



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 11, 2015

**6:00 p.m. – Reception for Dr. Soraya M. Coley, President, Cal Poly Pomona
6:30 p.m. – Public Session**

Founders Hall, 1100 North Grand Avenue, Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the “Communication” section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time, writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President, located in Founders Hall, between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (5:30 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- Conference with Legal Counsel – Potential Litigation (one case)
- Conference with Legal Counsel – Pending Litigation (one case)

The Board reserves the right to modify the order of business in the manner it deems appropriate. Closed session shall not extend past the designated time; but, should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

RECEPTION FOR DR. SORAYA M. COLEY, PRESIDENT, CAL POLY (6:00 p.m.)

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed and promoted employees:**

- Classified Employees (Newly Appointed)

- **Jeremy Marion**, Laboratory Technician II, Biological Sciences (Natural Sciences)
 - **Rogie Meza**, Custodian (Custodial Services)

- Classified Employee (Promoted)

- **Nancy Kam**, Administrative Secretary (Library)

- **Recognition:**

- Mt. San Antonio College welcomes **Dr. Soraya M. Coley**, Ph.D., who became the new president of Cal Poly Pomona on January 1, 2015. Dr. Coley is the sixth president of the institution as well as the first woman to serve in that role. She was previously provost and vice president for academic affairs at California State University, Bakersfield. She has also served as system-wide provost and vice president for Academic Affairs at Alliant International University. In addition, she has experience in the classroom as department chair and professor in the Department of Human Services at Cal State Fullerton, where she was also named dean of the College of Human Development and Community Service.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of January 14, 2015. (See backup packet Pages 1 through 13.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students
2. Academic Senate
3. Classified Senate
4. Faculty Association
5. CSEA 262
6. CSEA 651
7. Mt. SAC Foundation
8. Other Unrepresented Groups

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

9. President's Report – Bill Scroggins, President & CEO
10. Informational Report
 - CTE Enhancement Funds, presented by Irene Malmgren, Vice President, Instruction. (See backup packet Page 14.)
11. Informational Report
 - Effects of Equalizing Credit and Noncredit/CDCP Funding; Effects of Expanded AB 86 Adult Education Funding, presented by Irene Malmgren, Vice President, Instruction. (See backup packet Pages 15 and 16.)

CONSENT CALENDAR

All matters listed under ***Consent Calendar*** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

ADMINISTRATIVE SERVICES

1. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet Pages 17 through 24.)
2. Consideration of approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. (See backup packet Pages 25 through 27.)
3. Consideration of approval of the re-issuance of stale-dated warrants, as listed. (See backup packet Page 28.)
4. Consideration of approval of Resolution No. 14-04 – Approval to Apply for Two California Energy Commission loans to supplement construction costs of energy projects. (See backup packet Pages 29 through 31.)
5. Consideration of approval of a contract using the Lease/Leaseback Construction Delivery Method for Parking Structure Phase 1 and South Campus Site Improvements – East. (See backup packet Pages 32 and 33.)
6. Consideration of approval of the renewal agreement with Student Services Transportation of America, Inc., to provide bus services for transporting students. (See backup packet Page 34.)
7. Consideration of approval of a contract with Schindler Elevator Corporation for maintenance service of campus elevators. (See backup packet Pages 35 and 36.)
8. Consideration of approval of an annual maintenance and service contract with Eaton Corporation for the Data Center. (See backup packet Page 37.)

90. Consideration of approval of a three-year agreement with RideLinks, Inc. to purchase Mobile Source Emission Reduction Credits for the purpose of complying with SCAQMD Rule 2202. (See backup packet Pages 38 and 39.)
10. Consideration of approval to reject a Claim Against the District by Student Number Ending in 0414, and that Administrative Services is instructed to notify the claimant's legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4. (See backup packet Page 40.)
11. Consideration of approval of the donation of six pottery wheels to Los Angeles Valley College. (See backup packet Page 41.)
12. Consideration of approval of an agreement, not to exceed \$30,000, to be paid to Southern California Gas Company for the Wildlife Sanctuary Gas Line Relocation project. (See backup packet Page 42.)
13. Consideration of approval of an agreement with Beazley Insurance to provide builder's risk insurance for the Student Success Center and the Food Services project. (See backup packet Page 43.)
14. Consideration of approval of agreements to provide professional design and consulting services for the following projects: EPT Design for the Child Development Center; Pal ID Studio for the Instruction Modularity 18C and 18D; Steven Fader Architects for The Center (for Deaf and Hard of Hearing); Wheeler and Gray, Inc. for the Performing Arts Center Motorized Rigging System; and Universal Exhibits for Heritage Hall. (See backup packet Pages 44 and 45.)
15. Consideration of approval of the following Completion Notices:
 - Bid No. 2973 Design Technology Center – Radio Lab Remodel, NB Construction, Inc. (Contractor)
 - Bid No. 2951 Performing Arts Center – Chiller Replacement, Liberty Climate Control, Inc. (Contractor)

HUMAN RESOURCES

16. Consideration of approval of Personnel Transactions. (See backup packet Pages 46 through 55.)
17. Consideration of approval of Parachutes and Ladders XIV – Beyond the Lecture: Developmental Education in Action Conference. (See backup packet Pages 56 and 57.)
18. Consideration of approval of Recommendation to Employ Faculty Under Second Contract 2015-16. (See backup packet Pages 58 and 59.)
19. Consideration of approval of Recommendation to Employ Faculty Under Third Contract 2015-17. (See backup packet Page 60.)
20. Consideration of approval of Recommendation to Grant Tenure – 2015-16. (See backup packet Pages 61 and 62.)

INSTRUCTION

21. Consideration of approval of activities and acceptance of funds for the Child Development Center. (See backup packet Page 63.)
22. Consideration of approval of acceptance of funds for the Career Technical Education Pathways Program (SB 1070). (See backup packet Page 64.)
23. Consideration of approval of additions and changes in Continuing Education Division. (See backup packet Pages 65 and 66.)
24. Consideration of approval of a contract agreement with Pacific Palms Hotel & Conference Center and authorization for advance payment. (See backup packet Page 67.)
25. Consideration of approval of participation and travel of a journalism student and faculty advisor to the Western States Communication Association Convention in Spokane, Washington. (See backup packet Page 68.)
26. Consideration of approval of participation and travel of 16 journalism students and faculty advisor to the College Media Advisers Spring National Convention in New York, New York. (See backup packet Page 69.)
27. Consideration of approval of participation and travel of one Phi Theta Kappa (PTK) student and faculty advisor to the PTK National Conference in San Antonio, Texas. (See backup packet Page 70.)
28. Consideration of approval of participation and travel of one Phi Theta Kappa (PTK) student and faculty advisor to the PTK Regional Conference in Sparks, Nevada. (See backup packet Page 71.)
29. Consideration of approval of participation of the Wind Ensemble and one faculty advisor to attend the 2016 Chicago International Music Festival in Chicago, Illinois, and advance payment to World Projects Corporation. (See backup packet Page 72.)
30. Consideration of approval of activities and acceptance of funds for the Career Technical Education Enhancement Fund. (See backup packet Pages 73 and 74.)
31. Consideration of approval of activities and acceptance of funds for the Proposition 39 Clean Energy Workforce Grant. (See backup packet Page 75.)
32. Consideration of approval of four sabbatical leaves for academic year 2015-16. (See backup packet Pages 76 and 77.)

PRESIDENT'S OFFICE

33. Consideration of approval of a Consulting Agreement with the McCallum Group, Inc. (See backup packet Page 78.)
34. Consideration of approval to change the Board of Trustees meeting date from April 8, 2015, to April 15, 2015. (See backup packet Page 79.)

35. Consideration of approval of Resolution No. 14-06 – Approval to Compensate Trustee Manuel Baca for His Absence from the Regular Meeting of the Board of Trustees on February 11, 2015. (See backup packet Pages 80 and 81.)

ACTION ITEM

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances. (See backup packet Pages 82 through 93.)

DISCUSSION ITEM

All items listed for “Discussion” will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Alternatives to the approved site and design of the 2,200-space student parking structure.

INFORMATION ITEM

No action will be taken on items listed. All items are being provided to the Board of Trustees for information only.

1. Receive revisions to Administrative Procedure 7125 – Verification of Eligibility for Employment – Immigration Status. (See backup packet Pages 94 through 97.)

