



DISTANCE LEARNING COMMITTEE

MINUTES FOR OCTOBER 24, 2006

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Sarah Daum
	Deb Distant	X	Mary Johnson		Paul Kittle	X	Jim Smith
X	Kerry Stern, co-chair		Dale Vickers	X	Jill Wilkerson		

Guests: Carol Webster. Joe Vasquez

Item	Discussion/Comments	Outcome
Housekeeping	Greg Justice has been appointed to the Distance Learning Committee as a student representative.	Information only.
DL Course Amendment Forms	The following course amendment forms were reviewed: ENGL 8B submitted by Dionne Loera-Ramirez MEDI 90 submitted by Kelly Coreas	ENGL 8B and MEDI 90 were approved for submission to the Educational Design Committee pending minor revisions. Terri Beam will contact the instructors regarding the changes.
Academic Senate Update	The Distance Learning Strategic Plan was approved by the Academic Senate on October 19.	Information only.
Blackboard Update	Kerry Stern announced that a process to change faculty passwords in Blackboard will be developed and distributed by November, 1, 2006.	The committee requested that another process be developed that will allow evaluators and other interested parties into individual Blackboard courses.
Flex Day Presentations	Terri asked the committee if they had any ideas for a presentation at Flex Day on Friday February 23, 2007.	Any ideas should be forwarded to John Vitullo, Academic Senate Vice-President.

Next Meeting: Tuesday, November 14, 2006
LTC-261, 1:05 – 2:35 p.m.

Cc: Curriculum & Instruction Council