

1. Assessment Plan - Three Column



PIE - Student Services: Basic Needs Resources Unit

2. Where We Are Now: Year at a Glance

2020-21

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Summary of Notable Achievements: During the 2020-21 academic year, the Mountie Fresh Basic Needs Resources achieved the following:

1. Rehired two short-term hourly staff to provide CalFresh outreach support. The program hired one student as Mountie Fresh Ambassador who supported the food pantry and our CalFresh outreach efforts. And a short-term hourly staff was hired as the Mountie Fresh Basic Needs Resources Assistant to support the case management component of the program.
2. Maintained collaboration with Los Angeles County Department of Public Social Services, local transitional housing programs, Coordinated Entry System, and other housing agencies in the area.
3. Collaborated with the Los Angeles Housing and Services Authority (LAHSA) and Hathaway Sycamores in Pasadena to find various pathways to housing for students. Through efforts by these agencies and Mountie Fresh Basic Needs Resources, 42 housing insecure students were assessed and provided resources/referrals.
4. Maintained a partnership with Hathaway Sycamores Child & Family Services and secured a Campus Peer Navigator for Mt. SAC that provides housing referrals for housing insecure students (services were provided remotely due to Covid-19).
5. Disbursed over 4,100 bags, equating to over 100,000 lbs. of food through our drive-thru food pantry during 2020-2021. The food pantry model remained a drive-thru distribution model due to the COVID-19 campus closure starting in March 2020. The food pantry will remain a drive-thru model throughout the summer term and return to an in-person, store-model for Fall 2021.
6. Awarded "Gold Certification" for our food pantry through our partnership with Leah's Pantry who provided technical support and guidance to ensure a high quality, trauma-informed, equity-based food pantry for our students.
7. Maintained partnership with Sowing Seeds For Life, which continues to provide LA Regional Food Bank food resources for the Mountie Fresh Food Pantry.
8. Ensured 611 students completed their CalFresh applications through our CalFresh outreach efforts during the 2020-2021 academic school year. Of those applicants, 12% of applicants have confirmed now receiving CalFresh benefits.
9. Basic Needs Resources Coordinator referred 30 students to receive emergency grants (CARES Act funding and basic needs emergency funds) due to their basic needs challenges caused by Covid-19.
10. Two students that received basic needs resources were distinguished and highlighted during the 2021 Commencement Ceremony.
11. Maintained an online scheduling application to increase access to services and resources in a remote service environment due to COVID-19. As a result, it now takes students about 3-5 minutes to set up an appointment with staff.
12. Collaborated with Tzu Chi Foundation to help provide 15 students a \$3,000 subsidy each to support their basic needs challenges.
13. Collaborated with Mt. SAC's Foundation and Alumni Association to help continue raising money for the Basic Needs Fund to support students in need.
14. Continued being the primary source for student food voucher distribution throughout the 2020-21 academic school year.
15. Basic Needs Resources Program applied and successfully obtained a \$20,000 grant from the John Burton Advocates for Youth Organization.
16. Actively engaged and provided individual remote assistance to DHH students seeking CalFresh support throughout the Spring Semester.

17. Secured a housing program MOU with Jovenes Inc, who will be providing housing support (bridge housing, or rapid rehousing) for up to 20 students starting July 2021.
18. Provided multiple presentations about Mt. SAC's #RealCollege fall 2020 survey report with faculty and campus partners to promote better understanding of the impact of the pandemic on students with basic needs insecurity.
19. Developed and presented a comprehensive Basic Needs Plan to the campus executive leadership to support requests for implementation of expanding basic needs resources to support housing, mental wellness, and ongoing food resources.
20. Participated actively in advocacy work with JBAY and other community college partners to support request from state legislators and Governor Newsom for ongoing basic needs funding. This was successful as there will be \$30 million ongoing allocation for basic needs plus a one-time \$100 million allocation over three-years to be allocated to community colleges statewide for the 2021-22 budget year.

Program Planning for Retention and Success: The Mountie Fresh Basic Needs Resources staff and supervisor met on a weekly basis throughout the 2020-21 academic year to discuss program goals, policies and procedures, delivery of services and growth capacity. Additionally, the Basic Needs Resources staff participated in annual CalFresh Outreach Confidentiality & Civil Rights Training for the 2020-2021 academic school year through the Center for Healthy Communities Org.

