

FACILITIES ADVISORY COMMITTEE MEETING NOTES

OCTOBER 8TH 2018, 10:00 – 12:00

- PRESENT:**
- Andi Fejeran Sims, Director, Student Life
 - Ashley Gallegos, Facilities Planning & Mgmt.
 - Eric Kaljumagi, Professor, Learning Assistance
 - Gary Nellesen, Director, Facilities Planning & Mgmt.
 - Grace Hanson, Dean, Access & Wellness
 - Kevin Owen, Assistant Director, Technical Services
 - Marc Ruh, Professor/Asst. Athletic Director, Kinesiology, Athletics, and Dance Division
 - Melissa Cone, Executive Assistant I, Fiscal Services
 - Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt.
 - Ron Bean, Director, Academic Technology
- ABSENT:**
- Bill Rawlings, Coordinator, Computer Facilities
 - Johnny Jauregui, Lead Chemical Specialist, Facilities Planning & Mgmt.
 - Joumana McGowan, Associate Vice President, Instruction

GUESTS:

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 2: CAMPUS LACTATION RESOURCE ROOMS
- ITEM 3: UNIVERSAL (ALL-GENDER) MULTI-STALL TOILET FACILITIES
- ITEM 4: 2018 EDUCATIONAL AND FACILITIES MASTER PLAN (EFMP) & ENVIRONMENTAL IMPACT REPORT (EIR) UPDATE
- ITEM 5: CAMPUS BUILDING RENUMBERING PROJECT
- ITEM 6: MAJOR PROJECT UPDATES
- ITEM 7: MINOR PROJECT UPDATES

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. Gary reviewed the notes from the September 11th meeting with the group.
- It was noted that the Committee Goals were updated to include project-specific Environmental and Sustainability Review.
- B. The following handouts/presentations were reviewed:
- Campus Lactation Resource Room Inventory
 - AIA Best Practices AIA: Lactation/Wellness Room Design
 - SCUP 2018 Exploration of Lactation Policy and Lactation Facilities Across US Higher ED Campuses
 - Campus Lactation Resource Rooms Project Scope
 - EFMP Proposed Building Renumbering Matrix
 - Proposed EFMP Building Renumbering Neighborhood Blocks (11x17 Diagram)
 - 2018 EFMP Chapter 12 Building Renumbering Neighborhood (Packet)

2. CAMPUS LACTATION RESOURCE ROOMS (IIIB)

- A. Mika reviewed the handouts on campus lactation resource rooms. The following locations have been identified as available for public use:
 - Bldg. 4, Room 1480: Previously known as the “Cot Room.” Staff will need to be updated on the process for allowing students access to this space. Cosmetic remodel and new furniture is desired.
 - Bldg. 6, 2MECH1: This room is currently vacant and needs to be remodeled and furniture purchased.
 - Bldg. 77, Room 2030: This dedicated lactation room was recently constructed as part of the new Business and Computer Technology (BCT) facility. The next step is to purchase furniture for it.
- B. Note: Rooms at the Child Development Center (CDC) are only available to parents whose children are enrolled at the CDC.
- C. The new Student Center will include a dedicated lactation room.
- D. The group recommends that Gary take this information to President’s Advisory Council (PAC) for further discussion. Previously, federal and California law only applied to staff and did not address student use; however, on September 30, 2018, the Governor approved AB 2785 that addresses lactation accommodations relating to public postsecondary education. The group suggested it may prove helpful to have a Board Policy (BP) or Administrative Policy (AP) created for the logistics of operating these spaces for staff/student use.
- E. Logistics to be considered include:
 - Hours of operation
 - Scheduling and sign-in procedures
 - Staff monitoring of and access to space
 - Refrigerator use and disposal
 - Provision of door hardware/lock that indicates when the room is “in use” or “occupied.”
- F. A Mt. SAC webpage for Campus Lactation Resource Rooms will be created in coordination with HR. It will include a map identifying the approved locations, logistics for use, and contact information.

3. UNIVERSAL (ALL-GENDER) MULTI-STALL TOILET FACILITIES (IIIB)

- A. Mika presented the video: <https://www.stalled.online/#video>.
- B. This video discusses the issues and national debate surrounding transgender access to public restrooms and explores design alternatives and considerations.
 - The current 2016 California Plumbing Code (Chapter 4), and therefore the Division of the State Architect (DSA), requires that separate toilet facilities shall be provided for each sex. The result is that universal all-gender multi-stall toilet facilities do NOT count towards the required plumbing fixture count in a facility. As of today, the only code allowable “universal” solution is to provide accessible all-gender single-user toilet facilities.
 - If Mt. SAC wants to pursue universal all-gender multi-stall solutions, the campus community—primarily the Associated Students and Academic Senate—will need to provide the impetus.

