

Attending:

X	Kelly Fowler (Co-Chair)	X	Bernard Somers– Student Services (Senate appointee)		TBD (CSEA 651)		Vacant (Budget Liaison)
X	Barbara McNeice-Stallard (Co-Chair)	X	Barbara Mezaki (Faculty Accreditation Coordinator)	X	Michelle Sampat, AD Instruction Service		Rosa Royce (Budget Liaison)
X	Kristina Allende (Co-Chair)		TBD (Assistant Faculty Accreditation Coordinator)		Alexis Carter (HR)	X	Pedro Suarez (Guest)
X	Chisa Uyeki (AS President or Designee)	X	Sophia Ruiz (Student Rep)	X	Meghan Chen, Instructional Services		Daniel Berumen (Guest)
X	Landry Chaplot (Faculty Noncredit)		Mark Fernandez (CSEA 262)		Tom Mauch (AVP Student Services)		
X	Loni Nguyen (Faculty Outcomes Coordinator)	X	Kate Morales (IT)		TBD, AVP, Instruction	X	Lisa E. Jackson (Recorder)

AGENDA

Topic		Time	Discussion/Outcome
1.	Welcome <ul style="list-style-type: none"> Kelly Fowler, Vice President, Instruction 	1:30	Barbara introduced and welcomed Kelly to the meeting.
2.	Approval of the Agenda	1:30	The agenda was reviewed and approved as submitted.
3.	Approval of the March 24 minutes and April 28 minutes.	1:35	<ul style="list-style-type: none"> Barbara asked for a motion to approve the March 24 minutes. <ul style="list-style-type: none"> Change approval of March 24 minutes to March 10 minutes. Moved by Michelle and seconded by Bernie. March 24 minutes approved with the correction. Notes from breakout room for Group 5 taken during Expanded PAC will be added to the minutes. April 28 minutes – change Barbara MS to Barbara M for group 3. Motion to approve April 28 minutes made by Meghan and seconded by Michelle. Minutes were approved as submitted with corrections.
4.	Strategic Planning - (Kristina) <ul style="list-style-type: none"> Draft Strategic Plan Goals (Kristina) 	1:45	The Committee reviewed and discussed the <i>draft</i> Strategic Plan Goals. These goals came out of Expanded PAC. <ul style="list-style-type: none"> The list of 7 goals was synthesized and sent to the Committee for review. Discussed and determined if each goal is a separate goal (7 goals would be sent to PAC), if anything can be further synthesized. Are any of the goals KPIs? The Committee finalized the 6 goals as follows: <ol style="list-style-type: none"> Advance and foster an equitable, diverse, inclusive, just, and anti-racist campus culture that empowers our community to make positive change in society. Further develop, facilitate, and maintain a physically and emotionally safe campus environment. Target and expand strategies and communication about opportunities for students that support retention, persistence, and success. Effectively coordinate human, physical, technology, and financial resources to improve student growth and academic success. Embed environmental, social, and economic sustainability into the work and decision-making processes of all areas of campus.

			<p>6. Ensure open and authentic communication and coordination among stakeholders to support achievement of all college goals.</p> <ul style="list-style-type: none"> • The Committee will revisit these goals at the May 26 meeting.
5.	PIE Update (Michelle and Pedro)	2:40	<ul style="list-style-type: none"> • Minutes from two previous PIE committee meetings will be available. • Will share recommendation for the Manager PIE for IEC to implement for the campus.
6.	Budget Committee Update (Rosa)	2:45	<ul style="list-style-type: none"> • No update
7.	Announcements	2:50	
8.	<p>Future Topics:</p> <ul style="list-style-type: none"> • June meeting – appointment IEC member for next FY for Budget Committee. 		
<p>Future Meetings: May 26 and June 9</p> <ul style="list-style-type: none"> • <i>IEC Goal Outcomes (see last page of agenda) due June 1, 2021</i> 			



Committee Goals and Progress Report 2020-21

Committee name: Institutional Effectiveness Committee

Name of person completing the report: Kelly Fowler, Vice President, Instruction and Barbara McNeice-Stallard, Director, Research & Institutional Effectiveness, Kristina Allende, Faculty

Instructions: Due by **November 2, 2020**: Columns 1 and 2
 Due by **June 1, 2021**: Column 3
 Please enter your committee's outcomes and accomplishments in Column 3 and submit electronically to bhebert3@mtsac.edu (on behalf of the President's Advisory Council).

(EXPAND AS NECESSARY)

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list)
GOAL # 1: Committee website up-to-date	6, 11, 15	
GOAL #2: Develop/Clarify the Strategic Plan Process (integrated planning process) and updating the College Strategic Plan	1, 3, 12, 14	
GOAL #3: Review Unit Manager & Vice President PIE Templates	1, 3, 12, 14	
GOAL #4: Prioritize equity in the development of planning processes and college plans	4, 5, 6, 9	
GOAL #5: Review & make recommendations to update AP 3250 "Institutional Planning" to reflect current processes	3, 12, 14	
GOAL #6: Document where ACCJC standards map to committee agenda items in agendas and minutes	14	