



# DISTANCE LEARNING COMMITTEE

## MINUTES FOR APRIL 25, 2006

### **Members Attending**

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Sarah Daum
X	Deb Distant	X	Michelle Grimes-Hillman		Sheryl Hullings	X	Mary Johnson
X	Paul Kittle	X	Kerry Stern, co-chair	X	Jill Wilkerson		Mike Acosta, student

**Guests:** Carol Webster

ITEM	DISCUSSION/COMMENTS	OUTCOME
<b>DL Course Amendment Forms</b>	<p>The following course amendment forms were reviewed:</p> <p>ASTR 5 submitted by Julie Bray-Ali            BIOL 20 submitted by Tim Revell            HRM 53 submitted by Fawaz Al-Malood            HRM 57 submitted by Fawaz Al-Malood            HRM 61 submitted by Fawaz Al-Malood            HRM 64 submitted by Fawaz Al-Malood            HRM 66 submitted by Fawaz Al-Malood</p>	<p><b>ASTR 5, BIOL 20, HRM 53, HRM 57, HRM 61, HRM 64, and HRM 66, were approved</b> for submission to the Educational Design Committee pending minor revisions. Terri Beam will contact the instructors regarding the changes.</p>
<b>Academic Senate Update</b>	Michelle Grimes-Hillman will present Faculty Readiness Standards and demonstrate the SPOT website at the State Academic Senate on April 27.	Information only.
<b>Strategic Plan</b>	DLC reviewed a draft of an Executive Overview for the DL Strategic Plan.	Kerry Stern will work with Dwight Ayle to complete the overview. She will take it to the Curriculum & Instruction Council along with the DL Strategic Plan.
<b>Blackboard Training</b>	The Chemistry faculty has asked Terri Beam to conduct a Blackboard training workshop for their department during finals week. Terri and Mary Johnson are working on topic ideas for additional training which may be offered during summer. Terri, Carol Webster, and Paul Kittle are also working on details for a Blackboard challenge list.	Terri thanked Mary and Barry Andrews for being such good trainers and Paul for his organization of the training sessions. Terri will send a list to Linda Potter of faculty members who have completed SPOT and Blackboard training for the Faculty Recognition Ceremony on May 17.

**Last Spring Semester Meeting: Tuesday, May 9, 12:30 – 2:00 p.m., LTC-261**

Cc: Curriculum & Instruction Council