

Minutes (unapproved)

Academic Senate Meeting

April 7, 2016

Present: Hansel Alvarez, Barry Andrews, Jeffrey Archibald, Maria Betancourt, Chris Briggs, Matthew Burgos, Jared Burton, Holly Cannon, Kate Cannon, Kwun Hung Cheung, Scott Childress, Joe Denny, Tim Engle, Sun Ezzell, Scott Guth, Lance Heard, Jennifer Hinostrroza, Jaime Hooper, Luisa Howell, Eric Kaljumagi, Jenny Leung, Regina Martinez, Rasool Masoomian, Jean Metter, Beta Meyer, Dana Miho, Amy Nakamura, Bruce Nixon, Robert Purcell, Martin Ramey, Eloise Reyes, Michelle Sampat, Hector Sanchez, Michael Sanetrick, Dan Smith, Lina Soto, Melody Summers, Chan Ton, Chisato Uyeki, Liz Ward, Shari Wasson, Dan Wheeler, and Shelby White

Absent: Robert Augustus, Daniel Cantrell, Tony Henry, Tiffany Kuo, Erica Ledezma, Charis Louie, Billie Lynes, Charles Merward, Richard Myers, Donna Necke, Bao-Chi Nguyen, Paul O'Brien, Julie Perez-Garcia, Bob Perkins and Joan Sholars, Tyler Trull, Janet Truttmann, Rebecca Walker, Tina Ziolkowski

Guests: Michael Castellanos, Associated Students Faculty Relations and Alejandro Juarez, Student

I. Call to Order: The meeting was called to order at 11:21 a.m. The meeting was continued from a previously scheduled meeting scheduled March 24. Reports and handouts from that meeting are incorporated herein. For a complete copy of the materials from that meeting, see: http://www.mtsac.edu/governance/academicsenate/minutes/2015-2016/March_24_Academic_Senate_Full_Packet.pdf

II. Public Comment:

Jared Burton from the Library announced that the Library is celebrating April as National Poetry Month and invited faculty and students to participate in activities planned, including an exercise in converting selected texts into poems.

Alejandro Juarez, a student, spoke in favor of creating a gender and ethnic studies major. He and his partner have presented to a number of student organizations outside of Mt. SAC as well as on-campus to promote such studies. He noted his appreciation of the Senate's creation of a task force on the issue and volunteered his group's support. His group has surveyed students, obtaining 150 signatures in favor of the major as well as the names of approximately 140 students who indicated they would register for classes in the subject.

Sun reminded everyone about the annual Parachutes and Ladders conference set for April 15. Faculty can register via the POD calendar to attend. To obtain crossover or salary advancement credit, faculty will need to pay a fee to attend. If faculty would like the school to reimburse them, in lieu of taking the credit, then faculty can complete a C&T form at any time.

Michael Castellanos, of Associated Students Faculty Relations, spoke regarding several events including Our Community Voice Matters, April 29, in Pomona, in recognition of Cesar Chavez Day. Several clubs and organizations will be participating.

III. Officer Reports

A. President:

In addition to the report previously submitted during the March 24th meeting, Dan highlighted the following:

1. New Hires: The college has authorized 10 additional new hires, which includes authorizations to move to the 33rd position on the priority list. There are additional replacements in some departments and also hires to be made in Counseling.
2. Dual enrollment: The college is still in the discussion stage about dual enrollment, considering which classes would be offered at local high schools.

B. Vice President: Jeff incorporated his written report of March 24th. The call for nominations for the Academic Senate's Outstanding Awards went out recently. The deadline is May 6th. Nomination packets are available for faculty members to take. Three nominees in each category are needed to award in each category. Jeff encouraged everyone to look at their departments and nominate someone. The process requires at least one letter of recommendation, though more will be accepted. Awards are also available for Classified positions who have helped promote instruction on campus, as well as Managers. Nominations can be submitted in paper form to the Senate office or e-mailed directly to Jeff. The winner gets a designated parking space for the coming academic year. If someone has received the award within the last five years, they cannot receive the award again. The list of past winners is available on the Senate's website. A rubric is also available on the Senate website.

