

**Mt. San Antonio College
Health and Safety Committee
Group Memory of April 5, 2022**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Ray Mosack |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Joanne Bermejo | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Andrew Garcia/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Vacant (faculty) | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Nerissa Uiagalelei | <input type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| <input checked="" type="checkbox"/> Gabriel Aragon | <input checked="" type="checkbox"/> Bill Asher | <input type="checkbox"/> Sandi Horn | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – March 1, 2022	Reviewed and Approved.	Andie will post to the website.
4. WC Claims – March –Andie	Andie reviewed the Worker’s Compensation Claims with the committee for March. Shared how many opened in March and how many closed in March.	
5. WC Trends for the Year	Duetta reviewed the WC dashboard with the committee on the trends over last 4 years.	

6. Hazard Reports	Reviewed Hazard Reports for the following: <ul style="list-style-type: none">• Bill is working on the holes in the ground for the Ballard's.• 6, 60 and 78.• Building 69 – roof access – ladder has 3 conduits underneath we need to push the ladder out. Bill will review.• Returns in different buildings when we are building out new rooms. Discussed fixing them once they are found or reported.• 23A – it has come to a conclusion. Tests have been complete. Fresh air is now going through the area and employees have returned.• Working on the map on the master plan of all the fire extinguisher on campus. This should be completed soon.• Walk through with P&C safety regarding parking LOT B. Will be removing last parking spot along meters for staff. More STOP marks/signs or areas and arrows along pavement will be added.• Gateway parking lot entrance. The traffic flow in and out is a concern and a hazard which has been submitted. We lost 12 fire extinguishers either stolen or damaged. Checking the cameras.	IIIB
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<p>7. Hazard Report Updates</p>	<p>The following Hazards have been reviewed and completed:</p> <ul style="list-style-type: none"> • Parking Lot F-fix and replace white poles in parking lot-Completed • Building 60 3625B-installed return air duct-Completed • Building 6 Room 264 A-installed return air duct-Completed • Trip Hazard Building 13-decomposed granite placed in the trip hazard area-Completed 	<p>IIIB</p>
<p>8. Occupational Hazard Study – Sayeed</p>	<p>23A concern has been completed.</p>	<p>IIIB</p>
<p>9. Emergency Management updates – Sayeed/ Duetta</p>	<p>The flip chart procedures have been completed. Met with marketing and will work on how to roll out this out to campus. We are thinking about having a poster for the students and office spaces and the flip chart will also be available for each room.</p> <p>Evacuation plans are almost complete. Duetta showed the committee what they will look like. We are renting radios since the order is back ordered into the summer. Sayeed is working with the building managers and building marshals and will be setting up trainings.</p> <p>The Emergency Response Team (ERT) has been re-vamped. Training coming up in the future.</p> <p>Emergency 101 Update – 278 have attended and is available to sign up through POD.</p> <p>Duetta shared all the emergency trainings available through</p>	<p>IIIB</p>

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	<p>POD with the committee.</p> <p>Mental Health Awareness will be available in Fall through Police and Campus safety. Discussed available trainings for staff.</p>	
10. Return to Campus COVID Update- Duetta/Joanne	<p>Joanne reviewed updates from the county on guidance and requirements regarding COVID.</p> <p>A bit of an uptick for LA the last couple of weeks.</p> <p>The Mt. SAC Dashboard is under the county numbers.</p> <p>Student Health services is considered a health care environment in regards to the mask guidelines.</p>	
11. Campus Safety Updates – March – Mike	<p>Crime Report: No crime trends. No catalytic convertor thefts.</p> <p>No update on emergency gate in LOT B. Working with Psomas. Aubrey is the lead on this project.</p>	IIIB
12. Safety Spotlight – Duetta	<p>Duetta will mail them out for March/April</p>	
13. Roundtable – Policy Update for Campus Hours	<p>Parking and Campus hours AP/BP is with PAC for review.</p> <p>Building 12 – electrical room</p> <p>Light Bonita and temple. The city changed it. “No turn on red” Sign has a ticket in with the city.</p> <p>Parking LOT F – finding alcohol cans in the trash where</p>	

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	<p>construction parks. Sub- contractors for a couple months finding in the trash. Bill and Ken will reach out to George from Tilden and coil.</p> <p>The suggestion of specific trainings for specific equipment with in departments was discussed. We will work with all parties and vendors on this.</p> <p>The suggestion of possible transportation for employees injured whether personal or work related on campus was discussed.</p> <p>The concern regarding closer parking for staff in LOT G was discussed about staff having to carry heavy loads. There will be additional parking for this area.</p> <p>The refuge and recycle area in building 47 needs to be cleared out or cleaned out. Will work with maintenance to clear it out.</p>	
<p>14. Future Action Items: Electric Vehicle AP/BP Identification Badges – Updates from Bill Asher on the committee</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

May 3, 2022

June 7, 2022