



**Basic Needs Committee (BNC)**  
**Meeting Minutes**  
**May 18, 2020**

| Committee Members |                          |   |                 |   |                               |                             |
|-------------------|--------------------------|---|-----------------|---|-------------------------------|-----------------------------|
| X                 | Koji Uesugi, Co-Chair    |   | Marisa Fiero    |   | Paul Miller                   | Community Rep.              |
|                   | Pauline Swartz, Co-Chair | X | Renu Katoch     | X | Romelia Salinas               | Faculty (sabbatical)        |
|                   | Christina Cammayo        | X | Shelly Laddusaw | X | Julia Walker                  | X Brenda Ricarte            |
| X                 | Barbara Carrillo         | X | Jeze Lopez      | X | Kaitlyn Yrineo                | X Bill Lambert (for Marisa) |
| X                 | Rigo Estrada             | X | Irene Martinez  | X | Maricela Vazquez Aviles (Stu) |                             |
|                   | Patricia Montoya         |   | Ken McAlpin     |   | Michael Myers (Stu)           |                             |

**I. Call to Order**

**II. Review and Approval of Minutes for April 20, 2020**

**III. Updates**

- Basic Needs Resources (Rigo):
  - CalFresh Outreach (regular updates – Rigo/Brenda): engaging with students through social media. A meeting next week to discuss application process and engaging with applicants. Brenda, trying to get students to understand the process and what the benefits are. Some students are confused on what CalFresh benefits are. She had 3 appointments last week with students. Peer navigator, Amelia, has created a referral form for Rigo to use.
  - May 14 Mountie Fresh Food Pantry (Rigo/Brenda): provided updates on last Thursday’s food pantry, distributed 400 bags. Students are

not registering for the food pantry like they use too via Eventbrite. The need is there based on the long lines we saw. Received donations of toiletry kits from the equity center that was also distributed. Koji thanked all volunteers for their ongoing work.

1. May FP on 28 from 10:00 – 1:00

- Basic Needs Webinar: Wednesday, May 20 from 10:00-11:15 a.m.  
[https://us02web.zoom.us/webinar/register/WN\\_6m\\_ikgVXTRW2OmXeYT5hcQ](https://us02web.zoom.us/webinar/register/WN_6m_ikgVXTRW2OmXeYT5hcQ)

#### **IV. Discussion**

- Community Representative Recommendations (refer to list on next page): Discussed each nominee and decided to have an alternate to serve as a backup. It was discussed and agreed to have Diana serve and Leanne as a backup rep.
- Continuing educational programming for BNC

#### **V. Good of the Order (All)**

Koji provided information on budget and May revise. Bill Lambert asked if we should pull Jill Dolan into the conversation of Basic Needs and budget, including advocacy.

Irene provided information on De-stress event taking place on Wednesday and all the workshops that students can register for. Irene confirmed that non-credit students can participate in this event. Irene will drop off some promo items to distribute for the next pantry.

Maricela was thanked and acknowledged at her last official board meeting, for all her hard work and efforts.

#### **VI. Next Meeting**

- June 1, 2020

#### **VII. Adjourn**

## Community Representative Referrals

- **Sarah Crane**, Type of Basic Needs: employment opportunities housing insecurity and homelessness  
Sarah is a case Manager for Goodwill, working with the Homeless or at risk of being homeless population. Sarah has been at risk of being homeless and has worked in the School of Continuing Education as a co-located partner through Goodwill to provide services to our students. Population Served: general population (not college students/higher ed)
- **Denise Ocana**, Type of Basic Needs: housing insecurity and homelessness  
Denise works for United Way and is the Program Manager, Workforce Development who has been spearheading the WDACS (Workforce Development, Aging & Community Services) efforts in coordinating meeting and services for Homeless individuals. She understands the issues, has a lot of community contacts, and coordinates and facilitates meetings on this issue. Population Served: general population (not college students/higher ed)
- **Diana Giannone**, Type of Basic Needs: housing insecurity and homelessness  
Diana has 21 years of experience as a Human Services Administrator with the LA County Department of Social Services, and CalWORKs GAIN Division. She has experience assisting with community college students through the CalWORKs CC contracts, and the work study in public agencies program. Additionally, she worked with the Performance Partnership Pilot program (LAP3), which serves disconnected youth aged 14-24, Workforce Innovation and Opportunity Act (WIOA), to develop career pathways and the Transitional Subsidized Employment (TSE) program which provides paid work experience for at-risk youth. Diana holds a MA in Public Administration, BA in Sociology Social Work and is a Certified Project Manager . Populations Served: other
- **Leeane Knighton**, Type of Basic Needs: health and wellness housing insecurity and homelessness. Her employment at LACOE includes working with homeless/food insecure students and connecting students to agencies that can provide support with these issues. Has knowledge and compassion

with these issues as well as a lot of community contacts to provide services. Population Served: general population (not college students/higher ed)

- **Amelia Simek**, Type of Basic Needs: housing insecurity and homelessness  
Amelia is a Peer Housing Navigator who works with Hathaway Sycamores Children and Family Services. Her role consists of connecting housing insecure college students (from Mt. SAC, PPC, and Citrus College) to housing resources within their local communities. She serves specifically the TAY population (Transitional Aged Youth: 18-24) but is able to provide support and guidance with any homeless college student at Mt. SAC. Amelia can strengthened our committee's knowledge and understanding of available housing resources within our local communities.