ADJOURNMENT

Future Board Meetings

March 11, 2015

April 15, 2015 (pending approval)

May 27, 2015

Upcoming Events

February 5 **Black History Month Luncheon Celebration**, 1:00-2:30 p.m., Student Life Center (Building 9C) Stage Area
Citizens Oversight Committee Meeting, 6:00 p.m., Founders Hall

Upcoming Events (continued)

- February 6 **Secret of the Cardboard Rocket**, 4:30 p.m., Planetarium
 Star Tales, 6:00 and 7:30 p.m., Planetarium
 Telescope Night, 9:00 p.m., Planetarium
- February 7 **One World, One Sky: Big Bird's Adventure**, 4:30 p.m., Planetarium
 Romance in the Stars, 6:00 and 7:30 p.m., Planetarium
- February 11 **Reception for Dr. Soraya M. Coley, President, Cal Poly**, 6:00 p.m., Founders Hall
 Board of Trustees Meeting, 6:30 p.m., Founders Hall
- February 12 **Opera Scenes**, 7:30 p.m., Feddersen Recital Hall
- February 13 **President Lincoln's Birthday Holiday – Campus Closed**
- February 15 **2015 Winter Intersession Ends**
- February 16 **President Washington's Birthday Holiday – Campus Closed**
- February 21 **Cash for College**, 9:00 a.m.-3:00 p.m., Building 6, Sophia B. Clarke Theater
 Secret of the Cardboard Rocket, 4:30 p.m., Planetarium
 Stars of the Pharaohs, 6:00 and 7:30 p.m., Planetarium
- February 23 **2015 Spring Semester Begins**
- February 25 **Student Health Services Booth**, 11:00 a.m.-1:00 p.m., Building 26D Patio
- February 25-26 **Associated Students Blood Drive**, 9:00 a.m.-7:00 p.m., Student Life Building (9C)
- March 4-5 **Associated Students Visibility**, 10:00 a.m.-2:00 p.m. and 5:30-6:30 p.m., Student Life Building (9C)
- March 6 **Last Day to Change Residency for Spring**
 Secret of the Cardboard Rocket, 4:30 p.m., Planetarium
 Star Tales, 6:00 and 7:30 p.m., Planetarium
 Telescope Night, 9:00 p.m., Building 60 Dome

Upcoming Sports Events

- February 5 **Softball vs. Antelope Valley College**, 3:00 p.m., Softball Field
 Men's Tennis vs. Bakersfield College, 2:00 p.m., Tennis Courts
- February 6 **Softball vs. Fullerton College**, 5:00 p.m., Softball Field
 Mt. SAC Track and Field Opener, All Day, Hilmer Lodge Stadium
- February 12 **Women's Tennis vs. Rio Hondo College**, 2:00 p.m., Tennis Courts
 Softball vs. East Los Angeles College, 5:00 p.m., Softball Field
 Baseball vs. Ventura College, 7:00 p.m., Baseball Field

Upcoming Sports Events (continued)

- February 13 **Men's Basketball vs. L. A. Trade Tech College**, 5:00 p.m., Gymnasium
Women's Basketball vs. L. A. Trade Tech College, 7:00 p.m., Gymnasium
- February 17 **Men's Tennis vs. Cypress College**, 2:00 p.m., Tennis Courts
Women's Tennis vs. College of the Desert, 2:00 p.m., Tennis Courts
Softball vs. L. A. Harbor College, 3:00 p.m., Softball Field
Baseball vs. Riverside City College, 6:00 p.m., Baseball Field
- February 18 **Men's Basketball vs. Pasadena City College**, 5:00 p.m., Gymnasium
Women's Basketball vs. Pasadena City College, 5:00 p.m., Gymnasium
- February 19 **Mt. SAC Track and Field Combination**, All Day, Hilmer Lodge Stadium
Mt. SAC Swimming and Diving Invitational, 10:24 a.m., Pool
Softball vs. Pasadena City College, 5:00 p.m., Softball Field
- February 20 **Mt. SAC Swimming and Diving Invitational**, 10:24 a.m., Pool
Mt. SAC Track and Field Combination, 10:53 a.m., Hilmer Lodge Stadium
Women's Tennis vs. Orange Coast College, 2:00 p.m., Tennis Courts
- February 21 **Mt. SAC Swimming and Diving Invitational**, 10:24 a.m., Pool
Baseball vs. Santa Ana College, 6:00 p.m., Baseball Field
- February 23 **Baseball vs. Fullerton College**, 6:00 p.m., Baseball Field
- February 26 **Men's Tennis vs. Glendale College**, 2:00 p.m., Tennis Courts
Women's Tennis vs. Long Beach City College, 2:00 p.m., Tennis Courts
Softball vs. Compton College, 3:00 p.m., Softball Field
- February 28 **Track and Field vs. Cal Poly**, All Day, Hilmer Lodge Stadium
- March 3 **Softball vs. Cerritos College**, 3:00 p.m., Softball Field
- March 5 **Softball vs. El Camino College**, 3:00 p.m., Softball Field
Baseball vs. L. A. Harbor College, 6:00 p.m., Baseball Field
- March 7 **Softball vs. Glendale College**, 2:00 p.m., Softball Field
Softball vs. College of the Desert, 6:00 p.m., Softball Field

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, to the President's Office, 1100 North Grand Avenue, Walnut, CA 91789, 909.274.4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

February 11, 2015





MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 14, 2015

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chyr at 6:38 p.m. on Wednesday, January 14, 2015, and the flag salute was led by Dr. Audrey Yamagata-Noji, Vice President, Student Services. Trustees Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, and Santos. Student Trustee Mendoza was absent.

STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; and Audrey Yamagata-Noji, Vice President, Student Services were present. Irene Malmgren, Vice President, Instruction, was absent, and Joumana McGowan, Executive Dean of Instruction, attended in Dr. Malmgren's absence.

1. ATHLETICS RECEPTION

Prior to the meeting, a reception was held to celebrate Mt. SAC's Football Team and its Women's Cross Country Team for winning their respective State Championships.

2. INTRODUCTIONS

The following employees were introduced:

Classified Employees (Newly Appointed)

- **Anita Bailey**, Student Services Outreach Specialist (High School Outreach) (present)
- **Cesar Barragan**, Library Page (Library and Learning Resources) (absent)
- **Rebecca Cabrera**, Secretary (Arts) (present)
- **Joan Chang**, Admissions and Registration Clerk (English as a Second Language) (present)
- **Diana Diaz-Rodriguez**, Receptionist/Clerical Assistant (Disabled Student Programs & Services) (absent)
- **Sassan Hajrasooliha**, Network Administrator (Information Technology) (withdrew acceptance of position)
- **Lee Jones**, Lead Technician, Data Communication (Information Technology) (present)

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

Management Employee (Newly Appointed)

- **William (Dave) Wilson**, Chief, Public Safety (Public Safety) (present)

Classified Employees (Promoted)

- **Daniel Lamoree**, Senior Systems Analyst/Programmer (Information Technology) (absent)

Classified Employees (Change of Assignment)

- **Vanessa Ordaz**, Lead Interpreter (Disabled Student Programs & Services) (absent)

Management Employee (Change of Assignment)

- **Jemma Blake-Judd**, Interim Dean of Technology and Health (Technology and Health) (present)

3. RECOGNITION

- The following Management retiree was recognized:
 - **Sarah Daum**, Dean, Technology and Health (Technology and Health Division), 16 years of service (present)
- The Women's Cross Country Team was recognized for capturing the 2014 State Championship! It is the fourth cross country championship under Head Coach **Doug Todd**. The team won the South Coast Conference Title for a second year in a row and placed second in Southern California before their memorable win at the championships in Fresno, beating the competition by 26 points. Congratulations to Coach Todd and the team for an outstanding season.
- The Football Team was recognized for capturing the 2014 State Championship! It had a memorable season, which began with a history-making win for Coach **Bob Jastrab**, who earned his 100th win in only ten seasons, which is the fastest for any California Community College Football Coach. Culmination of the season ended with a State Championship, hosted in what will be the last football game held in Hilmer Lodge Stadium before the major renovation begins. The team beat City College of San Francisco, 27-17, to earn their fourth overall title, finishing the season 11-2 and ranked 4th in the country. Congratulations to Coach Jastrab, the coaching and support staff, along with the student athletes on this historic season.

4. APPROVAL OF MINUTES

Trustee Bader noted that, on Page 5, under H., the seventh bullet should read, "Pomona High School won the **CIF** Football Championship for the first time since 1951." It was moved by Trustee Bader and seconded by Trustee Chyr to approve the minutes of the regular meeting of December 10, 2014, as corrected. Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None.

5. PUBLIC COMMUNICATION

- The following individuals addressed the Board and spoke in opposition of the proposed parking structure: Layla Abou-Taleb and Linda Hiti.
- The following individuals addressed the Board and spoke in opposition of the proposed student housing: Dan Smith, Barbara Gonzales, Dave Lannom, Irma Arvizu, Srividya Krishnan, Jeff Archibald, Joseph Wolf, Dawn Waters, Barbara Huston, Jamie Phillips, Eric Kaljumagi, Elizabeth Mendoza, Diandre McBride, Chisa Uyeki, Thomas Edson, Barbara Crane, Beta (Elizabeth) Meyer, Jennifer Hinostroza, and Karen Braggins.

Ms. Meyer's written comments are posted on the College website with these minutes.

6. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Chris Nguyen**, President, Associated Students
- **Dan Smith**, President, Academic Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Bill Rawlings**, Acting President, CSEA 262 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

7. BOARD COMMUNICATION

A. Trustee Hall read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed and congratulated newly appointed and promoted employees Anita Bailey, Cesar Barragan, Rebecca Cabrera, Joan Chang, Diana Diaz-Rodriguez, Lee Jones, William (Dave) Wilson, Daniel Lamoree, Vanessa Ordaz, and Jemma Blake-Judd.
- They congratulated Sarah Daum on her retirement.
- They congratulated both the Women's Cross Country Team and the Football Team for winning their respective State championships.

C. Trustee Santos reported the following:

- She attended lots of holiday events, including an ugly-sweater breakfast.
- She attended the Foundation holiday luncheon at Majestic Realty.
- She attended the Baldwin Park Women's Club holiday event.
- She attended Assemblyman Roger Hernandez's Christmas event.
- She attended some toy drives and food distribution events.
- She participated in a focus group for the City of West Covina that is redoing of their Master Plan.

