



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

4-2460 • 1st and 3rd Tuesdays • 2:45-4:15pm

AGENDA (October 17, 2017)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Parisa Mahjoor Professor, Chemistry		Jim Ocampo Director, Assessment and Matriculation
	Mary Ann Gomez-Angel Professor, Adult Basic Education	X	Clark Maloney Professor, Kinesiology		Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students
		X	Dana Miho Director, Academic Senate Professor, English as a Second Language		

Approval of Minutes: Committee members approved minutes for the meeting held on October 3, 2017.

Old Business

- 2017 ACCJC Letter and Visiting Team Report
 - Concerns with putting SLOs on syllabi include:
 - SLOs are not taught every semester
 - It may lead to “teach to test” mentality
 - Committee members suggest forming a task force to investigate questions raised by the Academic Senate:
 - Does the ACCJC standard require placing SLOs on syllabi? Or does ACCJC support local interpretation of the standard?
 - Does the recommendation require a complete restatement of SLOs or may faculty summarize SLOs on their syllabi?
 - Are there potential impacts if we do not follow the recommendation?
 - If stating SLOs on syllabi is required, can the committee provide suggestions on how to communicate SLOs to students?
 - Task force members include Doug, Emily, and Mark. Others are encouraged to volunteer. ☺
 - Action: Emily will call a meeting of this task force.

New Business

- Outcomes Assessment Training Videos
 - Emily, Fawaz, and Mark met on 10/3 and outlined ideas for training videos. Further work will be done once the Style Guide Task Force meets.
 - The Style Guide Task Force will meet on October 26.

- Annual Review of College Committees and Committee Goals
 - Purpose & Function Statement: The Professional Development Coordinator requested the Outcomes Committee modify its Purpose and Function Statement to include a connection between outcomes assessment training and the Professional Development Council or Professional Development Plan. Committee members agreed to a revised function statement:
 - Original function #6: To coordinate and facilitate campus professional development opportunities, as needed, to achieve the Committee's purpose and function.
 - Revised function #6: To initiate and implement professional development opportunities relevant to outcomes, with assistance from the Professional Development Council, as needed.
 - Committee Goals and Progress Report: A goal related to professional development was revised to show alignment with function #6.
 - Action: Emily will forward the revised Purpose & Function Statement to the Curriculum & Instruction Council.

- Feedback on Fall 2017 Flex Day Breakout Session
 - Committee members reviewed feedback for its session, "Where Do You Want to Go? Using Outcomes Mapping to Navigate Improvements in Programs, Courses, and Services." Feedback was positive overall.

- Outcomes Assessment and Multiple Measures Implementation
 - Annel, Emily, and Mark are participating in Multiple Measures implementation meetings. It was suggested that outcomes assessment would be a part of this work. Committee members requested leaders from the Instruction Office be invited to share their thoughts about this role.
 - Action: Emily will invite Irene Malmgren, Vice President, Instruction; Joumana McGowan, Associate Vice President, Instruction; and Michelle Sampat, Associate Dean, Instructional Services to a future Outcomes Committee meeting.

Open Issues (tabled until further notice)

- Student SLO Project