

**Mt. SAC Academic Senate Meeting
Thursday, May 28, 2020**

In Attendance: Chisa Uyeki, Lance Heard, Kelly Rivera, Melinda Bowen, Phil Wolf, Bernie Somers, Kristina Allende, Sun Ezzell, Emily Versace, Bruce Nixon, Sara Mestas, Tania Anders, Shiloh Blacksher, Joan Sholars, Emily Woolery, Lisa Amos, Tim Engle, Regina Martinez, Jennifer Hinostroza, Elizabeth Casian, Mary McGuire, Amy Truong, Beta Meyer, Jenny Leung, Janet Truttmann, Lucie Melendez, Julie Laverty, Carol Impara, Marybeth Barrios, Mike Hood, Michelle Shear, Christopher Hallstead, Hector Sanchez, Dana Miho, Cuyler Smith, Nikki Lewis, Gina DePaola, April Tellez, Lani Ruh, Robert Purcell, Dianne Rowley, Eva Rios-Alvarado, Marissa Case, Scott Guth, Nathan Tharp, Briseida Ramirez, Sarah Nichols, Malcolm Rickard, Gene Ano, Cara Tan, Christine Cummings, Luisa Howell

Absent: Serena Ott, Scot Childress, Janet McMullin, Dalia Chavez, Donna Necke, Betsy Lawlor, Barry Andrews, Fred Kobzoff, Diana Felix, Joseph Denny, Jason Kordich, Billie Lynes, Jamie Hooper, Priscilla Rincon, Robert Augustus, Karla Hernandez

Guests: Catherine McKee, Shelby White, Jill McGraw, Jean Metter, Brigette Lugo, Francesca Rinaldi, Isaiah Wilson, Tyler Chai, Dylan Tran, Esmeralda Torres, Rayvn Warner, Ann Adamaik, Candace Mendoze, Sophia Hazen, Shelia Epsy

1. Opening Items

A. Call to Order: Meeting called to order at 11:31 am.

- Agenda Check: Motion to add adopt the agenda with flexibility and add AP 3725 Information and Communications Technology Accessibility & Acceptable Use. Moved by L. Howell. Seconded by J. Sholars. Unanimously accepted.

(Roll Call Ayes: Phil Wolf, April Tellez, Eva Rios-Alvarado, Mike Hood, Cara Tan, Tania Anders, Kristina Allende, Sarah Nichols, Regina Martinez, Briseida Ramirez, Julie Laverty, Bernie Somers, Bobby Purcell, Michelle Shear, Kelly Rivera, Christopher Hallsted, Bruce Nixon, Christine Cummings, Sara Mestas, Janet Truttmann, Jenny Leung, Jennifer Hinostroza, Mary McGuire, Luisa Howell, Dana Miho, Joan Sholars, Gene Ano, Beta Meyer, Lucia Melendez, Cuyler Smith, Emily Woolery Lani Ruh, Lisa Amos, Malcolm Rickard, Francesca Rinaldi, Abby Wood, Emily Versace, Lance Heard, Melinda Bowen, Elizabeth Casian)

- Public comment:

- Michelle Shear shared a written statement on recoding. Reproduced here:

Good morning academic senate and guests. My name is Michelle Shear and I would like to address the Senate on a personal concern as a faculty member. This is not a public comment on behalf of the Dance Department or as the Dance Department Senator. My concern regards Penal Code 632. California is a two-party consent state. This means that all parties on a phone call or conversation must give their consent before someone can record it. I bring this to the Academic Senate due to my concern regarding

Zoom. This includes private Zoom meetings such as Department and Division meetings, class lectures, and student office hour sessions. This does not include open and public meetings such as Academic Senate or other campus wide committees or town halls. As we continue to move forward with remote teaching and utilizing Zoom. I would like to stress the importance of following the law and protecting our college community. Students and faculty should not be recorded without two-party consent. As a faculty member I have shared my concern and spoken up to my Division, Department and the Union. I am concerned on behalf of students that may not have the courage to voice their opinion to their instructor in fear of rocking the boat and it effecting their grade. As a collegiate body I would appreciate the Academic Senate's support on protecting the legal rights of our students and faculty. I recommend an email with the college policy regarding Zoom recordings be provided by Instruction and Human Resources. This will hold individuals accountable for the policy and protect those that may not want or have the courage to speak up. Thank you for your time.