IV. Legislative Liaison Report: Michelle incorporated her written report of March 24. If anyone has any questions on the bills on the list, please let her know. She will continue to monitor the status of the bills and will report back as they move through the legislative process.

V. Faculty Association Report:

- A. Representative Council: The Representative Council met April 5 and approved a resolution of concern regarding a campus police department, a mission statement for the FA and its 2016-2017 meeting schedule. Nominations were also closed for the 2016-17 elections, and the Council voted to postpone a decision on the use of interest-based bargaining by the FA Negotiations Team. The next meeting is May 3, at 11:30 a.m. in Founders Hall.
- B. FA Elections: Nominations for the FA Executive Board have closed. Members will receive their ballots next week; these are due back by April 29. Positions up for election include the Vice President (1 year term), Treasurer (2 year term), Secretary (1 year term), 3 FT Directors (2 year term) and one PT Director (2 year term). There are also 6 Adjunct Representatives at Large to the Rep. Council, 3 Service Center One Representatives, and 4 NEA delegates to the 2017 convention. These last three have a term of 1 year.
- C. Reopener Negotiations: Negotiations continue with the District. More detailed information will be available at the Representative Council meetings.
- D. Support of CSU Faculty Strike: The FA invites and encourages faculty members to join with CSU Faculty on their picket line at Cal Poly Pomona, on April 13-15 and 18-19. Text "CFAINFOR" to 71813 for more information on the strike.
- E. Signatures Needed for Prop. 30 Extension: The FA is collecting signatures, on behalf of CTA, to place a 12-year continuation of the Prop. 30 income tax enhancement on the November ballot. The enhancement increases state income tax for single individuals earning more than \$250,000 annually and married couples in excess of \$500,000. Moneys raised from the tax go primarily to education and health care.
- F. CCA Spring Conference: The FA is sending 15 delegates to the Spring CCA Conference in Costa Mesa this month, where Richard McGowan will be recognized as a W.H.O. award recipient.
- G. Faculty Association Open House: The FA is holding an open house in its offices in Building 23 on April 19 and 20, from 11 a.m. to 7 p.m. The President and Vice President will be available to answer questions about the existing contract as well as the current state of negotiations. There will also be snacks and door prizes for those who attend.

VI. Associated Students Report:

- A. Gender and Ethnic Studies Resolutions: The AS Senate has passed four resolutions in regards to Gender and Ethnic Studies on campus:
 - 1. Resolution 3, which would support the creation of a Gender and Ethnic Studies section in the Mt. SAC schedule of classes;
 - 2. Resolution 4, which calls for implementation of more Gender and Ethnic Studies classes;
 - 3. Resolution 5, which requests development of a Gender and Ethnic Studies Department; and
 - 4. Resolution 6, which supports requiring students to enroll and successfully complete a course in Gender and Ethnic studies in order to graduate from the college.
- B. Elections: Currently, Associated Students is having its annual general elections. Team U.N.I.T.E.D. and Team S.P.E.E.E.K. will be campaigning on campus for the A.S. Executive Board and will have booths stationed next to the Student Life Center and Student Services. Elections conclude today at 5pm.
- C. Budget: Today, the Associated Students Senate will review budget deliberations for the next year in order to allocate funding for various student activities and campus events.
- D. Events:
 - 1. Mountie Pride Mondays - April 11th and May 9th from 10:30am to 2:30am. Faculty, staff, and students are encouraged to wear Mountie gear or Mt. SAC colors to show pride for Mt. SAC. Various activities and giveaways will take place. All faculty, staff, and students will receive a 10% discount at the Mountie Café for wearing their Mountie Gear or Colors.
 - 2. Pizza with the President – April 12th 1pm – 2pm. Mt. SAC students are invited to meet with President Scroggins to discuss any topic pertaining to Mt. SAC in an open setting. Faculty may participate, but space is limited.
 - 3. Students and Educators of Distinction. Fourteen nominations for the 2015-2016 Educators of Distinction have been received and are being reviewed by Michael Castellanos and Elizabeth Santos, the Student Trustee. Faculty are also encouraged to support and congratulate any student or educators who has been nominated. Please consider attending this year's award ceremony as tickets are inexpensive, and the event will be greatly impactful.

