



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 24, 2010

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Public Employee Performance Evaluation**
President/CEO

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

Luke Martinez, Senior Toolkeeper, Air Conditioning & Refrigeration

Management

William Asher, Assistant Director, Facilities Planning & Management, Facilities Planning & Management

- **Recognition**

- Outstanding accomplishments of the following Honors students:
 - Martin Medrano for being selected to the 2010 Phi Theta Kappa All-California Academic Third Team;
 - Isaac Powell for being selected to the 2010 Phi Theta Kappa All-California Academic First Team and for being selected as a New Century Scholar; and
 - Lisa Bastio for being selected as a Phi Theta Kappa Guistwhite Scholar.
- Clarence Brown, Director of Marketing and Public Affairs, and his team for winning two Paragon Awards at the National Council for Marketing and Public Relations National Conference.
- The following professors who received tenure at last month's Board meeting:

Toni Albertson, English, Literature & Journalism
Gene Ano, Psychology, Education
Rocio Avila, English, Literature & Journalism
Stacy Bacigalupi, Psychology, Education
Melinda Bowen, Physical Education
Robert Bowen, Music
Ronald Brown, Art, Animation & Broadcasting
Alison Chamberlain, Biological Sciences
Denise Condra, Nursing
Elisabeth Eatman, Consumer & Design Technologies
Thomas Edson, English, Literature & Journalism
Jeffrey Ellwood, Music
Timothy Engle, DSP&S
Sun Ezzell, Learning Assistance
Jennifer Garwick, Agricultural Sciences
Paul Hischar, Accounting & Management
Kenneth Huang, Chemistry
Ron Kamaka, Physical Education

Constance Kunkler, Nursing
Jennifer Leader, American Language
Lisa Ledeboer, Consumer & Design Technologies
Eddie Lee, Counseling
Jenny Leung, Chemistry
Billie Lynes, Nursing
Monique Neel, Radiologic Technology
Shane Poulter, Counseling
Barbara Quinn, DSP&S
Carolyn Robinson, Learning Assistance
Hector Sanchez, Counseling
Stephen Shull, Fire Technology
Pauline Swartz, Library & Learning Resources
Antoine Thomas, Counseling
Rebecca Walker, Earth Sciences & Astronomy
Tina Ziolowski, Medical Services

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of February 24, 2010, and the special meetings of February 27, 2010 and March 8, 2010. (See backup packet pages 1 through 18.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
 - Budget Update
5. Informational Report – Honors Program, prepared by Carolyn Kuykendall, Director, Honors Program. (See backup packet page 19.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE

1. Consideration of approval of the report on the Self Study for Reaffirmation of Accreditation for submission to ACCJC. (See backup packet pages 20 and 21.)

HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated March 24, 2010. (See backup packet pages 22 through 50.)
3. Consideration of approval of Contract for Investigative Services – RCS Investigations & Consulting, LLC. (See backup packet page 51.)

INSTRUCTION and STUDENT SERVICES

4. Consideration of nonapproval of Sabbatical Leave applications for 2010-11. (See backup packet pages 52 and 53.)

5. Consideration of approval for Phi Theta Kappa student Isaac Powell and Honors Director Carolyn Kuykendall to attend the American Association of Community Colleges Conference in Seattle, April 17–19, 2010. (See backup packet page 54.)
6. Consideration of approval of a travel agreement with Charming Asia Tours for a summer 2010 Study Abroad program in Costa Rica. (See backup packet page 55.)
7. Consideration of approval for forensics students to participate in the Phi Rho Pi National Speech and Debate Tournament in New Orleans, April 1-11, 2010. (See backup packet page 56.)
8. Consideration of approval for students to participate in the Robotics Team National Championships in Dallas, April 22-25, 2010. (See backup packet page 57.)
9. Consideration of approval for Phi Theta Kappa students to participate in the PTK International Convention in Orlando, April 7-11, 2010. (See backup packet page 58.)
10. Consideration of approval of activities and acceptance of funds for the Early College High School grant. (See backup packet page 59.)
11. Consideration of approval of activities and acceptance of funds for the Health Care Sector and Other High Growth and Emerging Industries grant. (See backup packet pages 60 and 61.)
12. Consideration of approval to accept funds for the Faculty Inquiry Network grant. (See backup packet page 62.)
13. Consideration of approval of an activity for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 63.)
14. Consideration of approval of new credit courses and programs, effective with the 2010-11 academic year. (See backup packet pages 64 and 65.)
15. Consideration of approval of the Continuing Education 2010 summer high school program. (See backup packet pages 66 and 67.)
16. Consideration of approval of additions and changes for the Continuing Education program. (See backup packet page 68.)

