placement results through email. M. Tsai has several clarification questions about the Reporting Template and will attend a June 2nd Chancellor’s Office webinar about AB 1805 data submission.</p>	<p>D. Beydler will coordinate with Audrey Yamagata-Noji to complete form and submit along with data template.</p> <p>D. Beydler will contact Audrey Yamagata-Noji to discuss requesting an extension for the Reporting Template deadline.</p>
<p>6. 2021-22 Membership (David, George)</p>	<p>There was discussion about the possible need to change the RIE representative sometime next year; D. Beydler and D. Rowley will reach the 9-year term limit at the end of 2021-22.</p>	<p>D. Rowley will contact Chisa Uyeki for clarification on term limits.</p>
<p>7. RIE Update (Maria)</p>	<p>None</p>	
<p>8. Counseling Update (Jesse, Francisco)</p>	<p>J. Lopez asked for clarification related to students who are placed into MATH 180 on AQ related to trigonometry content and</p>	

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	Counseling clearances for PHYS 2AG. J. Lopez will contact the Physics Department for further clarification.	
9. READ Update (Dianne)	None	
10. AMLA Update (Elizabeth)	AMLA 1A transfer status has been approved for Fall 2021. AQ results and messaging will need to be updated accordingly.	
11. English Update (Ned)	Tabled	
12. Math Update (David)	Working on corequisite for MATH 100. Updates have been made to website and Math flowcharts.	
13. School of Continuing Education (Liza, Naomi)	Waiting for guidelines from Chancellor's Office about noncredit ESL. Noncredit ESL is currently using a locally developed CAP Test (Computer Adaptive Placement Test).	

Next Meeting: June 9, 2021 from 2:30-4:15pm online via Zoom.