VII. Council Reports:

- A. Curriculum & Instruction Council Report: Michelle incorporated her written report of March 24. An information item in that report contained the list of courses to undergo four-year review this year. If there are errors, please let Michelle know. In terms of CTE submissions, advisory committee meeting minutes are only required if a new program is proposed. Otherwise, modifications can be submitted without

minutes and submitted later to show support. It is not necessary to show advisory committee support at the time of submission; only department minutes are needed.

ENGL 68: About three weeks ago, faculty members from English noted that ENGL 68 is listed as a degree-applicable course though there are no degrees that require it. The department, division and C&I would like to remove this status so that it can go to Board of Trustees as soon as possible.

A motion to suspend the rules was made, seconded and approved by a majority. Opposed: Robert Purcell and Eric Kaljumagi opposed. A motion to approve the report was then made, second and approved unanimously.

- B. Student Preparation & Success Council: The written report from March 24 was received. For more details, please see that report. The Council has met since March 7th, and those items will be in the next report.
- C. Professional Development Council Report: The written report from March 24 was received. For more details, please see that report. Additional items of note include the following:
 - 1. Funding for Lynda.com: POD and the College have approved Lynda.com for funding for another year. It will become part of the college's ongoing budget.
 - 2. Parachutes and Ladders: A quote from Sodexo was higher than expected, and PDC has allocated some of its funding to cover the difference not previously budgeted.
 - 3. Other events: PDC/POD is bringing in an author on May 23rd to convene a book club. Funds are being expended to cover the costs of the author's participation as well as other incidentals to support the book club event.

VIII. Action:

- A. Close nominations for 2016-17 Executive Board

The Election committee was called forward. Additional nominations for officer positions were called resulting in no other candidates for President or Vice President. Lina Soto was nominated for the office of the Secretary and accepted the nomination. There were no additional nominations for either of the two Director positions.
- B. Elections for President, Vice President, Secretary and Directors (2)
 - 1. President
 - 2. Vice-President
 - 3. Secretary
 - 4. Directors (2)

Senators voted on the above positions with Jeff Archibald being elected as President, Martin Ramey as Vice-President, Lina Soto for Secretary and Tim Engle and Bruce Nixon as Directors.
- C. Open nominations for 2016-2017 Executive Board Senators at Large (2 positions)

A motion was made to open nominations, which was seconded with the following nominations received for the two positions: Liesel Reinhart, Veronica Alvarez, Vicki Greco and Bao-Chi Nguyen. Nominations will remain open until the meeting on April 21st, at which point the nominations will close. The election begins on April 22 and runs until May 3, and will be conducted online. Results will be announced at the May 5th Senate meeting.
- D. SP&S: BP 5010 Admissions

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.
- E. SP&S: AP 5010 Admissions

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.
- F. Resolution 2016-01 In Support of Open Educational Resources

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.

G. Noncredit, Continuing Education, and Community Education Task Force Recommendations

A motion to approve was made and seconded. A discussion occurred and a motion to substitute the revised recommendations from March 24 was made, seconded and passed unanimously. The motion to approve the revised task force recommendations was then approved unanimously.

H. Creation of Social Justice/Ethnic Studies Degree/Curriculum Task Force

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.

I. Dissolution of Curriculum and Program Planning Committee

A motion to approve was made and seconded. A discussion occurred, and the motion was approved by a majority. Opposed: Eric Kaljumagi. Abstaining: Luisa Howell and Chris Briggs.

IX. Discussion:

A. LGBTQ Task Force Recommendations (Contact Jeff Archibald X5434): This item was discussed.

B. SP&S: AP 5040 Student Records, Directory Information, and Privacy (Contact Jeff Archibald X5434): This item was discussed.