Collaborated with Research and Institutional Effectiveness office to collect, analyze, and present data on students who used the food pantry and one-on-one case management services with the Basic Needs Resources Coordinator. The research and report were based on a student-equity perspective since those most affected with basic needs are disproportionately impacted in the Student Equity data.

External and Internal Conditions Analysis: External Conditions: Mountie Fresh Basic Needs Resources received funds from three major funding streams, our CalFresh Outreach grant via a contract with Cal State Chico State's Center for Healthy Communities, the California Community College's Hunger Free Campus allocation (established in 2017), and the CARES Act funding for food resources.

The Department of Social Services (CDSS) through the Consolidated Appropriations Act 2021 (H.R 133) temporarily expanded the CalFresh student eligibility requirement. Any student that is eligible for state or federally financed work study or any student that has an Expected Family Contribution (EFC) of \$0, as determined by the California Aid Commission (CSAC) meets the student eligibility for CalFresh and will have a higher chance of receiving CalFresh benefits.

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), passed in March 2020, allowed our Basic Needs Resources Program to provide students with resources such as emergency grant funds and resources such as technological equipment loans such as laptops and Wi-Fi hotspots.

AB 801 (2016) expanded priority registration and various other benefits received by foster youth to homeless youth as well and mandated the designation of a foster and homeless youth liaison at public college and university campuses. Mountie Fresh Basic Needs Resources serves as the homeless liaison for the College.

SB 568: Reducing Homelessness Among California's College Students. This bill, co-authored by Senator Anthony Portantino and Senator Richard Roth, will reduce homelessness among college students in California by establishing housing resources within the Community College and CSU Chancellor's Offices and UC Office of the President and by requiring campuses that receive funding to implement measures to maximize the financial aid received by homeless students and ensure linkage to community-based housing resources.

A Campus Peer Navigator that supports homeless students was provided for a second year to Mt. SAC through funding by LAHSA via Proposition H from Los Angeles County. This positively impacts our program as it allows us to more thoroughly support our homeless and housing insecure students. This Campus Peer Navigator, however, is technically only required to work with college students under the age of 24 who qualify for the Youth Coordinated Entry System, thus, collaboration with other Coordinated Entry Systems populations is needed.

The Mountie Fresh Basic Needs Resources staff was informed that the campus was going to remain closed and classes and services would continue to be provided remotely due to the COVID-19 for the 2020-2021 academic school year. Since the campus closure, 90% of services were provided remotely using Zoom and other online platforms. Also, Google Voice was a major mode of communication to engage students with Basic Needs Resources staff. The food pantry services transitioned to a drive-thru model for the rest of spring and summer terms.

Internal Conditions: Although the food pantry was able to begin operations at its stand-alone market-style space in 67A-103, there continues to be a lack of adequate space for other areas of basic needs services. This impacts the quality of services provided by the program, including CalFresh support, one on one consultations with Coordinator, meetings with Campus Peer Navigator and student ambassador services.

There continues to be a need for Mountie Fresh Basic Needs Resources to seek assistance with IT to better utilize existing technology, including APEX, to increase efficiencies with the operations of the department.

Critical Decisions Made by Unit: The Basic Needs Resources Coordinator was converted into a Temporary Manager position starting in July 2021.

The program decided to continue providing food pantry services during the 2020-2021 academic school year despite the campus closure and move to remote learning and services. A drive-thru food pantry distribution model was put in place.

