



DISTANCE LEARNING COMMITTEE

MINUTES FOR MAY 26, 2009

Members Attending:

X	Barry Andrews	X	Shanti Atashpoush	X	Dwight Ayle	X	Terri Beam, co-chair
X	Meghan Chen, co-chair		Will Daland		Tamra Horton	X	Mary Johnson
	Paul Kittle	X	Charles McGruder	X	Stephen Runnebohm		Carol Webster
X	Jill Wilkerson		Asma Raja, student				

Guest: Vic Belinski

RECOMMENDATIONS

Recommendation	Rationale
None.	

MINUTES

Item	Discussion/Comments	Outcome
Review of Minutes	May 12, 2009.	Approved.
DL Course Amendment Form	The following course amendment forms were reviewed: <ul style="list-style-type: none"> • ADJU 1 submitted by Paul Jefferson • ADJU 4 submitted by Lance Heard 	ADJU 1 and ADJU 4 were approved for submission to the Educational Design Committee pending minor revisions. Terri will contact the instructors regarding the changes.
Deans DL Workshop	The third Deans workshop, covering Blackboard and Luminis, was held on May 15. This completes Goal #5 of the DL 2008-09 Goals.	<ul style="list-style-type: none"> • Meghan will distribute the handouts to those who were unable to attend. • Meghan will ask the Deans at the Instruction Team meeting if they'd like a summer workshop.
Substantive Change Proposal	A conference call was held on May 15 with ACCJC and Kristina Allende, Barbara McNeice-Stallard, Ginny Burley, and Meghan to answer questions regarding this proposal.	Proposal was approved. Meghan will keep DLC apprised of further information regarding the proposal.
Chancellor's Office Survey	Chancellor's Office has requested a survey of DL faculty and students in an effort to gather statewide DL data. It was agreed that the timing is not good for surveying students, but will try to survey faculty teaching DL courses in Spring semester.	<ul style="list-style-type: none"> • Meghan will coordinate this query with Research. • Dwight will send Meghan the list of currently teaching DL faculty. • Meghan will send survey to DL faculty teaching this semester.
DLC Purpose and Function	The revised purpose and function statements were approved.	Meghan will send the Committee Review form with the new membership and revised purpose and function statements to Diana Casteel for PAC.
Update on Blackboard Issues	Matt Lord is working on defining roles in Blackboard. The Academic Suite is a bundle including Content and Learning System, as well as Community System, and cannot be unbundled. Meghan is working on getting more details from Matt Lord on the Community System.	Meghan will try to schedule a demo on the Bb Community System for the meeting on June 9.

Luminis Group Studio	Vic Belinski demonstrated the various functions of Group Studio.	Information only.
Next Meeting	June 9 1:05 – 2:35 p.m., LTC-261	Meeting cancelled unless a Bb Community demo is arranged. Terri will e-mail DLC if meeting is rescheduled.

Cc: Curriculum & Instruction Council