- Jasmine Egan a student at Mt. SAC and members of the Dance Club shared a video https://www.youtube.com/watch?v=zKJg_6oLhiM produced by the club.
- April Tellez called for a moment of silence for George Floyd and Breonna Taylor.
- Cara Tan shared that the Mt SAC vigil can be accessed for viewing at www.mtsac.edu/united/

2. Consent Agenda

Motion to approve the Consent Agenda. Moved by L. Howell and C. Tan. Unanimously approved.

(Roll Call Ayes: Elizabeth Casian, Janet Truttman, Cara Tan, Christine Cummings, Nikki Lewis, Sarah Nichols, Mike Hood, Lisa Amos, Abby Wood, April Tellez, Eva Rios-Alvarado, Beta Meyer, Michelle Shear, Lucie Melendez, Kelly Rivera, Bernie Somers, Melinda Bowen, Dana Miho, Sara Mestas, Dianne Rowley, Emily Woolery, Lance Heard, Briseida Ramirez, Carol Impara, Regina Martinez, Hector Sanchez, Lani Ruh, Marissa Case, Luisa Howell, Cuyler Smith, Bruce Nixon, Jennifer Hinostraza, Mary McGuire, Phil Wolf, Jenny Leung, Tania Anders, Kristina Allende, Julie Laverty, Malcolm Rickard, Bobby Prucell

- A.** Approval of May 14, 2020 Full Senate Minutes
- B.** Curriculum Liaison Appointment (2020-2022): Kristina Allende (ENGL)
- C.** New Faculty Seminar Coordinator Appointment (2020-2022): Sun Ezzell (LERN)
- D.** Honors Coordinator Appointment (2020-2022): Misty Kolchakian (PSYC)
- E.** Faculty Professional Development Coordinator Appointment (2020-2022): Tania Anders (GEOL)
- F.** Student Conduct Board Appointments: Michael Ngo, Kolap Samel, David Yost, Jennifer Cruz-Nguyen, Ed Estes, Anastasia Matthews, Kelly Coreas, Zina McFarlin-

Stagg, Elizabeth Hernandez, Doug Mullane, David Mrofka, Suzanne Maguire, Monica Lee

- G. Content Review Committee: AMLA appointment - Alejandra Pulido to finish 2019-2022 term; MATH appointment David Beydler to finish 2019-2022 term.
- H. Distance Learning Committee: Purpose Function, and Membership
- I. Academic Senate Meetings to be held online through Fall 2020

3. Reports

- A. President – Report given by C. Uyeki.
- B. Co-Vice Presidents and Student Preparation Equity and Achievement Council Report– Report given by L. Heard
- C. Legislative Liaison – Report given by K. Rivera.
- D. Curriculum & Instruction Council Report – Report given by K. Allende.
- E. Faculty Professional Development Council Report – Report given by T. Anders.
- F. Associated Students Report – Report given by A. Truong.
- G. Faculty Association Report - Report given by E. Woolery.
- H. CTE Liaison Report – Report given by L. Amos.
- I. Dual Enrollment Liaison Report – Verbal report shared by P. Wolf.
- J. Noncredit Liaison – No report.
- K. Distance Learning Committee Report – Verbal report shared by C. Impara.

4. Action Items

- A. Close Nominations for Special Election of Senate Secretary and Election

Phil Wolf, Chair of the Elections Committee lead this portion of the meeting. P. Wolf shared that Briseida Ramirez has been nominated via email. Her Bio was shared as an attached to the agenda item in Board Docs for review.

Motion to close nominations. Moved by L. Howell. Seconded by B. Meyer. Unanimously approved.