Contributors to the Report: Rigo Estrada
Dr. Koji Uesugi

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
<p>Program Growth - Increase number of student participants for Basic Needs Resources through targeted outreach and referrals from faculty and staff.</p> <ul style="list-style-type: none"> - Increase number of homeless student referrals by the Mountie Fresh Basic Needs Resources to appropriate services (Rapid-Re-Housing or Bridge-Housing via Jovenes Inc. or Coordinated Entry Systems via Hathaway Sycamores) by 25% - Increase the educational promotion of CalFresh Program throughout the campus and increase CalFresh benefit recipients by 25%. - Increase food distribution to students through food pantry and food card resources (up to 1,000 a month). <p>Status: Active Goal Year(s): 2020-21, 2021-22</p>	<p>Report directly on Goal</p> <hr/> <p>Request - Full Funding Requested - Basic Needs Resources Center</p> <p>Describe Plans & Activities Supported (Justification of Need):</p>	<p>Reporting Year: 2020-21 % Completed: 75</p> <p>For the 2020-2021 academic year through the start of summer session, Basic Needs Resources has engaged and referred 43 homeless and housing insecure students to appropriate Coordinated Entry Systems of support surpassing our goal of 35. Furthermore, our program was able to increase CalFresh benefit recipients and applicants. Due to the large number of student applicants to CalFresh during 2020-2021, a clear number of CalFresh benefits recipients is unclear, but it is substantially higher than the goal of 45 students. We know that 611 students applied to CalFresh in 2020-2021. Due to COVID-19 restrictions and guidelines, our program's food pantry distribution transitioned from an on campus, in-person experience to a drive through distribution model that was held twice a month during each semester of 2020-2021. On average, the student participation at our distributions was 450 students a month. (06/23/2021)</p> <hr/> <p>Reporting Year: 2020-21 % Completed: 0</p> <p>A physical space for basic needs support services has been identified (Building 9G) for 2021-22 and beyond. Presently,</p>

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<p>Goal Entered: 06/29/2020</p>	<p>The Basic Needs Resources staff space was originally configured for a function that has rapidly increased due to the demand for basic needs services by students. In order to meet the increased services, adequate space with appropriate modular equipment is needed, in addition to the Mountie Fresh Food Pantry that serves students in need of food resources.</p> <p>Lead: Rigo Estrada</p> <p>What would success look like and how would you measure it?: We would be successful in achieving this goal when we increase the number of basic needs students served and the variety of resources provided. We would also be successful when we secure space and ongoing funding to hire additional staff.</p> <p>Type of Request: FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.</p> <p>Planning Unit Priority: High</p> <p>One-Time Funding Requested (if applicable): 5000</p> <p>Total Funding Requested: 5,000 plus see furniture and technology needs section</p> <p>Request - No Funding Requested - Ongoing professional experts and Basic Needs student ambassadors</p> <p>Describe Plans & Activities Supported (Justification of Need): These employees are critical to continue targeted outreach, using social media, student portal</p>	<p>students seeking basic needs resources are being provided support remotely via Zoom and telephone. Transitioning to remote support during COVID-19 restrictions allowed the Basic Needs Resources team to continue providing support, as we return to in-person services, adequate space with appropriate modular equipment is still needed to engage in both in person and remote services. (06/24/2021)</p>

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announcements, phone calls, and presentations (virtual and in-person) to promote Basic Needs Resources, which include housing insecurity and homelessness referrals, CalFresh application assistance, and supporting the food pantry.

Lead: Rigo Estrada

What would success look like and how would you measure it?:

Increases in housing referrals, primarily through Campus Peer Navigator and BNR Coordinator (5%), CalFresh Outreach pre-screen and application completion (10%), and food resource access to eligible students.

Type of Request: SUPPLIES AND MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than \$500.

Planning Unit Priority: High

Total Funding Requested: NA

Request - No Funding Requested - Collaborative support from Student Services units (Counseling, Bridge, Equity Center programs, EOPS/CARE, ACES, Career Center, Promise+, Financial Aid CCCPG recipients), non-credit programs, Basic Needs Committee, BWT, and faculty.

Describe Plans & Activities

Supported (Justification of Need): Outreach to students participating in Student Services and faculty to inform them of basic needs resources and request referral assistance.

