



DISTANCE LEARNING COMMITTEE

MINUTES for March 22, 2005

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair		Sarah Daum
	Michelle Grimes-Hillman		Sheryl Hullings	X	Tom McFarland	X	Kerry Stern, co-chair
X	Glenn Vice	X	Jill Wilkerson				

Guests: Paul Kittle, Marsha Schnirring

ITEM	DISCUSSION/COMMENTS	OUTCOME
DSP&S	Jill Wilkerson gave a tour of the DSP&S lab.	Information only.
DL Course Amendment Review	Committee reviewed PHIL 3, submitted by Darryl Henry and PHIL 20A submitted by Randy Ramal. Suggestions were made for minor revisions.	Courses, PHIL 3 and PHIL 20A, were approved for submission to the Educational Design Committee once the revisions have been made.
Course Amendment and Certification for Online Teaching Process	After Spring Recess, Kerry Stern will send follow-up notification regarding the certification and course amendment processes to Division Deans, Department Chairs, and Distance Learning faculty.	Information only.
CMS Update	Margaret Young, Director of Purchasing, has sent the RFP to eCollege and Blackboard.	Information only.
Annual College Committee Review	Kerry submitted the Annual Review of College Committees to PAC requesting the Distance Learning/Electronic Reference Librarian and College Webmaster be added as ongoing members.	Information only.
Other	Paul Kittle and Tom McFarland will attend TechEd which will be held in Pasadena April 4 - 6, 2005.	Information only.

Next Meeting: Tuesday, April 12, 2005, 12:30 – 2:00 p.m., LTC-144

Cc: Curriculum & Instruction Council