(Roll Call Ayes: Lance Heard, Sun Ezzell, Lisa Amos, Tania Anders, Dana Miho, Elizabeth Casian, Marissa Case, Luisa Howell, Lucie Melendez, Malcolm Rickard, Emily Woolery, Nikki Lewis, Kelly Rivera, Robert Purcell, Mary McGuire, Carol Impara, Christine Cummings, Jenny Leung, Briseida Ramirez, Cuyler Smith, Sarah Nichols, Lani Ruh, Michelle Shear, Regina Martinez, Dianne Rowley, Mike Hood, Abby Wood, Gene Ano, Christopher Hallsted, Phil Wolf, Bruce Nixon, Gina DePaola, Kristina Allende, Beta Meyer)

Motion to vote by acclamation for Briseida Ramirez as Academic Senate Secretary for 20-21. Moved by K. Rivera. Seconded by L. Howell. Unanimously approved.

(Roll Call Ayes: Sarah Nichols, Emily Woolery, Lance Heard, Kristina Allende, Tania Anders, Elizabeth Casian, Dianne Rowley, Nikki Lewis, Mike Hood, Abby Wood, Jenny Leung, Kelly Rivera, Mary McGuire, Malcolm Rickard, Phil Wolf, Regina Martinez, Luisa Howell, Christopher Hallsted, Bobby Purcell, Bruce Nixon, Jennifer Hinostraza, Cuyler Smith, Lani Ruh, Mary Beth Barrios, Joan Sholars, Dana Miho,

Lisa Amos, Beta Meyer, Nathan Tharp, Marissa Case, Diana Felix, Hector Sanchez, Michelle Shear, Carol Impara, Gina DePaola, Sun Ezzell, Lucie Melendez, Melina Bowen)

Vote by acclamation for Briseida Ramirez was unanimous.

B. Curriculum & Instruction Council Special Projects/Independent Studies Courses Proposal

Motion to approve. Moved by K. Rivera. Seconded by B. Nixon.

K. Allende shared information about the proposal and the need to address the current processes for 99 courses on campus (catalog, schedule etc.). These are recommendations to ensure that students have accurate information and equitable access to the classes.

Motion to adopt the proposed Senate Executive Amendments. Moved by K. Rivera. Seconded by M. Bowen.

Amend recommendation 2 from the proposal so that all special projects have the course number 99 and independent studies be course number 99i.

Amend recommendation 3 from the proposal by editing language to remove Independent Studies from the title: Add "Prerequisite: Approved Independent Study Learning Contract"

K. Allende shared that she will vote against the recommendations, as they were not discussed in the taskforce. J. Laverty asked how this would impact course numbering and the work that would entail. K. Allende clarified that those changes would happen when the regular course review is due. P. Wolf added the reasoning behind the distinction between 99 and 99i. B. Meyer added that in Biology there are several independent students courses and special projects courses where students would need more than semesters in these courses to complete an in depth student. K. Allende added that the current process of having different iterations (99A, 99B, 99C) could still happen with 99i courses.

P. Wolf offered friendly amendment:

Recommendation 1: All special project courses be titled "Special Projects in..."

Friendly Amendment accepted by K. Rivera and M. Bowen.

Call the question on the Amendments. K. Rivera. Motion Carries.

Abstain: Beta Meyer, Eva Rios-Alvarado, Bruce Nixon, Emily Woolery, Jennifer Hinostroza, Nikki Lewis, Cuyler Smith, and Mary Maguire

Nay: Kristina Allende, Dianne Rowley Julia Laverty, and Nathan Tharp

(Roll Call Ayes: *Mike Hood, Michelle Shear, Sarah Nichols, Malcolm Rickard, Joan Sholars, Lisa Amos, Kelly Rivera, Hector Sanchez, Tania Anders, Elizabeth Casian,*

Regina Martinez, Christina Cummings, Lucie Melendez, Marissa Case, Dana Miho, Bobby Purcell, Melinda Bowen, Christopher Hallsted, Luisa Howell, Phil Wolf, Jenny Leung, Lani Ruh, Gina DePaola, Abby Wood, April Tellez, Gene Ano, Diana Felix, Lance Heard)

B. Meyer added that these recommendations might cause confusion and stress in her department in terms of students asking for independent studies as it is unclear how faculty are contacted by students for these classes. K. Allende added that the course size will be listed. Additionally, the recommendations are there to ensure that students will have equitable access to these courses. The prerequisites require a learning contract signed by the Professor. K. Allende described the ability to add schedule notes indicate the topic covered as well.