4. 2018 EDUCATIONAL AND FACILITIES MASTER PLAN (EFMP) & ENVIRONMENTAL IMPACT REPORT (EIR) UPDATE (IIIB)

- A. A Campus-wide Safety and Security project needs to be added to the EFMP. The project description in the EFMP document will provide a high-level project overview without detailing any policy-specific details. The draft will be presented to the group for any recommendations prior to CMPCT submission.
- B. Mika presented two new 3D aerial renderings of the campus built out per the 2018 EFMP. These images were created primarily for the EFMP EIR to illustrate massing and aesthetics. Furthermore, the renderings illustrate the proposed Temple Avenue Green Corridor; the expanded Miracle Mile; parking structures with rooftop solar panels; and surface parking lots redesigned with integrated landscape, stormwater collection, and pedestrian circulation.

5. **CAMPUS BUILDING RENUMBERING PROJECT (IIIB)**

- A. Mika reviewed the handouts for the EFMP Proposed Building Renumbering with the group. These handouts illustrate the proposed renumbering by neighborhood.
- The proposed three-digit building numbering system will use numbers 100–999.
 - This allows each building to have its own distinct number for use in BANNER, FUSION, etc.
 - It removes database problems resulting from reusing building numbers or combining building numbers with letters (e.g., 9A, 9B, 9C, 9D, 9E, etc.).
 - The goal is clear and identifiable wayfinding throughout the campus.
 - The proposed basis of numbering is:
 - Facilities are numbered within each neighborhood by location and clusters
 - The Miracle Mile serves as the organizing element—numbers increase from WEST to EAST
 - Facilities NORTH of Miracle Mile increase in number as they move NORTH
 - Facilities SOUTH of Miracle Mile increase in number as they move SOUTH
 - Odd numbers are primarily used for buildings that will be removed as part of the EFMP
 - Multiples of 10 (x10, x20, x30) are used for major stand-alone facilities (existing to remain and future)
 - Even numbers are used for minor facilities or multi-building complexes (existing to remain and future)
 - Buildings located along the edge of Grand Ave will begin in the 100s with the numbers increasing as you progress east along the Miracle Mile.
 - Buildings located north of Temple Avenue will be in the 100–699 range.
 - Buildings south of Temple Avenue will be in the 700–999 range.
 - This renumbering project will be linked with the future Campus Wayfinding project. The group will be asked to provide input for this future effort.
 - The group recommended naming surface parking lots, in addition to the proposed parking structures, with the corresponding numbering system for its neighborhood (e.g. Lot 100 or Parking Structure 160).
 - The group recommended that the building signage in each neighborhood be color-coded per neighborhood to assist with wayfinding.
 - Design standards will be developed as part of the wayfinding project.
- B. The Campus Building Renumbering Project will finalize Chapter 12 in the 2018 EFMP.
- C. The committee agreed to the numbering logistics and Gary will present these proposed options to CMPCT.

6. **MAJOR PROJECT UPDATES (IIIB)**

- A. West Parcel: Gary updated the group that the geotechnical survey for the project is being submitted to the California Geological Survey (CGS) as a feasibility study for their review. While the survey is being reviewed, the College will continue to develop land use options for the site.
- B. Athletics Complex East: Off-site hauling for the removal of the remaining soil has commenced. None of this remaining soil will be relocated to the West Parcel Site.
- Due to legal delays major contract amendments for the project will be submitted at the October 10th Board Meeting.
 - The scoreboard is being submitted as a separate project with the Division of State Architect (DSA). DSA approval is anticipated in early 2019.
 - Substantial completion of the project is anticipated by October 2019.
- C. PE Complex: The design process for the project is currently underway.
- Heritage Hall is being designed simultaneously.
- D. Parking Structure R: Occupancy is anticipated by May 2020 dependent on DSA approval.

7. MINOR PROJECT UPDATES (IIIB)

- A. Sand Volleyball: The design concept was presented to CMPCT and it was determined that a loss of parking due to construction at this time was not desirable.
- CMPCT approved a temporary solution that constructs the sand volleyball courts at the south end of Lot M. The sand courts will be built on top of the asphalt and campus parking will only be impacted by a loss of approximately 50 parking spaces.
- B. Counseling Modular: The space planning needs to begin now. A project manager will be assigned at a later date as the project will need to tie into to the new funding formula.
- The approximately 6,000 gsf project will need to be designed and requires DSA approval.
 - Occupancy is anticipated to be no sooner that the fall of 2020.
- C. Equity Center: The project is back on track with substantial completion anticipated in November and occupancy scheduled for December 17, 2018.

Future Meetings

Monday, November 12, 2018, 10:00 a.m. - 12:00 p.m.
Monday, December 11, 2018, 10:00 a.m. - 12:00 p.m.