



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (May 15, 2018)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Chris Jackson, Professor, Kinesiology	X	Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Jim Ocampo Director, Assessment and Matriculation
X	Mary Ann Gomez-Angel Professor, Adult Basic Education		Parisa Mahjoor Professor, Chemistry	X	Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

Approval of Minutes: Minutes from the May 1, 2018 were approved.

Old Business

- President's Award for Excellence and Innovation in Teaching and Learning
 - Committee members reviewed and approved a rubric to use when evaluating application packets.
 - Action: Emily will create an online form to capture committee members' ratings. Emily will also make application materials available to committee members via drop box.
 - Action: Committee members will review and rate application materials using the online form by June 1.

- Outcomes Mapping Review
 - Committee members reviewed mapping between administrative unit objectives (AUOs), student learning outcomes (SLOs), program level outcomes (PLOs), and institutional level outcomes (ILOs) in Nuventive Improve (formerly TracDat). Outcomes mapping was reviewed in the areas of Adult Basic Education, Counseling, Electronics and Computer Technology, Kinesiology, Learning Assistance, English, Literature, and Journalism, Music, and Nutrition and Food. **(I.B)**
 - This review of outcomes mapping prepares the committee to better inform campus members about using Nuventive Improve to map AUOs, SLOs, PLOs, and ILOs. Members felt a few minutes of training would prepare campus members for this work. The review also raised questions:

- Is it necessary or useful to include and map to these goals in the outcomes assessment area of Nuventive Improve? If so, are these unit and team goals current?
 - Goals were found for units (disciplines/departments)
 - Goals were also found for three teams, including Human Resources, Instruction, and Student Services
- Was the project to transfer information from the paper mapping documents to Nuventive Improve completed?
- Is there an audit log for the mapping modules?

New Business

- Funding Request for Adjunct Involvement in Departmental Outcomes Activities
 - Committee members reviewed and recommended a funding request from the Sign Language Department by email on May 10. Dr. Malmgren, Vice President of Instruction, approved compensation. (II.A)
 - Committee members reviewed revised Funding Request and Follow-up forms. They approved the Funding Request form for use now. They suggested corrections to the Follow-up form. (I.B)
 - Action: Emily will post the new Funding Request form on the Outcomes Assessment Website. She will revise the Follow-up form and bring it back for review to the June 5 committee meeting.

- Outcomes Assessment and Operational Areas – postponed to next meeting

Open Issues (tabled until further notice)

- Outcomes Assessment and Multiple Measures Implementation
- Student SLO Project