ADMINISTRATIVE SERVICES

17. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 69 through 72.)
18. Consideration of approval of an Agreement with Blackboard Connect-ED for Emergency Telephone and Text Messaging services. (See backup packet pages 73 and 74.)
19. Consideration of approval of an Agreement with ManageMen, Inc. to provide continued training and support for the Custodial Services department with its (OS1) Cleaning

Program. (See backup packet page 75.)

20. Consideration of approval to reduce from 10% to 5% the retention for Green Giant Landscape, Inc. on its contract for the Art Center Landscape project (Bid No. 2825). (See backup packet page 76.)
21. Consideration of approval of an Agreement to provide Professional Design and Consulting Services with P2S Engineering for the Information Technology and Data Center Mechanical/Electrical Evaluation project. (See backup packet page 77.)
22. Consideration of approval of the following Change Orders:
 - Bid No. 2775 Agricultural Sciences Complex – Main Building – Harbor Construction Co., Inc. (General Construction Contractor) – Change Order No. 2. (See backup packet page 78.)
 - Bid No. 2777 Agricultural Sciences Complex – Main Building – Continental Plumbing (Plumbing Contractor) – Change Order No. 8. (See backup packet pages 78 and 79.)
 - Bid No. 2778 Agricultural Sciences Complex – Main Building – Los Angeles Air Conditioning, Inc. (Mechanical/HVAC Contractor) – Change Order No. 4. (See backup packet page 79.)
 - Bid No. 2781 Agricultural Sciences Complex – Main Building – Lozana Caseworks (Laboratory Casework Contractor) – Change Order No. 1. (See backup packet page 80.)
 - Bid No. 2782 Agricultural Sciences Complex – Construction and Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse – Harik Construction, Inc. (Contractor) – Change Order No. 8. (See backup packet page 81.)
 - Bid No. 2826 Humanities Courtyard Improvements – Green Giant Landscape (General Construction Contractor) – Change Order No. 1. (See backup packet page 82.)
23. Consideration of approval of the following Contract Amendments:
 - Contract Fuel System Improvements – Travis Companies (Professional Design and Consulting Services Consultant) – Amendment No. 2. (See backup packet page 83.)
 - Contract Traffic Engineering Study – RKA Consulting Group (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 83.)

- Contract Exterior Improvements – Natural Sciences, Chemistry, and Humanities Buildings – Hill Partnership, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 3. (See backup packet page 84.)

24. Consideration of approval of the following Completion Notice:

- Bid No. 2697 Student Services Renovation – PW Construction, Inc. (Contractor)

25. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Kathleen West-Hurd – 1-gallon, 5-gallon, and 15-gallon Specimen Plumerias, valued by donor at \$455, to be used by the Horticulture Department of the Natural Sciences Division.

ACTION ITEMS

All items listed under Action will be discussed and acted on separately by the Board of Trustees.

1. Consideration of the 2010 election for CCCT Board of Directors. (See backup packet pages 85 and 86.)
2. Consideration of approval of Resolution No. 09-09 – Authorizing the Issuance of 2010 General Obligation Bond Anticipation Notes, the Issuance of Election of 2008 General Obligation Bonds, Series A, and Actions Related Thereto. (See backup packet pages 87 and 88.)
3. Consideration of approval of Master Agreements for Architectural/Engineering Services for the Measure RR Construction Program with Hill Partnership, Inc.; HMC Architects; Marlene Imirzian and Associates; tBP Architecture; Michael Merino Architecture; Steven Fader Architects; Studio One Eleven; Tetra Design; Diana Ho; PSOMAS; P2S Engineering; RKA Engineering; Sally Swanson; and Ted Tanaka. (See backup packet pages 89 through 92.)
4. Consideration of the following Bids:
 - Bid No. 2827 Construction of Child Development Center – Doja, Inc. (Demo, Earthwork and Improvements Contractor). (See backup packet pages 93 through 96.)
 - Bid No. 2828 Construction of Child Development Center – Marina Landscape, Inc. (Irrigation & Landscape Contractor). (See backup packet pages 93 through 96.)
 - Bid No. 2829 Construction of Child Development Center – EDGE Development, Inc. (Building Concrete & Masonry Contractor). (See backup packet pages 93 through 96.)