- She attended a local labor union's alumni dinner and graduation of their new trainees.
 - She did her monthly bike ride.
- D. Trustee Hidalgo reported the following:
- He attended the San Gabriel Valley Civic Alliance meeting.
- E. Trustee Chen Haggerty reported the following:
- She prepared extensively for the API Caucus. She met with Pasadena City College officials and Los Angeles Community College District Trustee Mike Eng. She said that she was looking forward to the CCLC Sacramento Conference to meet with API legislators.
- F. Trustee Bader reported the following:
- She attended a lot of holiday parties.
 - She attended the State Championship football game against San Francisco.
 - She attended the Pomona Valley Medical Center Nurse's Ball Pinning Ceremony.
 - She'll be attending the Pomona Valley Medical Center's Out-Patient Medical Center dedication in the near future, and she will make sure that some of Mt. SAC's administrators in the nursing program are invited.
- G. Trustee Baca reported the following:
- He attended the State Championship football game against San Francisco.
 - He was invited to have dinner with Doug Todd and Brian Yokoyama with Olympians Dick Fosbury, Willie Banks, and Dwight Stones, who were doing a training program for kids.
 - He attended the Majestic Realty holiday luncheon.
 - He participated in the Kiwanis Club holiday basket giveaway, where over 100 baskets were given to those in need, and 10 of them were for Mt. SAC students.
- H. Trustee Chyr reported the following:
- He talked about the Football Team and the Women's Cross Country Team and mentioned how proud he was of the individuals who made public comments and how they spoke in such a thoughtful, cogent, and respective manner in sharing their views and perspectives. He said that's what makes Mt. SAC a college of champions.
- I. Trustee Hall reported the following:
- He attended the State Championship football game against San Francisco, and he got the game coin after the game was over.
 - He attended the San Gabriel Valley Civic Alliance holiday event, where Assemblyman Hernandez gave a presentation.
 - He attended the United Walnut Taxpayers Association holiday party and appreciated the courtesy that was shown to him that evening.
 - He commended the College's coaches for being mentors and providing continuity to our athletes.

8. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed and congratulated newly appointed and promoted employees Anita Bailey, Cesar Barragan, Rebecca Cabrera, Joan Chang, Diana Diaz-Rodriguez, Lee Jones, William (Dave) Wilson, Daniel Lamoree, Vanessa Ordaz, and Jemma Blake-Judd.
- He congratulated Sarah Daum on her retirement.
- He congratulated both the Women's Cross Country Team and the Football Team for winning their respective State championships.
- He asked Mike Gregoryk, Vice President, Administrative Services, to introduce Gema Ptasinski, a representative from Vicenti Lloyd & Stutzman, Certified Public Accountants, who then gave an oral report on the Mt. San Antonio Community College District Proposition 39 General Obligation Bonds (Measure R, November 2001; Measure RR, November 2008; Lease Revenue Bonds, 2007; and Bond Anticipation Notes, 2009) Performance and Financial Audits.

Ms. Ptasinski and Mike Gregoryk both recognized and thanked Rosa Royce and Gary Nellesen and their teams for all their hard work and for being responsible for such good audit outcomes.

The same presentation will be given to the Citizens Oversight Committee at their February 5, 2015, meeting.

The audit reports may be found with these minutes on the College website.

- He announced that the Board Study Session is going to be held on February 7, 2015, at the University of La Verne, and he reviewed proposed Board Study Session Agenda items (a copy of which are posted on the College website with these minutes). Trustee Bader suggested that President Obama's proposal to fund community college tuition be included in the agenda, as well.
- He asked Mike Gregoryk, Vice President, Administrative Services; and Rosa Royce, Associate Vice President, Fiscal Services, to give a presentation on the Governor's January Proposal for the 2015-16 Budget.

The presentation may be found with these minutes on the College website.

- Dr. Scroggins mentioned that the Accrediting Commission for Community and Junior Colleges has changed their commission standards; therefore, their site visit to Mt. SAC has been changed from Fall 2016 to Spring 2017. The new standards call for considerable involvement of the Board of Trustees, particularly in Standard 4.

Dr. Scroggins asked Joumana McGowan, Executive Dean, Instruction, to introduce Barbara McNeice-Stallard, Director, Research & Institutional Effectiveness; Christina Allende, English Professor and Department Chair, Literature & Journalism; and Lianne Greenlee, Continuing Education Project Administrator, to give a presentation on Accreditation Self-Evaluation Report Update.

The presentation may be found with these minutes on the College website.

9. CONSENT CALENDAR

The following change was made to the Consent Calendar:

Page 46, Personnel Transactions – under Hourly Non-Academic Employees, for Burton Iosefa, the Department should read “**Student Services.**”

It was moved by Trustee Baca and seconded by Trustee Chyr to approve the following items:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of 2015-16 Nonresident Tuition Fees.
4. This item was pulled and acted upon separately (see Paragraph No. 11).
5. This item was pulled and acted upon separately (see Paragraph No. 12).
6. This item was pulled and acted upon separately (see Paragraph No. 13).
7. Approval of revisions to furniture purchases for Classroom Building Renovation – Formerly Agricultural Sciences, Building 12; Emergency Operations Center/Facilities Plan Room, Building 46; and Facilities Building Renovation, Building 47.
8. Approval to authorize the College to apply for two California Energy Commission loans to supplement construction costs of energy projects.
9. Approval of an agreement to provide professional design and consulting services with P2S Engineering, Inc. for the Thermal Energy Storage and Central Plant Expansion projects.
10. Approval of the following Contract Amendments:
 - Contract Food Services Building – Marlene Imirzian & Associates Architects - Amendment No. 3.
 - Contract Utility Infrastructure South of Temple Avenue – Psomas – Amendment No. 1.
 - Contract Student Success Center – Psomas – Amendment No. 1.
 - Contract Temporary Space Classrooms – Steven Fader Architects – Amendment No. 2.
 - Contract Modular Buildings Site Installation – Steven Fader Architects – Amendment No. 1.
 - Contract Athletics Modular Structure – Steven Fader Architects – Amendment No. 1.

11. Approval of the following Change Order for the Instruction and Plan Room Modular Buildings project:
 - Contract American Modular Systems (Modular Contractor) – Change Order No. 1
12. Approval of the following Change Order for the Performing Arts Center Chiller Replacement project:
 - Bid No. 2951 Liberty Climate Control, Inc. (HVAC Contractor) – Change Order No. 3
13. Approval of the following Proposed Gifts and Donations to the College:
 - Daniel Strange – DentaLaire Table-Mount Dental System #DTP 607-R, a teaching tool for dental procedures on animals, valued by donor at \$1,100, to be used in the Natural Sciences RVT Program.

HUMAN RESOURCES

14. Approval of Personnel Transactions.
15. Determination on Appeal of Administrative Determination.

INSTRUCTION

16. Approval of additions and changes in the Continuing Education Division.
17. Approval of new and modified courses and modified degrees and certificates effective with the 2015-16 academic year.
18. Approval of participation and travel of Health Occupations students and faculty advisors to the State Leadership Conference.
19. Approval of the Accrediting Commission for Schools under the Western Association of Schools and Colleges 2015 Mid-Cycle Report.
20. Approval of participation and travel of Pep Squad students and faculty advisors to the National Cheerleaders and National Dance Association's Collegiate Cheer and Dance Championships.
21. Approval of participation and travel of Men's and Women's Track & Field Team students and faculty advisors to a track meet.
22. Approval of participation and travel of Fermata Nowhere students and faculty advisor to International Championship of Collegiate A Cappella Competition.
23. Consideration of approval of participation and travel of jazz ensemble "Frontline" students, faculty member, and staff member to the 2015 Reno Jazz Festival/Competition. (See backup packet Page 59.)
24. Approval of participation and travel of Jazz Band students and one faculty advisor to the 2015 Reno Jazz Festival/Competition.

25. Approval of activities for the Child Development Workforce Initiative Grant.
26. Approval of participation and travel of Forensics students and up to three faculty advisors to the International Forensics Association Tournament in Barcelona, Spain.
27. Approval of participation and travel of Forensics students and up to two faculty advisors to the International Debate Education Association Tournament in Harbin, China.

STUDENT SERVICES

28. Ratification of a contract with Filled with Joy Balloons.
29. Approval of a contract with South Bay Workforce Investment Board.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None.

10. CONSENT ITEM #4 – RE-ISSUANCE OF STALE-DATED WARRANTS

It was moved by Trustee Bader and seconded by Trustee Chyr to approve this item.

Discussion: Trustee Bader asked for an explanation of the two large dollar amount checks from 2011. Mike Gregoryk, Vice President, Administrative Services, said that they were more than likely international students who didn't cash their warrants, and he said that great efforts are made to locate these students. Rosa Royce, Associate Vice President, Fiscal Services, said that there's a process that has to be done to pay the students before it can be returned to the State Treasurer.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None. Student Trustee concurred.

11. CONSENT ITEM #5 – RESOLUTION NO. 14-03 - REBUILD AND REINSTALL HIGH VOLTAGE POWER TRANSFORMER IN ELECTRICAL SUBSTATION NO. 9

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Discussion: Trustee Hall asked to be provided with an information report on the insurance that the College carries for special events, catastrophes, etc. Mike Gregoryk, Vice President, Administrative Services, said that they're getting ready to do a Request for Proposal on the property liability insurance carrier. He said that a report will be done before the end of the year.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None. Student Trustee concurred.

