

**Mt. San Antonio College**  
**Assessment and Matriculation Committee Minutes**

April 28, 2021  
 2:30–4:15 pm  
 Online via Zoom

**Committee Members:**

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN) (Recorder)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Ned Weidner (English)	x	Liza Becker (Associate Dean, Continuing Ed.)
x	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)	x	Michelle Sampat (Associate Dean, Instruction)
	Elizabeth Casian (AmLa, AWE)	x	Naomi Avila (Counselor, Continuing Ed.)		Jose Rodriguez (Associated Students)

**Guest:** Nico Martinez (Assessment Center)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes from April 14, 2021		Minutes approved as submitted
2. Updates	<ol style="list-style-type: none"> <li>1. <a href="#">ESL Adoption Plan Form</a>: Accepted by SPEAC on April 19. Will move on to Academic Senate.</li> <li>2. <a href="#">Recommendation 51</a>: Partially implemented in development AQ. Chuong is currently implementing it.</li> <li>3. <a href="#">Recommendation 53</a>: Approved by Academic Senate on December 3. Chuong is currently implementing it.</li> <li>4. <a href="#">Recommendation 55</a>: Approved by Academic Senate Exec on December 7. Chuong is currently implementing it.</li> <li>5. <a href="#">Recommendation 56</a>: Approved by Academic Senate Exec on April 15.</li> </ol>	
3. Online Orientation (Francisco)	New online orientation was created by Advantage Design with lots of video integration. During pandemic, Counseling has been working with this company to establish new orientation. Students have been interacting with the new format since January 2, 2021. Sections include the following: Welcome, Become a Mountie, Support	

<b><u>ITEM</u></b>	<b><u>DISCUSSION</u></b>	<b><u>OUTCOME</u></b>
	<p>Services, Student Life, Policies, Safety, and Next Steps. Students are welcomed by name upon starting online orientation. Students have options such as searching sections, finding resources, FAQs, college lingo, announcements, checklist to hold as references, and achievements of sections. Finding your Pathway section reflects Guided Pathways work, Transfer Information section is included, Basic Information, Setting up a Schedule, Paying for College, Online Classes (synchronous/asynchronous language needs to be added), etc. Quizzes are embedded at the end of each section. Average time to complete orientation is a little over one hour. Students can log out and when students log back in, the orientation will resume at the section where students left off. Orientation is located on the “Student Success” tab.</p> <p>SCE is also working with Advantage Design to create a similar online orientation. Multi-language tracks will be available.</p>	
<p>4. Fall 2021 AQ Survey Planning (David, Maria)</p>	<p>Fall 2019 AQ survey was administered in classrooms on paper and had significantly higher return rates than the Fall 2020 online AQ. A consideration for Fall 2021 is that classes will be both online and in-person. Online surveys will be supported by email follow-ups from RIE, support from department chairs, and instructors who allow time in class to complete online surveys on their devices. Equity concerns were raised for students who do not have access to devices and will not have access in class to the survey. In the survey directions, information could be included for students who do not have access to devices so they can access computer labs on campus.</p> <p>A workgroup was created to work on the Fall 2021 survey with Ned, David, Naomi, Elizabeth, Vera or Maria, and Dianne.</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
<p>5. Title 5, Assessment/AQ Websites, Catalog (David, George, Nico)</p>	<p>Nico and workgroup have updated the Assessment Center webpage to “Assessment &amp; Placement.” Terminology on webpage has been revised to reflect Title 5 (multiple measures placement) noting that upon completion of the assessment process, all students can be eligible for transfer-level English, math, and reading.</p> <p>On the AQ web page, distribution of English, math, and reading placements since May 7, 2019 is linked, as well as placements disaggregated by ethnicity and gender (per AB 1805). Updates will be included in the catalog.</p> <p>The work group also created an informational document elaborating on the assessment process as related to high school equivalencies, students without U.S. high school diplomas, and Amla guided self-placement process (“can-do statements”). This placement guidance document will be shared with Counseling.</p> <p>The Chemistry Department is in discussion on the use of the Chemistry Placement Test and the validity of this process under AB 705.</p>	<p>D. Rowley will clarify FAQs for reading placement and send to D. Beydler.</p>
<p>6. Review of <a href="#">Assessment process for students who do not have a U.S. high school diploma (or equivalent)</a> (David, Elizabeth)</p>	<p>See item 5 (third paragraph) for discussion of assessment process document.</p>	
<p>7. RIE Update (Maria)</p>	<p>Tabled.</p>	
<p>8. Counseling Update (Jesse, Francisco)</p>	<p>Tabled.</p>	
<p>9. READ Update (Dianne)</p>	<p>Friday’s Inspired Teaching Conference had over 80 participants and, barring one technical glitch, was an engaging and successful event. The POD Academic Literacy for Equity workshop series meets Wednesdays, 4/27, 5/5, and 5/12. Regarding the Contextualized College Reading Pilot (funded by a GPS mini-grant), three faculty</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
	members (one Biology and two Administration of Justice) are participating in the spring pilot. Data will be collected through student pre- and post-surveys as well as faculty “debrief” meetings.	
10. AMLA Update (Elizabeth)	Tabled.	
11. English Update (Ned)	Tabled.	
12. Math Update (David)	Tabled.	
13. School of Continuing Education (Liza, Naomi)	Tabled.	

Next Meeting: May 12, 2021 from 2:30-4:15pm online via Zoom.