Reporting Year: 2020-21

% Completed: 75

Our student caseload increased this academic year through targeted outreach and referral processes. With our different partnerships, we were able to extend our outreach to students from various campus programs with various needs. The Financial Aid office sent out a CalFresh Outreach email to over 6,000 students who met student CalFresh eligibility to encourage Mt. SAC students to apply for CalFresh benefits. The Basic Needs Committee actively engaged and ensured dissemination of basic needs resources information to their respective networks and contacts. REACH Guardian Scholars from the Equity Center programs actively engaged in CalFresh outreach efforts by hosting office hours and by training their program specialist

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Lead: Rigo Estrada
What would success look like and how would you measure it?: Student caseload increase in Basic Needs Resources through targeted outreach and referrals.
Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.
Planning Unit Priority: High
Total Funding Requested: NA
Request - Full Funding Requested - Director, Basic Needs Resources
Describe Plans & Activities Supported (Justification of Need):
 This position assumes all administrative responsibilities to lead and manage the College's basic needs efforts. The director manages the multiple budgets associated with basic needs and CalFresh, including two state-wide basic needs allocations, HEERF supported expenses, CalFresh Outreach grant, and private funds in collaboration with the Foundation Office. The director also supervises classified, professional experts (social workers), hourly, and student staff, and assists the Dean, Student Services with campus and statewide student equity/basic needs initiatives.

to be a CalFresh liaison who has the ability to complete CalFresh applications. (06/24/2021)

Lead: Koji Uesugi
What would success look like and

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how would you measure it?: A successful implementation of the recent basic needs support services (Jovenes housing program) and student case management with social workers, and filling positions needed to move Basic Needs Resources forward with funding from the state and HEERF in addition to meeting the increased demand for basic needs among Mt. SAC students are measurable outcomes during the 2021-22 year.

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: Urgent

On-Going Funding Requested (if applicable): 155000

Total Funding Requested: 155,000

Request - Full Funding Requested -

Administrative Specialist III (PT)

Describe Plans & Activities

Supported (Justification of Need): A part time administrative specialist to assist Basic Needs Resources Manager with duties including monitoring budgets, creating requisitions, preparing monthly timesheets, scheduling, and responding to student and staff inquiries about basic needs is needed with the growth of the program.

Lead: Rigo Estrada

What would success look like and

how would you measure it?: The administrative specialist will ensure effectiveness and efficiency of the Basic Needs Resources operation by

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supporting the program manager and staff. Number of students served, successful delivery of services, and student satisfaction through a survey will help us measure success.

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: High

On-Going Funding Requested (if applicable): 50000

Total Funding Requested: 50,000

Request - Full Funding Requested - Funds for the "Basic Needs Resources Awareness Campaign" on campus and promotional items to be displayed creatively on multiple mediums to be provided to campus staff and faculty for basic needs resources awareness.

Describe Plans & Activities

Supported (Justification of Need): A majority of Mt. SAC students (59%) who completed the #RealColle survey reported not being aware of basic needs resources on campus, or feeling that they are unable to utilize these services.

Lead: Rigo Estrada

What would success look like and how would you measure it?: Campus staff and faculty will coordinate efforts led by Basic Needs Resources Program, will wear shirts and use other mediums to promote the "basic needs campaign" on designated dates to become "walking billboards" for students to learn about an event that day (food pantry) and to learn about how to access basic needs resources

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on campus. Participation in basic needs resources/program by students will increase by at least 5%.

Type of Request: MARKETING:

Requests for services in the areas of graphic design, news, and photography, posting information, communication and social media.

Planning Unit Priority: High

One-Time Funding Requested (if applicable): 8000

Total Funding Requested: 8,000

Request - Full Funding Requested -

Furniture and technology

Describe Plans & Activities

Supported (Justification of Need):

Furnishing the new space with ergonomic chairs, tables and waiting area to provide CalFresh Outreach and other basic needs resources and equipping 9G conference room with technology to be able to provide staff trainings, and student presentations

Lead: Rigo Estrada

What would success look like and how would you measure it?:

Students seeking CalFresh Outreach assistance and other basic needs support will be able to comfortably and confidently request assistance in a safe, aesthetically pleasing, and well furnished space dedicated to basic needs and behavioral wellness.

Type of Request: NON

INSTRUCTIONAL EQUIPMENT:

Tangible property with useful life of more than one year, other than land or buildings improvements, equal and over \$500 per individual item. Used

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for administrative or non-instructional purposes.