C. C&I: AP 4555: Athletic Special Events (Contact Michelle Sampat X6771): This item was discussed.

D. C&I: AP 4500: Athletics (Contact Michelle Sampat X6771): This item was discussed.

E. C&I: BP 4500: Athletics (Contact Michelle Sampat X6771): This item was discussed.

X. ASCCC Spring 2016 Plenary Resolution Review

A full copy of the proposed resolutions can be found at <http://www.asccc.org/events/2016-04-21-150000-2016-04-23-230000/2016-spring-plenary-session>.

Michele Sampat presented both the ASCCC and Area C resolutions planned for the Spring Plenary Session, April 21-23. Members present discussed the resolutions and asked questions. The group's suggestions follow each resolution.

A. Academic Senate: Resolution No. 1.01: Mentoring Programs for Part-Time Faculty
Mt. SAC Senate Recommendation: Support.

B. Affirmative Action/Cultural Diversity: Resolution No. 3.01: Diversifying Faculty to Enhance Student Success
Mt. SAC Senate Recommendation: Request clarifications, with support.

C. Consultation with the Chancellor's Office: Resolution No. 7.01: Costs Associated with Prior Military Experience Credit
Mt. SAC Senate Recommendation: Support.

D. Curriculum: Resolution No. 9.01: Adopt the Paper Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates
Mt. SAC Senate Recommendation: Support.

E. Curriculum: Resolution No. 9.02: Develop a Paper on Effective Practices for Educational Program Development
Mt. SAC Senate Recommendation: Support.

F. Curriculum: Resolution No. 9.02.01: Amend 9.02 from Fall 2016
Mt. SAC Senate Recommendation: Support.

G. Curriculum: Resolution No. 9.03: Criteria for Recording Low-Unit Certificates on Student Transcripts
Mt. SAC Senate Recommendation: Support.

H. Curriculum: Resolution No. 9.04: Flexibility in Awarding Unit Credit for Cooperative Work Experience

Mt. SAC Senate Recommendation: Support.

- I. Curriculum: Resolution No. 9.05: Modify Regulations on Certificates of Achievement for Greater Access to Federal Financial Aid

Mt. SAC Senate Recommendation: Support.

- J. Curriculum: Resolution No. 9.06: Student Learning Outcomes Assessment is a Curricular Matter

Mt. SAC Senate Recommendation: Support.

- K. Curriculum: Resolution No. 9.07: Guidance on Using Noncredit Courses as Prerequisites and Co-requisites for Credit Courses

Mt. SAC Senate Recommendation: Support.

- L. Curriculum: Resolution No. 9.08: Associate Degree for Transfer in Music

Mt. SAC Senate Recommendation: Request amendments to also include other schools, particularly private schools; support.

- M. Curriculum: Resolution No. 9.09: Z Degrees and Faculty Primacy

Mt. SAC Senate Recommendation: Support.

- N. Disciplines List: Resolution No. 10.01: Adopt the Paper Equivalence to the Minimum Qualifications

Mt. SAC Senate Recommendation: Support.

- O. Disciplines List: Resolution No. 10.02: Explore Changes to Minimum Qualifications

Mt. SAC Senate Recommendation: Request amendments to consider programs who have involvement in both academics and CTE programs; support.

- P. Technology: Resolution No. 11.01: Update the 2008 Technology Paper

Mt. SAC Senate Recommendation: Support.

- Q. Matriculation: Resolution No. 18.01: Develop Retesting Guidelines for the Common Assessment

Mt. SAC Senate Recommendation: Support.

- R. Matriculation: Resolution No. 18.02: Placement Model for Transfer Statistics Using High School Transcript Data

Mt. SAC Senate Recommendation: Due to time constraints, discussion of the balance of resolutions could not be completed. If anyone has concerns regarding the ones not discussed, please e-mail Michelle.

- S. Matriculation: Resolution No. 18.03: Local Determination of Advanced Placement Credit at California Community Colleges

This resolution was not discussed.

- T. Professional Standards: Resolution No. 19.01: Support for Faculty Open Educational Resources Coordinators

This resolution was not discussed.

- U. Professional Standards: Resolution No. 19.02: Career Technical Education Faculty and College Governance

This resolution was not discussed.

- XI. Information/Announcements: None

- XII. Adjournment: 1:20 p.m.