

FACILITIES ADVISORY COMMITTEE MEETING NOTES

SEPTEMBER 11TH 2018, 10:00 – 12:00

- PRESENT:**
- Andi Fejeran Sims, Director, Student Life
 - Ashley Gallegos, Facilities Planning & Mgmt.
 - Bill Rawlings, Coordinator, Computer Facilities
 - Gary Nellesen, Director, Facilities Planning & Mgmt.
 - Grace Hanson, Dean, Access & Wellness
 - Joumana McGowan, Associate Vice President, Instruction
 - Kevin Owen, Assistant Director, Technical Services
 - Marc Ruh, Professor/Asst. Athletic Director, Kinesiology, Athletics, and Dance Division
 - Melissa Cone, Executive Assistant I, Fiscal Services
- ABSENT:**
- Eric Kaljumagi, Professor, Learning Assistance
 - Johnny Jauregui, Lead Chemical Specialist, Facilities Planning & Mgmt.
 - Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt.
 - Ron Bean, Director, Academic Technology
- GUESTS:**
- Bill Asher, Assistant Director, Facilities Planning & Mgmt.

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: - *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following bullet points are noted as referencing IIIB:

- BULLET ITEM: 2 COMMITTEE GOALS
- BULLET ITEM 4 MAJOR PROJECT UPDATES

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. Gary reviewed the notes from the August 13th meeting with the group. Due to meeting conflict a meeting conflict today's meeting will only be an hour.
- B. The following handouts/presentations were reviewed:
 - Committee Goals and Progress Report 2017-18
 - Master Architect/Project Manager Contracts Board Questionnaire
 - Measure RR Major Project Data: Major Project completed/closed 6/2012-6/2018.

2. COMMITTEE GOALS (IIIB)

- A. Gary reviewed the 2017 -18 Committee Goals and Progress Report with the group and updated the Goals for 2018-19. Updates and revisions will be made and submitted to PAC for approval.
 - Goal #1 Project specific details were removed.
 - Goal #2 Removed Master Plan details and replaced with evaluating environmental compliance and mitigation measures.

3. MASTER ARCHITECT / PROJECT MANAGER CONTRACTS BOARD QUESTIONNAIRE

- A. Gary reviewed with the group, the Master Architect/Project Manager questionnaire which will be presented at the September Board meeting.
- It was noted that new projects under the Master Agreements will be assigned on a project-by-project basis through a Request for Proposal. Master Agreements do not guarantee a project assignment.

4. MAJOR PROJECT UPDATES (III B)

- A. Athletics Complex East: Due to legal delays major contract amendments for the project will be submitted at the October 10th Board Meeting.
- The scoreboard is being submitted as a separate project with the Division of State Architect (DSA). Anticipating DSA approval in early 2019.
- B. PE Complex: An initial kickoff meeting for the project was held on August 31st. The logistics of relocating the Division business offices into the new Heritage Hall Bldg. is being reviewed. The viability for this option will need to be further researched as there are State funding requirements that must be adhered to. At this time additional direction is needed from the Instruction Division.
- C. Student Center: The project is currently evaluating scope changes options as it relates to the food service offerings. This may lead to an increase in the size of the food services footprint that is located in the project.
- Options will be presented to CMPCT to determine if the space allocated for food services will be increased within the building or look at creating an additional outdoor space.

5. PROJECT BUDGETS

- A. Gary reviewed the Measure RR Major Project Data Spreadsheet with the group. This spreadsheet lists major projects that were closed between 6/2012 and 6/2018 and their corresponding budgets.
- The remainder of the Measure RR funds will be attained in November 2018.
 - Pending projects in the que that need additional funding to complete will be put on hold in the anticipation of Measure GO passing in November.
 - Unencumbered funds that were designated for these pending projects will be used to closeout remaining active projects.

Future Meetings

Monday, October 9, 2018, 10:00 a.m. - 12:00 p.m.

Monday, November 12, 2018, 10:00 a.m. - 12:00 p.m.

Monday, December 11, 2017, 10:00 a.m. - 12:00 p.m.