12. CONSENT ITEM #6 – IMPLEMENTATION OF PROCUREMENT CARD AND TRAVEL CARD PROGRAMS

It was moved by Trustee Bader and seconded by Trustee Chyr to approve this item.

Discussion: Trustee Hall said that, as an oversight function of the Board, he would like to see an annual report listing to whom cards have been issued. Mike Gregoryk, Vice President, Administrative Services, said that, when he was at Ventura CCD, there were very strict conditions put on the program. He said that about 15 cards will be issued on a trial basis, and there will be strong accountability.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None. Student Trustee concurred.

13. ACTION ITEM #1 – ACCEPT AUDIT REPORTS FROM VICENTI, LLOYD & STUTZMAN, CERTIFIED PUBLIC ACCOUNTANTS, FOR THE FISCAL YEAR ENDING JUNE 30, 2014, RELATING TO BOOKS AND RECORDS OF THE MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT PROPOSITION 39 GENERAL OBLIGATION BONDS (MEASURE R, NOVEMBER 2001; MEASURE RR, NOVEMBER 2008; LEASE REVENUE BONDS, 2007; AND BOND ANTICIPATION NOTES, 2009) PERFORMANCE AND FINANCIAL AUDITS

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None.

14. ACTION ITEM #2 – PROPOSAL TO INITIATE FACULTY NEGOTIATIONS SUCCESSOR AGREEMENT, YEAR TWO OF A THREE-YEAR CONTRACT

Correction: Under Background, the last sentence of the first paragraph should be deleted, beginning with, “Public comment on these items...”

It was moved by Trustee Chyr and seconded by Trustee Bader to approve this item, as corrected.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None.

15. ACTION ITEM #3 – NOMINATIONS FOR THE 2015 CCCT BOARD OF DIRECTORS

It was moved by Trustee Bader and seconded by Trustee Baca to approve this item.

Discussion: Trustee Bader said that it's a very important board, made up of trustees all around the state. She was a member for six years. She said that the process is a little different than in the past, in that there are more members of the board. This Board of Trustees did not nominate anyone from its board at this time. Trustee Hall said that, if any interest is shown between tonight's meeting and the February 11 Board meeting, it will be agendized again.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos; Noes: None; Abstained: None.

16. DISCUSSION ITEM #1 – ALTERNATIVES TO THE APPROVED SITE AND DESIGN OF THE 2,200-SPACE STUDENT PARKING STRUCTURE

Dr. Scroggins said that the purpose here is that the College has gone through a process to determine the optimum location and design for a parking structure that has been in our Facilities Master Plan. He said there are two issues to be discussed: First, we've presented some evidence in the form of alternatives that are indeed recommendations for the location and the design. He said that we didn't go any farther than the money because it's clear,

from the analysis, that the alternative is not feasible financially to relocate the parking structure, at this point. He said that the cost for re-design and the cost for delays, etc. would make it prohibitively expensive. The multi-millions of taxpayer dollars spent in one case to produce the same number of parking spaces and in another to actually produce fewer parking spaces is not within the Board's understanding of its shepherding of taxpayer money. Second, this is the first time that there's been a public discussion of alternatives to the parking structure location.

Gary Nellesen, Director, Facilities Planning and Management, talked to a handout regarding the alternative dollars that it would cost to move it from the planned location. He said there are two options to the approved plan, and the first was to reduce the size of the structure at its current location. He said that reducing the eastern most section to surface level would reduce the number of parking spaces by about 200, and that would be made up in another parking location. He said that his experience in trying to reduce the scope and cost of a project would, by the time it was put out to bid, cost more. He went over the handout line by line, and it may be found on the College website with these minutes.

He also talked about the alternative to build academic buildings in the current site of the parking structure, and the parking structure would be built in Student Lot F. A larger structure would need to be built, and the time delay would be about 40 months to start over again. There would also be costs associated with redesigning the current site, relocating utilities, etc. He went over the handout line by line, and it may be found on the College website with these minutes.

Dr. Scroggins said that the cost of funds is not built into the handouts because we don't have residual Measure RR funds, and there is no other source of funds.

Trustee Hidalgo asked about the issue of excavation. Mr. Nellesen said that, if we repurpose the site to build academic buildings, the excavation would still need to take place in order to enter the buildings on a level path of travel into the building.

Trustee Hall asked if Student Lot A was used for another purpose, what would it be? Mr. Nellesen said that there is nothing specific planned. It would need to be addressed when the Facilities Master Plan is reviewed in the next couple of years.

Trustee Chyr asked about the excavation costs, and would it be less expensive to build in Student Lot F. Mr. Nellesen said that the soil conditions would dictate if it would be or not. Trustee Chyr asked how long it would take before we could move ahead, and Mr. Nellesen said that it would be about 2½ years. Trustee Chyr asked if there is an expiration date to go ahead with the current plan if we take the time to look at another location. Mr. Nellesen said that Department of State Architect (DSA) plans are approved for one year. They do make a provision for an extension of a second year. The real impact would be in the construction cost of inflation. Having a project of that magnitude sit for six months, at 4%; that's where the cost would be. President Scroggins indicated that the soil from the Student Lot A site is connected to the Solar site, and he said that we would lose \$750K in incentives on the solar project if we delay its construction.

Trustee Hall asked about a reduced parking structure in Student Lot A and what would it cost, and how does it impact the approval process by DSA? Mr. Nellesen said that there are times when changes can be made to construction documents, but something of that magnitude, we would have to start over and resubmit. He said that there would be significant work to re-do the plan set, submit it to DSA, and stand in line with the State Architect.

Trustee Chyr said that the site originally selected was best for the students. He asked if other sources of funds have been considered or researched. Dr. Scroggins said that, yes, we've considered the possibility of creating an FSID (Facilities School Improvement District), put a bond measure on the ballot, and hold a special election for the residents of the city of Walnut only. This Board would have to approve the cost of the election and pay for it. He said that it would be a 30-year general obligation bond, and it would cost the Walnut taxpayers approximately \$15 for every \$100K of assessed value, assuming that the bond would pass.

Dr. Scroggins also called the Board's attention to the parking forecast handout, which may be found on the College's website with these minutes.

Mr. Nellesen said that we've looked at all the impacts of our building program on parking. He said that, when we do our thermal energy storage project, we're going to impact about 200 spaces in Student Lot H. Right now, with the construction of the Food Services and the Student Success Center, we've taken 120 spaces out of play. We've also allowed for 900 temporary spaces, which will be on the south side of Temple Avenue. In the scenario where a parking structure is built in Student Lot F, we're assuming that about 750 temporary parking spaces would be on the other side of Grand Avenue, which would be on the site where the solar power generating station is planned.

Trustee Baca asked if we chose to go for a bond election, what's the timing. Dr. Scroggins said that it's a minimum of a 90-day notice to the County to hold a special election. He said that the City of Walnut also has taxing authority, so they could also hold a special election for a general obligation bond. He said there would be a campaign, and bond counsel would be needed. He said that if the bond passed, we could get the money in 12-14 months.

Trustee Bader said that it doesn't seem fair to tax the residents of Walnut twice, once for Measure RR and now for this. She said that our priority is to the students. She said that we also have to think about the residents, and the Board has listened very carefully to their concerns. She said that traffic routing needs to be looked at for safety. She also mentioned that the College has acted in good faith. She said that she would be against relocating the structure to Student Lot F, but would consider downsizing the current one by 200 spaces and make it up in a future endeavor.

Dr. Scroggins said that if we did that, without a tax initiative, we would have to cancel one of the other major projects that are planned because we just don't have the money. We would have to scrap either the Athletic Complex or the Business Building.

Linda Hiti, a Timberline resident, said that the residents would not support another bond measure to be taxed twice. She said that many residents paid lot premiums, not to look down on to a parking lot. She suggested that there are a lot of options to build the parking structure, i.e., the Mt. SAC Wildlife Sanctuary.

Layla Abou-Taleb, a Timberline resident, said that she's appalled at the College's plans to go forward with the structure in Student Lot A. She said that they just found out today that this was an item on the agenda. She said that savings are not included in the handout, and she asked where the savings is by reducing the size of the structure. She also talked about the student housing project and said that the residents and employees of the College don't want it.

Trustee Baca said that the Board asked administration for additional information, and it was provided. He said that the discussion is necessary and there's a need for parking for students, and Student Lot A is the best place to put the structure. He said that he appreciates getting this alternative information, and he would entertain the possibility of going forward to the City of Walnut to consider a bond measure.

Dr. Scroggins mentioned that January 28 and February 5 are meetings of the Walnut City Council, and they have requested that our Board members attend one of their meetings. Trustee Hall suggested that representatives of the College and a couple of trustees attend on January 28.

Trustees Chyr and Hall said that they're not comfortable moving to any conclusion right now, and more dialogue needs to happen. Trustee Chyr said that we need to communicate with the residents more, and this discussion should be continued at the February 11 Board meeting.

Trustee Bader asked if there's a timeline that we're being held to, and President Scroggins said that delay has a major cost. He said that, the next step in the process will be at the next Board meeting with a contract for demolition of Student Lot A and, if approved, would be started on approximately June 15, 2015, which is the drop-dead date. He said that, if we delay past June 15, we will incur costs for which there is no source of funds.

Trustee Hall asked Dr. Scroggins to communicate with the Walnut City Council. Dr. Scroggins said that he would attend the Walnut City Council meeting on January 28, and he would bring back the dialogue to the next Board meeting, on February 11.