Call the question. K Rivera.

Vote on perfected Amendment: Motion Carries

Abstain: Eva Rios-Alvarado, Emily Woolery, Janet Truttman, Jennifer Hinostroza, Bobby Purcell, and Julie Laverty.

(Roll Call Ayes: Bruce Nixon, Phil Wolf, Michelle Shear, Malcolm Rickard, Mary Beth Barrios, Melinda Bowen, Sarah Nichols, Kristina Allende, Marissa Case, Abby Wood, Elizabeth Casian, Scott Guth, Mike Hood, Gina DePaola, Dana Miho, Regina Martinez, Christopher Hallsted, Beta Meyer, Nikki Lewis, Lani Ruh, Hector Sanchez, Cuyler Smith, Christine Cummings, Joan Sholars, Mary McGuire, Gene Ano, Lucie Melendez, Lisa Amos, Jenny Leung, Dianne Rowley, Lance Heard, Joan Sholars, Kelly Rivera)

C. Constitution and Bylaws

Motion to approve. Moved by B. Nixon. Seconded by K. Rivera.

Motion to amend and add proposals listed on BoardDocs. Moved by K. Rivera. Seconded by B. Meyer.

Amend Appointed Positions Duties (Page 12)

Edit Committee and Council assignments in duties listed in #7-10 to accurately reflect current practice:

7. Both will serve on: Academic Mutual Agreement Council, **President's Advisory Council, and Flex Day Planning Committee.**

8. Divide and serve on the following: ~~Accreditation Committee,~~ Curriculum & Instruction Council, Equivalency Committee, ~~Faculty Association,~~ **and Faculty Professional Development Council, Flex Day Planning Committee, President's Advisory Council, Student Success and Support Program Advisory Committee, and Student Equity Committee.**

9. One will serve as the faculty Co-Chair of the Student Preparation, **Equity,** and **Achievement** Success Council.

10. One shall serve on the Executive Board of the Faculty Association and attend all Faculty Association meetings.

Amend Appointed Positions Duties (Page 13)

Please add the duties of the Noncredit Liaison after The Assistant Curriculum Liaison on Page 14.

The Noncredit Liaison shall:

1. Serve a two-year term.
2. Attend meetings of the Academic Senate.
3. Report to the Academic Senate about statewide issues of concern in noncredit.
4. Identify local and regional noncredit issues or concerns.
5. Communicate opportunities for noncredit faculty to serve locally and statewide on committees and task forces.
6. Attend, as needed, state-level events including ASCCC and the Association of Community and Continuing Education (ACCE) and regional adult education consortia meetings.
7. Advise the Academic Senate President and Executive Board on Noncredit issues.
8. Perform such functions as the President or the Executive Board assign to assist in carrying out the purposes and policies of the Academic Senate.

Call the question. Vote on Amendments. Unanimously approved.

(Roll Call Ayes: Kelly Rivera, Emily Woolery, Kristina Allende, Jennifer Hinostrroza, Joan Sholars, Regina Martinez, Abby Wood, Nikki Lewis, Elizabeth Casian, Scott Guth, Janet Truttman, Lisa Amos, Michelle Shear, Melinda Bowen, Cuyler Smith, Dana Miho, Marissa Case, Lucie Melendez, Julie Laverty, Beta Meyer, Jenny Leung, Gene Ano, Phil Wolf, Mary McGuire, Christopher Hallsted, Lani Ruh, Gina DePaola, Mike Hood, Diana Felix, Dianne Rowley)

Motion to amend the Committees List to add the following: Retention and Persistence Committee, Textbook and Instructional Materials Committee, Mapping and Catalog Committee, Guided Pathways Cross-Council Committee. Moved by K. Rivera. Seconded by B. Nixon. Unanimously approved.

