



DISTANCE LEARNING COMMITTEE

MINUTES for October 11, 2005

Members Attending

X	Barry Andrews		Dwight Ayle	X	Terri Beam, co-chair		Sarah Daum
X	Deb Distante	X	Michelle Grimes-Hillman		Sheryl Hullings	X	Mary Johnson
X	Kerry Stern, co-chair	X	Jill Wilkerson				

Guests: Carol Webster

ITEM	DISCUSSION/COMMENTS	OUTCOME
Certification (SPOT)	<p>Terri noted that 41 faculty members have completed Certification for Online Teaching and an additional 40 faculty are in process.</p> <p>Mt. SAC will host a one day mini-conference on December 2nd to introduce SPOT to other nearby, benchmark colleges. POD is supporting this event and Terri is facilitating the presentation.</p> <p>Terri announced that she will be presenting Mt. SAC's SPOT process in "Putting Faculty on the 'SPOT' in Certification for Online Teaching" at the League for Innovation in the Community College" on October 25th in Dallas, Texas.</p>	<p>At the end of Fall semester, DLC will survey all instructors who have completed certification, regarding the process.</p> <p>Michelle Grimes-Hillman will invite statewide Academic Senators to attend the mini-conference.</p> <p>Information only.</p>
DLC update	<p>Terri Beam stated the DLC website has been updated with new DLC members, recently appointed by Academic Senate. She will again request that Associated Students appoint a student member.</p> <p>Terri requested and has been accepted by Academic Senate to make a Flex Day presentation about Blackboard in January.</p>	Information only.
Blackboard Update	<p>Twelve faculty members attended the Blackboard training on the Academic Suite September 28-30. The Blackboard technical training was held October 4-7 and was attended by Dwight Ayle, Karon Ekenstam, Sheryl Hullings, Paul Kittle, Chris Schroeder, Maribel Buono, and Kerry Stern. Blackboard Admin training is continuing.</p> <p>Terri Beam will take the lead in developing two levels of training for</p>	<p>Two levels of Blackboard training will be developed for faculty.</p> <p>Information only.</p>

	<p>faculty who want to use Blackboard. Level 1 training will be for faculty who intend to incorporate Blackboard into their traditional (on-campus) classroom. Level 2 will be for faculty who intend to teach online or hybrid classes</p>	
Academic Senate	<p>Michelle Grimes-Hillman announced that the State Academic Senate is investigating some issues pertaining to distance education, especially as they apply to the definitions of online, hybrid, web-enhanced courses and replacement of traditional seat time, at all campuses around the state.</p> <p>The State Academic Senate is also determining how to direct local Senates to create committees that will evaluate technology needs in the classroom.</p>	<p>Information only.</p> <p>Michelle will e-mail four technology-driven documents to the DLC for review.</p>
DL Course Amendment Forms	<p>The following course amendment forms were reviewed:</p> <p>BUSL 18 submitted by Catherine McKee PHIL 20B submitted by Randy Ramal PHIL 12 submitted by Andrea Diem BUSM 20 submitted by Tom McFarland BIOL 1 submitted by Tim Revell PHIL 5 submitted by David Lane</p>	<p>Pending minor revisions, the following courses were approved for submission to the EDC: BUSL 18, PHIL 20B, PHIL 12 BIOL 1</p> <p>The following courses were not approved for submission to the EDC: BUSM 20, PHIL 5 Terri Beam will contact the instructors regarding revisions.</p>

Next Meeting: Tuesday, October 25, 12:30 – 2:00 p.m., LTC-261

Cc: Curriculum & Instruction Council