17. DISCUSSION ITEM #2 – OPTIONS FOR THE PLANNING, DESIGN, CONSTRUCTION, AND OPERATIONS OF STUDENT HOUSING ON CAMPUS

Dr. Scroggins said that he appreciated the comments from those who mentioned this project and, if the project was as described by those making the comments, he wouldn't want the project either. He said that, often discussion is perceived as a decision or action. He said that about 18 months ago, he was approached by a developer venture capitalist looking for an investment project. The Parking Structure was considered, the Solar Field was considered, but neither was a good investment. He said that student housing was discussed with Antarctic Development, an investor, and they looked at survey results and determined that there could be a demand for student housing. He said that the location is not the College's recommendation, that Student Lot F could be feasible, as recommended by Antarctic Development. He said that, through a discussion at President's Advisory Council (PAC), the Student Housing Task Force was created and hasn't met since last May. It's made up of representatives from all of the constituencies. He said that the project is still in the discussion phase. He asked the Board if there are issues that haven't been addressed, and the next steps would be to invest in developing a modified Facilities Master Plan. He said that the task force needs to report to PAC on how the modified Environmental Impact Report and the modified Facilities Master Plan would be done. He asked the Board if they approve him to take the next steps.

Elizabeth, a student employee of the Farm, said that the students are totally against student housing in the Farm area. Dr. Scroggins assured her that it won't be built on the ag land.

Eric Kaljumagi said that, as a member of the Academic Senate and of the Facilities Advisory Committee, he has a unique perspective on this subject. He said that there is very little documented need for student housing, and neither the College Mission nor the College Goals call for the need for student housing. He was concerned about the oversight costs, the indirect costs, and opportunity costs. He said that some of the smaller projects could be jeopardized if cost overruns are experienced with a project such as this. He encouraged the Board to reject further planning for this facility.

Dr. Scroggins agreed that this is not an educational need; it's an opportunity. He said that it is not in our planning, but that doesn't mean it doesn't have value. He agreed with the caveats that Mr. Kaljumagi mentioned, and he said that there should be no monetary impact to the College. He said that each of the things that he mentioned needs to mean there is no impact on the College. He said that, it's through this process of laying out specifications and seeing if there's a developer who meet all those requirements, with zero impact. He said that the Board has to decide if there is enough value added and if we should go to the next step. He said that this is a change to the campus culture, and there's no one saying that this is a needed project. He said that he believes it has value, but it's not his decision to proceed.

Trustee Hall said that this discussion item is going to be too long and should be brought back to the February 11 meeting.

Trustee Baca said that he likes the idea of staying focused on our mission and discussion is fine with him. He said that, as far as student housing goes, first of all, if he was on the City Council, student housing would be a high priority; however, it isn't a high priority for him. He said that, if it affects any instructional program, it's not acceptable.

Trustee Bader said that she was impressed with all the comments about the qualities of our agricultural program. She said that what she's hearing is that there's a request to put a hold on the discussion and to not rush ahead.

Trustee Chyr said that it's obvious that it won't be built on the ag property. He said that on-campus discussion needs to happen before it's brought to the Board for it to consider.

Trustee Santos said that it's an opportunity, and maybe we need to look at the feasibility or the demand before moving forward. She said that it would be great to have a project with no risk or cost to the College.

Trustee Chen Haggerty said that it's always good to look for opportunity, but she agrees with comments made tonight and is not ready to move forward with this project. She said that, if this is going to be a discussion item next month, she wants much more information about the project.

Trustee Hall requested to see a final document from the Student Housing Task Force a week or two before the next Board meeting before he would recommend moving forward.

Trustee Hidalgo said that he's not convinced that there's enough traction to even discuss this project right now. He said that a request for proposal gives the impression that we're moving forward with this project.

The Board had no direction to proceed. President Scroggins said that he would convene the task force to see if they want to proceed.

Trustee Hall wants to see what emerges from the task force before going forward.

18. ADJOURNMENT

The meeting adjourned at 11:14 p.m.

WTS: dl

CTE Enhancement Funds
Jemma Blake-Judd and Jennifer Galbraith
February 11, 2015

Background CTE Enhancement Funds 2014-16

These categorical funds are provided as an incentive to California community colleges to “develop, enhance, retool, and expand quality career technical education offerings that build upon existing...regional capacity to respond to regional labor market needs.”

<http://doingwhatmatters.cccco.edu/WEDDGrants/CTEEnhancementFunds.aspx>

Overview of Mt. SAC's CTE Enhancement Funds - Local Share-Supported Projects

Hotel and Restaurant Management (HRM) - \$ 152,500

The HRM program will relocate to the new Business Building in the near future. This state-of-the-art complex will contain a fully functional restaurant lab, which allows the program to offer a “hands-on” teaching environment for Restaurant Management. CTE-Enhancement Funds will enable the program to:

- develop curriculum and establish a new cohort structure for the program;
- purchase additional equipment for the new lab;
- provide faculty with professional development opportunities; and
- provide funds for marketing and recruitment efforts.

Computer Information Systems - \$300,000

Mt. SAC's Associate of Science Degree in Network Administration and Security Management serves as the model for many colleges in the nation. The curriculum must be enhanced continually in order to produce effective industry professionals in this high-demand labor market. The program will use CTE-Enhancement Funds to:

- purchase equipment to expand the topics taught in the Virtualization lecture course;
- provide equipment to create a new hands-on Virtualization lab course;
- enhance Wireless Security instruction;
- create a Computer Forensics course; and
- provide faculty with professional development opportunities to maintain currency.

Manufacturing Technology - \$176,455

In the past year, faculty members have worked with industry advisors to revamp the outdated Manufacturing curriculum. CTE-Enhancement funds will allow the program to complete its revitalization by:

- replacing 30+-year-old mills with state-of-the-art equipment, increasing the relevance of both the MFG and IDE programs;
- providing MFG and IDE faculty with training on the new equipment;
- increasing industry engagement on campus; and
- increasing the program size.

Projected CTE Enhancement Funds Impact on Mt. SAC

- The **Hotel and Restaurant Management** program's modified curriculum and new lab equipment will support its expansion and increase the variety of course offerings, drawing additional students to the program and better preparing them for jobs in the industry.
- The **Network Security** program's new equipment and curriculum will increase its breadth and depth, placing it in the top tier of two-year Cyber Security programs in the nation. These improvements to the program will serve to attract additional students, as well.
- The **Manufacturing** program's new equipment, faculty training opportunities, and increased industry engagement will attract additional students and position the program to partner with Glendale College to engage students in "real world" manufacturing scenarios including using sketching and rapid visualization techniques for product design, working within established design and manufacturing constraints, and developing refined working prototypes.

Effects of Equalizing Credit and Noncredit/CDCP Funding;
Effects of Expanded AB 86 Adult Education Funding
Donna Burns
February 11, 2015

Effects of Equalizing Credit and Noncredit/CDCP Funding

In June 2014, California legislators passed SB860, Sec. 17.B.4.A (ii & iii) of the 2014 Education Omnibus Trailer Bill, which provides for equalization of funding of noncredit Career Development and College Preparation (CDCP) FTES at an apportionment rate equal to that of credit, beginning in 2015-16. The bill also requires that the Legislative Analyst's Office (LAO) provide a report to the Legislature in 2016-17 analyzing the increase in CDCP offerings statewide. The Governor's 2015-16 budget proposal requests \$49 million in new money for the CDCP increase.

The purpose of the equalization is to provide an incentive to increase CDCP options for students. Many students can benefit by having non-traditional scheduling and open-entry options provided in a noncredit model. Since CDCP is tuition-free, many students can benefit by delaying the start of financial aid, which has a time limit, until they can begin transfer credit classes. Although CDCP equalization is intended as an incentive for colleges to develop this option for students, there is no indication that legislators are trying to eliminate credit basic skills or non-transferable CTE options for students who need them.

In 2013-14, Mt. San Antonio College generated 3,696 FTES in the CDCP category. The apportionment rate for CDCP was \$3,232, whereas credit apportionment was \$4,565. Given the 2013-14 scenario, if all CDCP FTES were funded, the difference would be \$4.9 million. It isn't clear yet whether the rate increase would result in all new money or if it would be part of existing cap and growth formulas.

In order for Continuing Education to significantly expand CDCP offerings over time at Mt. SAC, certain structural needs will need to be considered. Following several years of the great recession, there are now needs for administrative and classified staffing. Additionally, Continuing Education needs full-time faculty. Most Continuing Education facilities needs are in the master facilities plan; additionally, there is potential for partnering with unified school districts for use of facilities. However, AB 86, addressed later, is likely to result in adult education growth in the school districts, which would likely limit availability of their facilities compared to the present.

Effects of Expanded AB 86 Adult Education Funding

The 2013-14 State Budget allocated funding for two-year planning and implementation grants provided to eligible consortia for the purpose of developing regional plans for adult education. Assembly Bill 86 (AB 86) outlined expectations for consortia development. The intent of AB 86 was to expand and improve the provision of adult education via these consortia, with incremental investments starting with the 2015-16 fiscal year.

