



## **Homelessness and Basic Resources Committee (HBRC) Meeting Minutes November 19, 2018**

**Attended:** Koji Uesugi, Deborah Cavion, Renu Katoch, Shelly Laddusaw, Loni Nguyen, Pauline Swartz, Donna Vasquez, Kaitlyn Yrineo

- I. **Call to Order & Welcome**
- II. **Review & Approval of Minutes:** November 5, 2018 reviewed and approved.
- III. **Updates**
  - a. PTK Toiletry Drive and Film Screening (Yasir): Over 160 toiletry kits were distributed and the remaining items were donated to another chapter of PTK for their event; (in first 40 min, first 100 kits were gone); collected about 15,000 items in 2-3 weeks for the drive so PTK is satisfied with how it went; blue and purple bags were used, so lots of questions about gender specific kits, so likely use the same color in the future.
  - b. CalFresh Outreach: Koji announced that the training for Mt. SAC's CFO program was done on Friday, November 9, 2018. This will involve a comprehensive approach to assisting students with applying to CF and following through with the process. We will need to develop marketing material, train staff on assisting with applications, educate faculty about CF, create videos and Podcasts, and connect with DPSS at each county. Time and effort by Mt. SAC faculty, staff, and volunteers working with CF. Bring ideas to HBRC meetings.
  - c. Hunger Free Campus Funding 2018-19 Allocation: This year's allocation is \$268,000 to spend by June 2020. We can use these funds for food pantry and CalFresh efforts. Members asked if the funds can be used to buy food items, which we can.
  - d. Film Screening Reflection and Sample Student Comments: Pauline shared the summary of student responses to the One-Minute Paper that students submitted for extra credit. In the future, place more emphasis on students raising and discussing issues. We also need to plan earlier next year (maybe in the spring for the fall), including save the date for the H&HAW. We should also make efforts open to the community.
- IV. **Discussion**
  - a. December Food Pantry on 12/11 from 11-1 and (5-7?): First final is 7:30-10:00, next is 10:30-1:00, etc. We can pack the food items on Monday, 12/10, and have them ready for the pantry the next day. Pantry hours for Tue 9:30-1:30 and 5:00-7:00. Reduce pantry items to 400. In November, we distributed 580 bags.
  - b. Spring Flex Proposal from HBRC: Decision - We will not do a presentation for spring flex but will plan to offer professional development later in spring semester.
  - c. Mountie Fresh Day 2019: April 16, 2019 at Kerr's Corner (time will be announced)
  - d. Professional Development: We will investigate proposing professional development through POD for spring semester. It's ideal to have the title, description, room, and

marketing blurb of what we want to offer shared with POD by February 1, 2019 so it can be included in the POD promotion/marketing materials that faculty will receive at Spring Flex.

**V. Good of the Order**

None

**VI. Next Meeting**

Monday, December 3<sup>rd</sup> from 1:00-2:30 p.m. @ 9C-5

**VII. Adjourn**