

**Mt. San Antonio College**  
**Assessment and Matriculation (A&M) Committee Minutes**

April 12, 2023  
 2:30–4:15 pm  
 Online via Zoom

**Committee Members:**

X	George Bradshaw (Co-chair) (Assessment)	X	Dianne Rowley (LERN)		Jaime Rodriguez (RIE)
X	Jimmy Tamayo (Co-chair)(Math)		Michelle Dougherty (English)	X	Katalin Gyurindak (Continuing Ed.)
X	Lina Soto (Counseling)	X	Jesse Lopez (Counseling)		Denise Bailey (Instruction)
X	Elizabeth Casian (AmLa)		Vacant (Counselor, Continuing Ed.)	X	Dana Johnson (ACCESS)
	Vacant (Associated Students)				

**Absent:** Denise Bailey, Michelle Dougherty, Jaime Rodriguez

**Guests:** Nico Martinez, Corina Reyna (Notes)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes: 03.22.23 meeting	The minutes were reviewed and approved by the committee.	The meeting minutes were approved and forwarded to the SPEAC committee for review/approval.
2. RIE Update (Jaime)	Although Jaime was not able to attend the meeting, he informed George that the AQ Survey timeline for distribution originally scheduled for the week of April 10 <sup>th</sup> was being delayed, possibly by one additional week. He will update the committee at the next meeting.	
3. Counseling Update (Lina/Jesse)	Lina: Student Orientations and Map Workshop are continuing and students continue to complete the AQ for 2023-24. Jesse: It seems we are heading in the direction of using high school courses (Algebra 2) for math competency for the A.S.	

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	<p>degree. We will need to have a discussion with the Math Department as to how that will be implemented.</p> <p>George mentioned the implementation might be a bit of a challenge for various reasons such as acceptable documentation, but there would also be a lot of potential upside for students once implemented.</p>	
<p>4. READ Update (Dianne)</p>	<p>Registration is open on POD for the Inspired Teaching Conference: Working with Equity, Justice, &amp; Inclusion with Dr. Laura Rendon on April 28 from 11:00 a.m. – 2:00 p.m. on Zoom.</p> <p>Dianne suggested the Assessment Questionnaire (AQ) be a standing item on the Assessment &amp; Matriculation agenda to get it moving since students are already self-reporting their high school math on the AQ.</p> <p>She also suggested we invite personnel from the Information and Technology Department to modify the AQ based on the changes needed prior to implementation in Fall 2023. George suggested the committee determine proposed changes to the AQ that would articulate the outcome we would like to achieve, then meet with IT personnel to help us get strategies on how to get to that point.</p> <p>Lina proposed we automate submission of high school transcripts as a way to validate self-reported information submitted by students on the AQ. George commented that historically, high school transcripts have not been required for various reasons and that generally there is a cost for students to submit them. However, the subject of high school transcript submission could be revisited.</p>	
<p>5. AMLA Update (Elizabeth)</p>	<p>There was a proposal from the International Students Program to enter into an agreement with American English College whereby students would complete their program and place at “X” Level</p>	

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	<p>which would be accepted by Mt. San Antonio College for admission to the college. The AMLA Department reviewed the information provided to them by Chris Dickson (Director, International Students Program), regarding the American English College for International Admissions plus other tests (TOEFL Essential, Gateway English test, etc.). The following recommendation was made: To adopt the B-One level for all language partners and language tests.</p> <p>Chris will be invited to a future meeting to provide insight from other schools he has also been working with.</p>	
6. English Update (Michelle)	Tabled.	
7. School of Continuing Education Update (Katalin)	Kata reported enrollment continues to grow.	
8. Math Update (Jimmy)	<p>George asked Jimmy to provide an update on AB 1705 and its impact on Algebra 2, taken in high school, and how we might translate that into our current practices here at Mt. SAC.</p> <p>The AB 1705 committee is meeting to try and get anything that needs to be added or removed from the AQ so that it is accurate and complies with the law. Hopefully they will be able to produce a spreadsheet or matrix that will assist those who need it, with student placement.</p> <p>As the AB 1705 committee continues to meet, additional updates will be provided to the Assessment &amp; Matriculation Committee.</p>	
9. Miscellaneous	Lina asked if we still find value in sending out the AQ survey in week 9 of the semester. Both Dianne and George concurred there is still value. The committee began discussion on implementing this item back in Fall 2022 and it is still important to gather the data. This data is our key piece in the placement and we need to	

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	<p>continue to monitor it to make the case that it is doing what we expect it to do or we need to tweak it and improve it if needed so we can get better at placing students.</p> <p>The committee was able to review the previous AQ “sample account” to view suggested placement branching options based on specific answers made by a student to questions within the AQ. They were also able to see the area in the AQ, where the student is advised of the eligible classes they are able to enroll in based on their answers given in the AQ.</p> <p>This information will be helpful in preparing the structure of a future AQ.</p>	

Next Official Meeting: April 26, 2023, 2023 from 2:30-4:15pm online via Zoom.