The Governor's budget proposal for 2015-16 allocates \$500 million for adult education through the consortia formed as a result of AB 86. The first \$300 to \$350 million will go to backfill K-12 districts' Maintenance of Effort (MOE), which is the amount they were required to maintain on behalf of adult education during the AB 86 planning period. The MOE funding will flow through the California Department of Education. The remaining \$200 to \$150 million will go to fund regional consortia. The Chancellor's Office will serve as the state fiscal agent; however, the Superintendent of Public Instruction (CDE) and the Chancellor will jointly approve allocation of funds to the consortia.

The Governor's proposal provides for each consortium to establish a fiscal allocation committee consisting of seven (7) members, as follows: one CCC representative, one K-12 representative, one representative from other adult education providers, one representative from the WIB, one representative from a social services provider, one representative from a correctional rehabilitation program, and one representative from the public. It is anticipated that there will be considerable discussion through the budget season concerning this allocation committee.

The final report from the AB 86 Regional Consortia is due on March 1, 2015, and that report will provide a framework for remaining policy decisions. Additionally, the issue of fees will likely come up in the May Revise; presently many adult schools are backfilling revenues from student tuition, while CCC noncredit does not charge tuition. An allocation formula that will be outlined in budget trailer bill language will provide for how much will be allocated to each consortium. Factors will likely include need and capacity.

Some questions remaining at state level; these include:

- Who will select and approve the members of the allocation committee?
- Should non-Proposition 98 entities be involved in the distribution of Proposition 98 dollars?
- Will the MOE become the base for school districts?
- How long is the transition period for adult education?

The Mt. SAC Adult Education Regional Consortium plan identifies, as a first priority, the maintenance of capacity of the unified school districts to continue their existing adult education programs. Additionally, all adult schools in our region have planned for expansion of classes. Remaining funds available for our region are not clear at this point. Formula and allocation decisions affecting local regions will continue to be negotiated until the Budget Trailer Bill is passed.

In our local AB 86 plan, Mt. SAC has not emphasized adding classes except for in the area of Adults with Disabilities. The CDCP rate increase provides a strong incentive to provide for growth using general fund monies for the CDCP program areas (ABE/ASE, ESL, and Short-Term Vocational programs). However, AB 86 offers a good opportunity to expand our service to Adults with Disabilities. Also, in the local AB 86 plan, Mt. SAC has emphasized adding resources, particularly counselors and other personnel, to help facilitate transitions from adult schools to the college.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Appropriation Transfers and Budget Revisions Summary</u>	

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the fund balance to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the fund balance to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 12/6/14 - 1/14/15**

Unrestricted General Fund - 11 and 13

From:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 7,526
6000 Capital Outlay	80,962
7950 Unassigned Fund Balance	20,548
Total	\$ 109,036

To:

<u>Budget Classification</u>	<u>Amount</u>
1000 Academic Salaries	\$ 3,721
2000 Classified/Other Nonacademic Salaries	16,376
3000 Employee Benefits	587

Prepared by: <u>Rosa M. Royce</u>	Reviewed by: <u>Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #1</u>

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: February 11, 2015

5000	Other Operating Expenses/Services	\$	58,752
7000	Other Outgo		<u>29,600</u>
Total		\$	109,036

Restricted General Fund - 17

From:

<u>Budget Classification</u>			<u>Amount</u>
3000	Employee Benefits	\$	130
6000	Capital Outlay		30,100
7000	Other Outgo		<u>2,187</u>
Total		\$	32,417

To:

<u>Budget Classification</u>			<u>Amount</u>
1000	Academic Salaries	\$	7,975
2000	Classified/Other Nonacademic Salaries		5,687
4000	Supplies/Materials		16,481
5000	Other Operating Expenses/Services		<u>2,274</u>
Total		\$	32,417

Child Development Fund - 33

From:

<u>Budget Classification</u>			<u>Amount</u>
3000	Employee Benefits	\$	<u>29,532</u>
Total		\$	29,532

To:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	<u>29,532</u>
Total		\$	29,532

Farm Operations Fund - 34

From:

<u>Budget Classification</u>			<u>Amount</u>
6000	Capital Outlay	\$	<u>1,500</u>
Total		\$	1,500

To:

<u>Budget Classification</u>			<u>Amount</u>
5000	Other Operating Expenses/Services	\$	<u>1,500</u>
Total		\$	1,500

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: February 11, 2015

Capital Outlay Projects Fund - 41

From:

<u>Budget Classification</u>	<u>Amount</u>
7950 Unassigned Fund Balance	\$ 75,000
Total	\$ 75,000

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 2,231
6000 Capital Outlay	72,769
Total	\$ 75,000

Bond Construction Fund - 42

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 1,569
Total	\$ 1,569

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 1,569
Total	\$ 1,569

BAN Construction Fund - 44

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 11,609
Total	\$ 11,609

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 11,609
Total	\$ 11,609

Bond Construction Fund No 2 - 45

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 7,716
Total	\$ 7,716

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** February 11, 2015

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 7,716
Total	\$ 7,716

Associated Students Trust Fund - 71

From:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 127
5000 Other Operating Expenses/Services	2,873
7920 Restricted Fund Balance	3,300
Total	\$ 6,300

To:

<u>Budget Classification</u>	<u>Amount</u>
2000 Classified/Other Nonacademic Salaries	\$ 3,300
7000 Other Outgo	3,000
Total	\$ 6,300

BUDGET REVISIONS
For the period 12/6/14 - 1/14/15

Unrestricted General Fund - 11 and 13

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
868800 2014-15 Mandated Programs Block Grant	\$ 54
868800 2014-15 Reimbursement of State-Mandated Local Program Costs	1,310,981
882000 Continuing Education Division Programs	100
882000 Music - Instrumental Program	21
882001 Radiologic Technology - Special Education	500
882001 Young Farmers	160
882002 Track and Field Program	5,505
883900 Continuing Education Division Programs	1,200
884000 Football Program	406
884001 Music - Choral Program	564
884007 Planetarium - Sales	18,780
884008 Athletic Operations	10,653
884022 Mt. SAC Athletic Services	450
884023 Championship Events	15,855

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: February 11, 2015

884024	Mountaineer Advertising	\$	5,060
885000	Campus Facility Rentals		95,004
887500	Geology/Oceanography, Field Trip Fees		49
887500	Animal Sciences, Field Trip Fees		975
887700	Writing Center, Printing Fees		1,188
887730	Architecture/Design, Production Fees		2,583
887730	Arts, Materials Fees		115
887730	Arts, Print Making Fees		297
887730	Business, Color Copy/Laser Fees		3,213
887730	Ceramics, Clay Fees		1,763
887730	Commercial Art, Print Fees		270
887730	First Aid and CPR Fees		5,073
887730	Industrial Design Technology, Production Fees		1,340
887730	Interior Design/Fashion, Print Fees		1,405
887730	Photographics, Production Fees		3,220
887750	Floral Design, Material Fees		950
888107	Parking - Facility Rental		7,531
888500	Bursar's Office, Duplicate ID Fees - Non-Credit Students		11,160
888500	Pep Squad Program		5,609
888500	Flight Training Program		82,681
888500	Music - Choral Program		27,750
888500	Music - Instrumental Program		780
888500	Baseball Program		3,780
888545	Air Conditioning, EPA Test Fees		600
888545	Welding Certification		1,700
888545	Aircraft Maintenance Fees		1,630
888545	Nursing Kaplan Integrated Test Fees		26,100
889000	Printing Services		23,259
889000	Parking - Facility Rental		5,449
889000	Risk Management - Safety Credits		5,504
889000	Southern California Edison Develop Energy Efficiency Program		3,000
889000	Music - Choral Singers Program		11,050
889000	Young Farmers		475
889004	Chemistry Program		1,142
889005	Aquatics Program		7,650
889005	Athletics Program		6,865
889005	Championship Events		1,116
889005	Men's Basketball Program		450
889005	Men's Soccer Program		900

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: February 11, 2015

889005	Music - Instrumental Program	\$	160
889005	Track and Field Program		210
889005	Women's Basketball Program		1,200
889005	Women's Volleyball Program		500
889005	Wrestling Program		3,375
898002	Marketing and Communication		21,600
898002	Professional Development - Qualtrics survey software		5,000
Total		\$	1,755,960

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
1000 Academic Salaries	\$ 1,455
2000 Classified/Other Nonacademic Salaries	81,207
3000 Employee Benefits	7,430
4000 Supplies/Materials	133,035
5000 Other Operating Expenses/Services	165,129
6000 Capital Outlay	56,669
7950 Unassigned Fund Balance	1,311,035
Total	\$ 1,755,960

Restricted General Fund - 17

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
865900 2014-15 CTE Pathways Program	\$ 4,000
862300 2014-15 Disabled Student Services & Programs (DSPS)	1,120,215
Total	\$ 1,124,215

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
1000 Academic Salaries	\$ 17,385
2000 Classified/Other Nonacademic Salaries	350,942
3000 Employee Benefits	59,767
4000 Supplies/Materials	10,000
5000 Other Operating Expenses/Services	461,121
6000 Capital Outlay	225,000
Total	\$ 1,124,215

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: February 11, 2015

Child Development Fund - 33

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
812000 2014-15 Parent in School Program	\$ 258,397
Total	\$ 258,397

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
2000 Classified/Other Nonacademic Salaries	\$ 167,218
3000 Employee Benefits	30,885
4000 Supplies/Materials	(2,170)
5000 Other Operating Expenses/Services	62,464
Total	\$ 258,397

Health Services Fund - 39

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
898001 Interfund Transfers-In	\$ 3,000
Total	\$ 3,000

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
5000 Other Operating Expenses/Services	\$ 3,000
Total	\$ 3,000

Capital Outlay Projects Fund - 41

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
886000 Lease Revenue Bonds - Interest Income	\$ 17
889000 Energy Projects - District	12,000
Total	\$ 12,017

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 12,017
Total	\$ 12,017

Associated Students Trust Fund - 71

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
889009 Lost & Found Silent Auction	\$ 2,581
Total	\$ 2,581

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: February 11, 2015

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
7000 Other Outgo	\$ <u>2,581</u>
Total	\$ 2,581

RECOMMENDATION

It is recommended that the Board of Trustees approve the appropriation transfers within the Unrestricted General Fund (\$109,036), Restricted General Fund (\$32,417), Child Development Fund (\$29,532), Farm Operations Fund (\$1,500), Capital Outlay Projects Fund (\$75,000), Bond Construction Fund (\$1,569), BAN Construction Fund (\$11,609), Bond Construction Fund No. 2 (\$7,716) and Associated Students Trust Fund (\$6,300) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$1,755,960), Restricted General Fund (\$1,124,215), Child Development Fund (\$258,397), Health Services Fund (\$3,000), Capital Outlay Projects Fund (\$12,017) and Associated Students Trust Fund (\$2,581) pursuant to the California Code of Regulations, Title 5, Section 58308.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Independent Contractors

BACKGROUND

Approval of Independent Contractors.