Planning Unit Priority: High

One-Time Funding Requested (if applicable): 88000

Total Funding Requested: 88,000

Request - No Funding Requested -

Coordinator, Project/Program (Basic Needs Resources)

Describe Plans & Activities

Supported (Justification of Need):

The coordinator is currently vacant due to Rigo Estrada's temporary manager appointment for Basic Needs Resources. The coordinator's primary responsibilities will be to lead the food resources functions of the operation, which includes coordinating all food pantry and CalFresh Outreach activities, facilitating the basic needs cards (food and gas), and assisting the manager with student case management.

Additional funding is not needed as there is general funds already allocated for this position.

Lead: Koji Uesugi

What would success look like and how would you measure it?:

The successful transition of the food pantry from the drive-thru model during the campus closure to the on-campus store pantry, increasing and improving CalFresh Outreach activities and successful completion of CalFresh applications, and implementation of expanded Basic Needs Resources to meet the increase in student demand for

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services are measurable outcomes of success of this position.

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: High

On-Going Funding Requested (if applicable): 0

Total Funding Requested: 0

Request - Full Funding Requested -

54" Glass Door Reach-In Freezer

Describe Plans & Activities

Supported (Justification of Need):

Furnishing the food pantry space (67A-103) with an operational glass door reach-in freezer will allow our Mountie Fresh Food Pantry to be able to provide students with frozen food options to support their food insecurity and allow students to focus on their educational aspirations. We will be able to increase our food options in our food pantry.

Lead: Rigo Estrada

What would success look like and how would you measure it?:

Students seeking frozen food options during our hours of operation will be able to eat ready to microwave frozen food meals on campus or at home.

Type of Request: NON

INSTRUCTIONAL EQUIPMENT:

Tangible property with useful life of more than one year, other than land or buildings improvements, equal and over \$500 per individual item. Used for administrative or non-instructional purposes.

Planning Unit Priority: Urgent

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One-Time Funding Requested (if applicable): 6000
Total Funding Requested: 6,000

Professional Development - Provide opportunities for professional development and technical training for Basic Needs Resources staff, and coordinator.
Status: Active
Goal Year(s): 2020-21, 2021-22
Goal Entered: 07/07/2020

Report directly on Goal

Reporting Year: 2020-21
% Completed: 50
 Due to Covid 19 restrictions, many opportunities for professional development and technical training were not available in person. Basic Needs Resources Staff participated in the CalFresh Outreach Summit during a two day remote learning conference. Basic Needs Resources staff also completed the CalFresh Outreach annual Civil Rights and Confidentiality trainings this academic school year. The Basic Needs Resources Coordinator actively participated in the #RealCollege Virtual Journey, a series of webinars created by the Hope Center to train and provide professional development for Basic Needs staff that work in California Community Colleges (07/01/2021)

Request - Full Funding Requested -

Provide training and engagement opportunities for Basic Needs Resources staff and students in the area of basic needs and student equity.

Describe Plans & Activities

Supported (Justification of Need):

Funding is need for Basic Needs Resources staff to participate in professional development opportunities (conference, trainings, seminar) related to the topic of basic needs, mental health, and student equity. Ongoing training is valuable to the staff as the program expands its operations to best support students with basic needs insecurity. Students will also be invited to attend conferences that include student tracks or to participate in any presentations offered by the

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staff.

Lead: Rigo Estrada

What would success look like and how would you measure it?: Basic Needs Resources staff demonstrating updated knowledge about current basic needs efforts and initiatives, and implementing best practices gained from trainings and conference would be indicators of success of this component.

Type of Request: PROFESSIONAL & ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities for Mt. SAC employees.

Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 5000

Total Funding Requested: 5,000
Request - Full Funding Requested -

Basic Needs Summit at Mt. SAC

Describe Plans & Activities Supported (Justification of Need):
Basic Needs Resources Program seeks to host a Basic Needs Summit to educate the campus about Mt. SAC students facing basic needs challenges, promote resources available to students, and share best practices in and out of the classroom to support students with basic needs insecurity.

Lead: Rigo Estrada

What would success look like and how would you measure it?: Active and full participation of students, faculty, and staff at the summit (150 attendees). We would measure success by providing participants with

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pre and post evaluations of conference material related to basic needs.

Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

Planning Unit Priority: Medium

One-Time Funding Requested (if applicable): 10000

Total Funding Requested: 10,000

Request - Full Funding Requested - #RealCollege California Annual Membership

Describe Plans & Activities

Supported (Justification of Need): the #RealCollege California Coalition gives the Basic Needs Resources Program access to the coalition's programming and technical assistance which in turn will allow us to create an institutional culture of care, increase our institutional effectiveness to advance basic needs and build internal capacity to implement and advocate for policy change

Lead: Rigo Estrada

What would success look like and how would you measure it?: Basic Needs Resources staff will incorporate the best practices with basic needs supports. Staff will be able to build atleast 2 new outside partnerships to improve basic needs support on campus

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Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.
Planning Unit Priority: High
One-Time Funding Requested (if applicable): 6000
Total Funding Requested: 6,000

Student Success - Positively impact students' ability to succeed academically at Mt. SAC through addressing basic need insecurities.
Status: Active
Goal Year(s): 2020-21, 2021-22
Goal Entered: 07/10/2020

Request - Full Funding Requested - Student Services Program Specialist II
Describe Plans & Activities Supported (Justification of Need): A full-time permanent staff is necessary to support the operational needs, which include increasing student participation, supporting students' educational success, and ensuring their access to on and off campus resources.
Lead: Koji Uesugi
What would success look like and how would you measure it?: Review the data and the number of increase in participants, their persistence, course success, and engagement with campus and off-campus resources.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: Medium
On-Going Funding Requested (if applicable): 90000
Total Funding Requested: 90,000

Reporting Year: 2020-21
% Completed: 0
 AAA (07/19/2021)

Request - No Funding Requested -

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Research and Institutional Effectiveness partnership to collect and analyze data of students' basic needs and impact of resources provided.

Describe Plans & Activities

Supported (Justification of Need):

Administration of surveys and other assessment methods, including qualitative data through focus groups, of food pantry participants, basic needs caseload students, and general population to assess needs and possible impact of services for program improvement.

Lead: Rigo Estrada and Koji Uesugi

What would success look like and how would you measure it?:

A research-based understanding of students' basic needs at Mt. SAC so that services and resources can be customized to meet their needs.

Type of Request: IT SUPPORT:

Requests for projects related to the implementation, integration, application, delivery, and support of information and instructional technologies.

Planning Unit Priority: High

Total Funding Requested: NA

Request - Full Funding Requested -

Full time Social Worker

Describe Plans & Activities

Supported (Justification of Need):

Our students continued basic needs challenges put them in situations where they require specialized support navigating federal, state, county, and local eligibility criteria to access resources that are often

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times beyond the capacity of traditional community college programs and personnel. Social workers' case management support will ensure linkage to resources for students that impact their academic trajectory, motivation, sense of self-efficacy.

Lead: Rigo Estrada

What would success look like and how would you measure it?:

Students facing basic needs insecurities will be able to link to resources at least 75% of the time

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: High

Total Funding Requested: 105000

Request - Full Funding Requested -

Food resources

Describe Plans & Activities

Supported (Justification of Need):

Provide students facing food insecurity food resources via our Mountie Fresh Food Pantry

Lead: Rigo Estrada

What would success look like and how would you measure it?: Food

Pantry will service at least 400 students a month

Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc.

services. May also include request for travel and conference that does not require the assistance of POD.

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On-Going Funding Requested (if applicable): 200000

Total Funding Requested: 200,000

Request - Full Funding Requested -

Funds to purchase basic needs cards to provide students short term quick food and/or hygiene support. Gift cards from places such as Stater Bros., Cardenas, Target, Vons, Chevron, etc.. Gift cards will be valued at \$20-25 each.

Describe Plans & Activities

Supported (Justification of Need):

Providing students with immediate short term support via physical gift cards can ensure that students remain focused on their educational goals. As students return to campus and focus on in-person classes, the Basic Needs Resources Program will need to be able to provide immediate assistance to students in need of food resources when food pantry is not available.

Lead: Rigo Estrada

What would success look like and how would you measure it?: Basic

Needs Resources Program will grow active engaged students by 5% each academic year.

Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

Planning Unit Priority: High

On-Going Funding Requested (if

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applicable): 10

Total Funding Requested: 10,000