- Bid No. 2830 Construction of Child Development Center – Great West Contractors, Inc. (General Construction Contractor). (See backup packet pages 93 through 96.)
- Bid No. 2831 Construction of Child Development Center – Moore Flooring, Inc. (Floor Coverings Contractor). (See backup packet pages 93 through 96.)
- Bid No. 2832 Construction of Child Development Center – Continental Plumbing, Inc. (Plumbing & Site Utilities Contractor). (See backup packet pages 93 through 96.)
- Bid No. 2833 Construction of Child Development Center – DSG Mechanical Corp. (Mechanical/HVAC Contractor). (See backup packet pages 93 through 96.)
- Bid No. 2834 Construction of Child Development Center – McBride Electric (Electrical Contractor). (See backup packet pages 93 through 96.)
- Bid No. 2835 Construction of Child Development Center – JPI Development Group, Inc. (Fire Sprinklers Contractor). (See backup packet pages 93 through 96.)
- Bid No. 2861 Health Occupations Building Remodel – HMI Construction Service (General Construction Contractor). (See backup packet pages 97 through 99.)
- Bid No. 2862 Health Occupations Building Remodel – Emphyrean Plumbing, Inc. (Plumbing Contractor). (See backup packet pages 97 through 99.)
- Bid No. 2863 Health Occupations Building Remodel – JPI Development Group, Inc. (Fire Sprinklers Contractor). (See backup packet pages 97 through 99.)
- Bid No. 2864 Health Occupations Building Remodel – ACH Mechanical Contractors, Inc. (Mechanical/HVAC Contractor). (See backup packet pages 97 through 99.)
- Bid No. 2865 Health Occupations Building Remodel – Construction Electric, Inc. (Electrical Contractor). (See backup packet pages 97 through 99.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

CLOSED SESSION

Education Code Section 76232: Student Academic Grievance.

REPORTING OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

Future Board Meetings: April 21, 2010
May 26, 2010
June 16, 2010

Upcoming Events:

March 26, 2010	Career & Transfer Services Employer Partnership Recognition Ceremony – 8:30 a.m., Founders Hall
March 26, 2010	6th Annual Mountie Carlo Night – 6:00-10:00 p.m., Diamond Bar Center
March 27, 2010	9th Annual Spring Thing (One of the season's most popular musical events) – 8:00 p.m., Clarke Theater
March 31, 2010	Cesar Chavez Day (Campus Closed)
April 1, 2010	Veterans Recognition Program – 5:30 p.m., Founders Hall
April 16, 17, 23 & 24, 2010	Tartuffe: Born Again (Theater Production) – 8:00 p.m., Clarke Theater
April 17, 2010	Music Department Student Showcase – 8:00 p.m., Feddersen Recital Hall
April 18, 2010	Triple Threat (Faculty Artist Series) – 3:00 p.m., Feddersen Recital Hall
April 26-30, 2010	Associated Students Elections
April 29-May 20, 2010	62nd Annual Student Art Exhibit – Tuesdays through Thursdays 11:00 a.m. – 2:00 p.m., Tuesdays 5:00-7:30 p.m. – Art Gallery (Reception - April 29, 4:00-6:00 p.m.)
April 30, 2010	Spring Jazz Band Concert – 8:00 p.m., Clarke Theater
May 6, 2010	Citizens Oversight Committee – 6:00 p.m., Founders Hall

Upcoming Sports Events:

March 25, 2010	Women's Tennis vs. Long Beach City College – 2:00 p.m., Tennis Courts Softball vs. Cerritos College – 3:00 p.m., Softball Field
March 30, 2010	Baseball vs. Citrus College – 2:00 p.m., Baseball Field Softball vs. Long Beach City College – 5:00 p.m., Softball Field
April 1, 2010	Baseball vs. Citrus College – 2:00 p.m., Baseball Field
April 8, 2010	Softball vs. El Camino College – 5:00 p.m., Softball Field
April 10, 2010	Baseball vs. Los Angeles Harbor College – 12:00 p.m., Baseball Field Softball vs. Cuesta College – 3:00 p.m., Softball Field Softball vs. Bakersfield College – 7:00 p.m., Softball Field
April 15, 2010	Baseball vs. East Los Angeles College – 2:30 p.m., Baseball Field Softball vs. East Los Angeles College – 3:00 p.m., Softball Field
April 15-17, 2010	World Famous Mt. SAC Relays – All Day – Hilmer Lodge Stadium
April 17, 2010	Baseball vs. Long Beach City College – 12:00 p.m., Baseball Field Softball vs. Ventura College – 2:00 p.m., Softball Field Softball vs. Antelope Valley College – 6:00 p.m., Softball Field
April 21, 2010	Softball vs. Long Beach City College – 3:00 p.m., Softball Field
April 27, 2010	Baseball vs. Compton – 6:00 p.m., Baseball Field

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.