(Roll Call Ayes: Phil Wolf, Kristina Allende, Jennifer Hinostrroza, Bruce Nixon, Lance Heard, Emily Woolery, Kelly Rivera, Lisa Amos, Mike Hood, Dana Miho, Joan Sholars, Michelle Shear, Christopher Hallsted, Janet Truttman, Bobby Purcess, Julie Laverty, Dianne Rowley, Lani Ruh, Elizabeth Casian, Lucie Melendez, Beta Meyer, Abby Wood, Gina DePaola, Melinda Bowen, Jenny Leung, Marissa Case, Mary McGuire, Diana Felix, Regina Martinez)

Vote on perfected Constitution and Bylaws. Unanimously approved.

(Roll Call Ayes: Joan Sholars, Bruce Nixon, Janet Truttman, Kristina Allende, Regina Martinez, Lisa Amos, Phil Wolf, Dana Miho, Lance Heard, Jenny Leung, Kelly Rivera, Marissa Case, Diana Felix, Emily Woolery, Jennifer Hinostrroza, Elizabeth Casian, Michelle Shear, Melinda Bowen, Mary McGuire, Abby Wood, Phil Wolf, Lani

Ruh, Beta Meyer, Christopher Hallsted, Nikki Leis, Dianne Rowley, Cuyler Smith, Mike Hood)

D. Accreditation Midterm Report

Motion to approve. Moved by K. Allende. Seconded by B. Meyer. Motion Passes.

Abstain: Abby Wood

(Roll Call Ayes: *Kristina Allende, Jennifer Hinostrroza, Cara Tan, Kelly Rivera, Mike Hood, Regina Martinez, Joan Sholars, Michelle Shear, Lisa Amos, Bruce Nixon, Mary McGuire, Lani Ruh, Jenny Leung, Lance Heard, Nikki Lewis, Julie Laverty, Emily Woolery, Lucie Melendez, Beta Meyer, Dianne Rowley, Abby Wood, Elizabeth Casian, Melinda Bowen, Bobby Purcell, Christopher Hallsted)*

E. Proposed 2020-21 Academic Senate Meeting Calendar

Motion to approve. Moved by B. Nixon. Seconded by C. Tan. Unanimously approved.

(Roll Call Ayes: *Cara Tan, Mary McGuire, Kristina Allende, Kelly Rivera, Emily Woolery, Lisa Amos, Regina Martinez, Mike Hood, Janet Truttman, Lucie Melendez, Jennifer Hinostrroza, Elizabeth Casian, Michelle Shear, Marissa Case, Christopher Hallsted, Beta Meyer, Lani Ruh, Bruce Nixon, Abby Wood, Nikki Lewis, Dianne Rowley, Julie Laverty, Bobby Purcell, Jenny Leung, Joan Sholars, Melinda Bowen, Lance Heard)*

F. AP 3725, Information & Communications Technology

Motion to approve. Moved by K. Rivera. Seconded by B. Purcell. Motion passes.

Abstain: Janet Truttman and Abby Wood

(Roll Call Ayes: *Kristina Allende, Mike Hood, Gina DePaola, Regina Martinez, Cara Tan, Jennifer Hinostrroza, Lisa Amos, Bruce Nixon, Julie Laverty, Michelle Shear, Elizabeth Casian, Christopher Hallsted, Lucie Melendez, Kelly Rivera, Nikki Lewis, Bobby Purcell, Lance Heard, Lani Ruh, Melinda Bowen, Jenny Leung, Beta Meyer, Marissa Case, Dianne Rowley, Mary McGuire, Scott Guth)*

5. Discussion Items

- A. COVID-19 – *Topics discussed throughout meeting.*

6. Closing Items

- A. Information and Announcements
- B. Adjournment: 2:02PM

7. ADA Statement

- A.** To request reasonable disability related accommodations, please contact the Senate Secretary within at least five business days in advance of the event.

Minutes respectfully submitted by K. Rivera