ANALYSIS AND FISCAL IMPACT

Periodically, there is a need to hire independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. Following is a list of independent contractors for Board approval:

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Arnston, Jay	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Boyd, Bob	Instruction – LA84 Foundation Grant	Starter – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
Casper, David	Instruction – LA84 Foundation Grant	Photographer – Mt. SAC Relays Youth Days	3/1/15– 5/31/15	\$350
De La Cruz, Art	Administrative Services – Public Safety	Provide Public Safety expertise and services	4/26/14– 2/28/15 (Contract Amendment Extension)	\$66,223 (Contract Amendment increase of \$15,300)
Duerkson, Jeff	Instruction – LA84 Foundation Grant	Starter – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
Eschete, Ron	Instruction – Music	Performer – Faculty Performance, Jazz Day	4/8/15	\$200
Fonseca, Kimmie-Dee	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Habell, Greg	Instruction – LA84 Foundation Grant	Announcer – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #2

SUBJECT: Independent Contractors**DATE:** February 11, 2015

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Hackett, Cedric	Student Services – Aspire Program	Speaker – Black History Month Luncheon and Motivation Lecture; Theme: Rosa Parks	2/5/15	\$300
Hill, Janelle	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/17/15- 1/18/15	\$200
Jelenowski, Craig	Instruction – LA84 Foundation Grant	Starter – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
Justice, Craig dba Irvine Valley College Foundation Account C-71 Instructional Leadership	Instruction	Trainer - Enrollment Management Team	2/6/15	\$750
Kim, David	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Lee, Dora	Student Services - Student Life/LEAD Program	Presenter – LEAD Program on “Power & Privilege”	4/1/15– 4/30/15	\$75.00
Lopez, Veronica	Instruction – LA84 Foundation Grant	Coordinate Food Services – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
Mack, Gary	Instruction – LA84 Foundation Grant	Starter – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
McDonald, Kaye	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/17/15- 1/18/15	\$200
Morales, Richard	Instruction – LA84 Foundation Grant	Starter – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
Oliver, Michael	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Padilla, Christopher	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100

SUBJECT: Independent Contractors**DATE:** February 11, 2015

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Partin, Larry	Administrative Services – Facilities Planning & Management	Relocate weight machines from the Wellness Center to various locations on an as-needed basis	2/12/15– 12/31/15	\$4,000
Rhee, Simon	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Ruh, Don	Instruction – LA84 Foundation Grant	Coordinator – Mt. SAC Relays Youth Days	2/12/15– 6/30/15	\$10,000
Ryan, Jeff	Instruction – LA84 Foundation Grant	Web Development and Seeding – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$500
Tharpe, Sam	Instruction – LA84 Foundation Grant	Starter – Mt. SAC Relays Youth Days	3/1/15– 3/31/15	\$300
Velarde, Manny	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Velarde, Reyna	Instruction – Communication	Judge – Close to the Coast Speech Tournament	1/18/15	\$100
Wash, Barto	Instruction – LA84 Foundation Grant	Photographer – Mt. SAC Relays Youth Days	3/1/15– 5/31/15	\$250
Wren, Robert William	Administrative Services – Public Safety	Public Safety management consultant (Post Certified)	2/17/15– 6/30/15	\$32,000

Funding Sources

Unrestricted General Fund – Instruction – Communication, Student Services – Student Life/LEAD Program, Aspire Program; Administrative Services – Public Safety, Facilities Planning & Management.

Restricted General Fund – Instruction – LA84 Foundation Grant.

RECOMMENDATION

It is recommended that the Board of Trustees approves the list of Independent Contractors, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Re-issuance of Stale-Dated Warrants

BACKGROUND

Board approval is required to re-issue any warrant that has not been cashed within two and a half years from the original issue date, per Education Code 85270.

ANALYSIS AND FISCAL IMPACT

The following payees have requested the re-issuance of their respective warrants:

Warrant No.	Original Issue Date	Payee	Amount
07141122	09/15/11	Nicole M. Jimenez	\$180.00
07144101	09/22/11	Tzuling Kang	\$99.00
07144273	09/22/11	Brian C. Rennegarbe	\$288.00
07145405	09/30/11	Dept. of Rehabilitation El Monte	\$122.00
07161128	12/15/11	Dept. of Rehabilitation West Covina	\$134.00
H0013096	03/12/12	Joshua L. Gomez	\$90.00
H0026447	04/09/12	Madeline E. Weller	\$180.00

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the re-issuance of the above listed warrants.

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #3

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Resolution No. 14-04 – Approval to Apply for Two California Energy
Commission Loans

BACKGROUND

At the January 2015 meeting of the Board of Trustees, the Board authorized staff to apply for two California Energy Commission (CEC) loans to supplement construction costs of two energy projects (Consent #8). At the time the agenda item was submitted, staff was unaware that a formal resolution by the Board of Trustees was required.

ANALYSIS AND FISCAL IMPACT

Both major energy efficiency projects will be funded by various sources including the Proposition 39 energy funds granted to the College, Measure RR bond funds, energy incentives, and loan funds. The CEC loans will provide up to \$3 million per project. No interest expenses or other direct costs are required for these loans. The principle may be paid over a period of 20 years using savings generated by the energy efficiency projects, or other funds as determined by the College. Conservative estimates indicate that each of the energy efficiency projects will result in savings of at least \$7 million over the 20-year loan period. Additional savings will be available by shifting energy loads from the expensive peak daytime periods to the inexpensive nighttime period. The effective service life of the solar facility and the thermal energy storage system is at least 25 years and 50 years, respectively.

Funding Source

Not Applicable.

RECOMMENDATION

It is recommended that the Board of Trustees adopts Resolution No. 14-04 to apply for two energy efficiency loans of up to \$3 million each from the California Energy Commission to implement the construction of a thermal energy storage system and solar power-generating facility.

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #4

SUBJECT: Resolution No. 14-04 – Approval to Apply for Two California Energy
Commission Loans

DATE: February 11, 2015

**RESOLUTION NO. 14-04
MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
APPROVAL TO APPLY FOR TWO CALIFORNIA ENERGY COMMISSION LOANS**

The following resolution is adopted by the Governing Board of the Mt. San Antonio Community College District:

WHEREAS, the California Energy Commission provides loans to schools, hospitals, local governments, special districts, and public care institutions to finance energy efficiency improvements;

WHEREAS, Mt. San Antonio College wishes to apply for two California Energy Commission loans to supplement construction costs for a solar facility and a thermal energy storage system;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees authorizes Mt. San Antonio College to apply for two energy efficiency loans from the California Energy Commission to implement the two energy efficiency measures of constructing a solar photo voltaic field and a thermal energy storage system;

BE IT ALSO RESOLVED, that, in compliance with the California Environmental Quality Act (CEQA), this Board of Trustees finds that the activities funded by these loans are projects, and an Environmental Impact Report document was prepared;

BE IT ALSO RESOLVED, that, if recommended for funding by the California Energy Commission, the Board of Trustees authorizes Mt. San Antonio College to accept loans up to \$3,000,000;

BE IT ALSO RESOLVED, that the amount of the loans will be paid in full, under the terms and conditions of the Loan Agreements, Promissory Notes, and Tax Certificates of the California Energy Commission; and

THEREFORE, BE IT FURTHER RESOLVED, that Michael D. Gregoryk, Vice President, Administrative Services, is hereby authorized and empowered to execute in the name of Mt. San Antonio College all necessary documents to implement and carry out the purpose of this resolution and to undertake all actions necessary to undertake and complete the energy efficiency projects.

SUBJECT: Resolution No. 14-04 – Approval to Apply for Two California Energy Commission Loans

DATE: February 11, 2015

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the Mt. San Antonio Community College District on the 11th day of February 2015 by a vote of:

AYES: _____
NOES: _____
ABSENT: _____

I, William T. Scroggins, Clerk/Secretary of the Governing Board of the Mt. San Antonio Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

William T. Scroggins
College President/CEO and
Secretary, Governing Board
Mt. San Antonio Community College District

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Lease/Leaseback Construction Services</u>	

BACKGROUND

In 2012, staff conducted an open process to select the best firm to provide construction services under the Lease/Leaseback Construction Delivery Method. Tilden-Coil Constructors, Inc. was selected to provide both pre-construction consulting and construction services. The fee for pre-construction services is based on the construction budget and ranges from 0.75% to 1%. The fee for construction is a guaranteed maximum price.

