

# Mt. San Antonio College Accreditation Steering Committee ■ Minutes 4 October 2019 10:30am- 12noon

X	Richard Mahon, Co-Chair			
X	Barbara McNeice-Stallard, (Co-Chair)			
X	Ronald Bean	X	Beta Meyer	
X	Liza Becker	X	Kim Leiloni Nguyen	
	Alexis Carter		Serena Ott	
X	Diana Dzib		Robert Stubbe	
X	Lianne Greenlee		Audrey Yamagata Noji	
	Johnny Jauregui	X	Chisa Uyeki	
	Lance Heard	X	Calvin Tran (Student Rep)	
	Parisa Mahjoor			
X	Joumana Mc Gowan	X	<i>Recorder: Lisa Jackson</i>	

	Topic	Updates/Discussion	Outcome/Action
1.	Welcome and Introduction	Richard welcomed the group to the meeting which was followed by roundtable introductions.  Richard gave overview of WASC and ASC as well as the purpose of the Accreditation Steering Committee.	
2.	Approval of April 12 Minutes	<ul style="list-style-type: none"> <li>Richard asked for motion to approve the minutes. Barbara moves, seconded by Ron, no discussion. All were in favor, no abstentions.</li> </ul>	
3.	Agenda Review	<ul style="list-style-type: none"> <li>There is no attachment for Topic No. 4 (see April 4 minutes)</li> <li>Added Topic No. 5 – Purpose, Function &amp; Membership Statement for Accreditation Steering Committee</li> <li>Motion to approve agenda by Richard, moved by Beta, all were in favor of approving. There were no nays and no abstentions.</li> </ul>	
4.	Committee Structure Evaluation	<ul style="list-style-type: none"> <li>There was a review of the April 12 minutes regarding Committee Structure Evaluation. <ul style="list-style-type: none"> <li>In our accreditation report it was noted that the college had a complex governance structure. Committee structures were said to be confusing and unclear.</li> </ul> </li> </ul> <p>Chisa spoke about the ways in which the college is looking at the governance structure.</p> <ul style="list-style-type: none"> <li>The senate has been looking at how the Committees are split and they are looking at their Committees. There are four different types: <ul style="list-style-type: none"> <li>Governance</li> </ul> </li> </ul>	

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		<ul style="list-style-type: none"> <li>○ Operational</li> <li>○ Senate</li> <li>○ Other</li> </ul> <p>The overall goal is to have a committee structure that is effective, that utilizes shared governance to ensure informed decision making, and ensures that the faculty voice is appropriately included where it should be.</p> <p>Long term vision is that a separate Guided Pathways committee will not be need as a result of full integration.</p>																																																				
5.	Purpose, Function & Membership Statement (attachment)	<p>Richard inquired about the membership and if the senate constitution allow faculty to designate a proxy for committee membership.</p> <ul style="list-style-type: none"> <li>○ Chisa stated that a replacement could be sent per meeting, but that person would be unable to vote.</li> </ul> <p>The Committee reviewed the Purpose, Function &amp; Membership and amended as follows:</p> <table border="1" data-bbox="779 688 1556 1240"> <thead> <tr> <th data-bbox="779 688 827 711">#</th> <th data-bbox="827 688 1272 711">Position Represented</th> <th data-bbox="1272 688 1556 711">Name</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Accreditation Liaison Officer – Vice President, Instruction (Co-Chair)</td> <td>Richard Mahon</td> </tr> <tr> <td>2.</td> <td>Faculty Accreditation Coordinator (Co-Chair) (appointed by Academic Senate)</td> <td>Rocio Avila</td> </tr> <tr> <td>3.</td> <td>Associate Vice President, Instruction</td> <td>Joumana McGowan</td> </tr> <tr> <td>4.</td> <td>Director, Research and Institutional Effectiveness</td> <td>Barbara McNeice-Stallard</td> </tr> <tr> <td>5.</td> <td>Director, Professional &amp; Organizational Development</td> <td>Lianne Greenlee</td> </tr> <tr> <td>6.</td> <td>AVP or Designee School of Continuing Education or Designee</td> <td>Liza Becker</td> </tr> <tr> <td>7.</td> <td>Management from Student Services</td> <td>Audrey Yamagata-Noji</td> </tr> <tr> <td>8.</td> <td>Management from Administrative Services</td> <td>Ron Bean</td> </tr> <tr> <td>9.</td> <td>Management from Human Resources</td> <td>Alexis Carter</td> </tr> <tr> <td>10.</td> <td>Academic Senate President or Designee</td> <td>Chisa Uyeki</td> </tr> <tr> <td>11.</td> <td>Faculty Association President or Designee</td> <td>Elizabeth Meyers</td> </tr> <tr> <td>12.</td> <td>Classified Senate President or Designee</td> <td>Diana Dzib</td> </tr> <tr> <td>13.</td> <td>CSEA 262 President or Designee</td> <td>Robert Stubbe</td> </tr> <tr> <td>14.</td> <td>CSEA 651 President or Designee</td> <td>Johnny Jauregui</td> </tr> <tr> <td>15.</td> <td>Student (appointed by the Associated Students)</td> <td>Calvin Tran</td> </tr> <tr> <td>16.</td> <td>Outcomes Coordinator</td> <td>Kim-Leiloni Nguyen</td> </tr> </tbody> </table> <p>Motion to approve the Purpose, Function &amp; Membership made by Richard, seconded by Beta. All were in favor, there were no nays and no abstentions.</p> <ul style="list-style-type: none"> <li>○ Goals will be discussed and set at the next meeting.</li> </ul>	#	Position Represented	Name	1.	Accreditation Liaison Officer – Vice President, Instruction (Co-Chair)	Richard Mahon	2.	Faculty Accreditation Coordinator (Co-Chair) (appointed by Academic Senate)	Rocio Avila	3.	Associate Vice President, Instruction	Joumana McGowan	4.	Director, Research and Institutional Effectiveness	Barbara McNeice-Stallard	5.	Director, Professional & Organizational Development	Lianne Greenlee	6.	AVP or Designee School of Continuing Education or Designee	Liza Becker	7.	Management from Student Services	Audrey Yamagata-Noji	8.	Management from Administrative Services	Ron Bean	9.	Management from Human Resources	Alexis Carter	10.	Academic Senate President or Designee	Chisa Uyeki	11.	Faculty Association President or Designee	Elizabeth Meyers	12.	Classified Senate President or Designee	Diana Dzib	13.	CSEA 262 President or Designee	Robert Stubbe	14.	CSEA 651 President or Designee	Johnny Jauregui	15.	Student (appointed by the Associated Students)	Calvin Tran	16.	Outcomes Coordinator	Kim-Leiloni Nguyen	
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6.	Programmatic Accreditation Report	To be discussed at the next meeting																																																				

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7.	ACCJC Annual Reports	Discussion tabled for next meeting	
8.	Presentation at ACCJC	Discussion tabled for next meeting	
9.	Parking Lot		
		<b>Future meetings:</b> Regular meetings 1 <sup>st</sup> Friday of each month during the Fall Semester <b>Dates to note:</b>	