ANALYSIS AND FISCAL IMPACT

The following contract is presented for approval:

	Contractor:	Tilden-Coil Constructors, Inc.	
	Project:	Parking Structure Phase 1 and South Campus Site Improvements – East	
Item	Description:	Amount	
	Guaranteed Maximum Price to provide the full range of construction services necessary for the first phase of work on the new Parking Structure including relocation of electrical and data infrastructure, gas lines, water lines, storm drain system, sanitary sewer, demolition, site mass grading, soils export, and the placement and grading of the soil export at the fill site in temporary Student Parking Lot M, as follows:	\$8,418,921.00	
	<ul style="list-style-type: none"> • Subcontractor Costs: \$6,581,578.00 • Bid Alternates: \$149,508.00 • General Conditions, Overhead, Profit, Bonds, and Insurance: \$989,093.00 • Allowances \$470,000.00 • Construction Contingency \$217,733.00 • Preconstruction Fee Adjustment \$11,009.00 		
	Guaranteed Maximum Price:	\$8,418,921.00	

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #5

SUBJECT: Lease/Leaseback Construction Services

DATE: February 11, 2015

Funding Source

Measure RR Bond Anticipation Note funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>February 11, 2015</u>	CONSENT
SUBJECT: <u>Renewal Agreement with Student Transportation of America, Inc.</u>	

BACKGROUND

In March 2011, the College entered into a five-year agreement with Student Transportation of America, Inc. (STA) to provide bus services for transporting students to athletic events, field trips, and Continuing Education programs. STA provides school-bus-type services for trips occurring within a 60-mile radius of the campus and returning on the same day.

ANALYSIS AND FISCAL IMPACT

The current term will expire March 25, 2015. The College wishes to extend the agreement with STA for an additional one-year term, from March 26, 2015, through March 25, 2016. This will be the final year of the current agreement. There will be no cost increase to the previous year's rates. STA has provided safe, reliable bus service to the College for the past four years.

The estimated costs for the 2015-16 fiscal year are approximately \$100,000. However, the actual costs for these services will vary depending on the number of trips that are taken during the contract period.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal agreement with Student Transportation of America, Inc., as presented.

Prepared by: Teresa Patterson Reviewed by: Rosa M. Royce/Michael D. Gregoryk
Recommended by: Bill Scroggins Agenda Item: Consent #6

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Campus Elevators Maintenance Service Agreement with Schindler
Elevator Corporation

BACKGROUND

The College is in need of contracting with a company to provide maintenance service of its campus elevators. Preventative maintenance is crucial for keeping these elevators in a safe and reliable condition. The College wishes to contract with Schindler Elevator Corporation to provide this service through a piggyback contract with the Educational & Institutional Purchasing Cooperative (E&I), Contract No. CNR01202. Schindler offers a comprehensive range of preventative maintenance programs that help to ensure the smooth functioning of elevators throughout their life cycle.

ANALYSIS AND FISCAL IMPACT

E&I is a member-owned, not-for-profit sourcing cooperative, which delivers expertise, solutions, and services to the educational community and related institutions. Its purpose is to assist members in reducing costs, improving operational efficiencies, and maximizing effectiveness by providing high quality, cost-effective, competitively bid contracts for education and related communities.

Public Contract Code Section 20652 allows the governing board of any community college district, without advertising for bids and when the board has determined it to be in the best interest of the district, to authorize the purchase of goods or services through another public agency that has awarded a contract based on a formal bid process which permitted its bid to be used ("piggybacked") by other public agencies. E&I has a competitively bid contract with Schindler Elevator Corporation, from which the College can piggyback through its membership with E&I.

The term of this agreement will be for two years commencing July 1, 2015, through June 30, 2017, with the option to renew for up to three additional one-year periods. The contract may be terminated with a sixty-day written notice prior to the expiration date of the initial term, or any renewal term.

The contract costs are \$3,512 per month, payable in quarterly installments of \$10,536 plus any applicable tax. Costs may be adjusted annually based on local labor rates or other expenses such as fuel, waste disposal, government regulations, or administrative costs. Price adjustments will be capped at 4%.

Prepared by: Teresa Patterson/Gary L. Nellesen

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #7

SUBJECT: Campus Elevators Maintenance Service Agreement with Schindler Elevator Corporation

DATE: February 11, 2015

The hourly rate for extra work will be billed as follows:

	<u>Mechanic</u>	<u>Helper</u>	<u>Team</u>
Straight Time	\$245.00	\$226.62	\$474.21
Overtime Premium (1.7 Time)	\$447.00	\$385.25	\$806.15

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract for maintenance service of campus elevators with Schindler Elevator Corporation, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Data Center Maintenance Agreement with Eaton Corporation</u>	

BACKGROUND

In order to provide for the ongoing maintenance and safe operation of certain specialized equipment and systems, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following agreement is presented for approval:

Consultant:	Eaton Corporation	
Project:	Annual Maintenance and Service Contract for the Data Center	
Description:		Amount
Three-year professional maintenance agreement to provide annual preventative maintenance service on three UPS units and one Liebert unit serving the Campus's main computer room in the Data Center. Maintaining this equipment is vital to the campus information technology infrastructure.		\$22,753.00
Contract Amount		\$22,753.00

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement, as presented.

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
Recommended by: Bill Scroggins Agenda Item: Consent #8

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Purchase of Mobile Source Emission Reduction Credits from RideLinks, Inc.</u>	

BACKGROUND

Any employer who employs 250 or more employees on a full- or part-time basis is subject to South Coast Air Quality Management District (SCAQMD) Rule 2202 – On-Road Motor Vehicle Mitigation Options. This rule is intended to provide employers with a menu of options to reduce mobile source emissions generated from employee commutes to comply with the Federal and State Clean Air Act requirements. An employer subject to this rule shall annually register with the SCAQMD to implement a program that will obtain emission reductions equivalent to a worksite-specific target. The College is required to submit its annual plan in the month of February.

To comply with the rule, the College has elected to use credits generated by another agency under the provisions of SCAQMD in order to meet their emission reduction target. The College will purchase this mobile source emission credit from a company licensed by the SCAQMD to be utilized for the purpose of reducing air pollution emissions through the car-scraping process. The formula for determining the cost of the credit is based upon the number of employees that arrive to the worksite between the hours of 6:00-10:00 a.m., Monday through Friday, known as peak window employees. Therefore, the cost of this program is subject to increase or decrease each year depending upon the number of peak window employees.

ANALYSIS AND FISCAL IMPACT

The Risk Management office requested proposals from the thirteen emission credit vendors licensed to generate Mobile Source Emission Reduction Credits (MSERC). Since the cost of the program is based upon the number of peak window employees, a request was made to provide the College with a per-employee cost for a period not to exceed three years. Two vendors submitted proposals as follows:

Prepared by:	<u>Karen A. Saldana</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #9</u>

SUBJECT: Purchase of Mobile Source Emission Reduction Credits from RideLinks, Inc.

DATE: February 11, 2015

Vendor	Cost Per Employee 2015	Cost Per Employee 2016	Cost Per Employee 2017	Total Cost for 2015
RideLinks, Inc.	\$26/peak window employee	\$26/peak window employee	\$26/peak window employee	\$32,229
Greenwood Environmental	\$31/peak window employee	\$33/peak window employee	\$33/peak window employee	\$38,324

Total cost for 2015 is based upon 1,219 employees reporting to work in the peak window period and includes the SCAQMD annual filing fee for 2015 of \$534.83. The filing fee and peak window employee number is subject to increase in years 2016 and 2017.

RideLinks, Inc. has submitted the lowest per-employee cost proposal. RideLinks is an SCAQMD-licensed company in Pasadena that has been in business for 16 years. RideLinks shall generate, and the College shall purchase from RideLinks, valid and effective MSERC useable and payable for the period of one year, with an option to renew in years two and three.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves an agreement with RideLinks, Inc. to purchase Mobile Source Emission Reduction Credits in an amount not to exceed \$32,229 for the purpose of complying with SCAQMD Rule 2202. The term of this agreement will be for a period of three years, February 1, 2015, through February 1, 2018.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Claim Against the District – Employee Number Ending in 0414</u>	

BACKGROUND

Government Code Sections 910 through 915.4 specify the procedure by which a claimant may present a claim against the District for injury, damage, or loss.

ANALYSIS AND FISCAL IMPACT

On November 26, 2014, the District received a claim from the Law Offices of Edward G. Topolski on behalf of a student employee alleging that claimant was unlawfully discriminated against. The District’s claim administrator has reviewed the claim and requests that the Board takes action to reject the claim.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees rejects the claim and that Administrative Services be instructed to notify the claimant of the rejection in accordance with Government Code Sections 910 through 915.4.

Prepared by: <u>Karen A. Saldana</u>	Reviewed by: <u>Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #10</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Donation of Pottery Wheels to Los Angeles Valley College

BACKGROUND

The Arts Division is currently replacing twelve of its pottery wheels that are old or are in need of repair. These wheels range between 10 and 30 years old and cannot be used elsewhere on campus.

ANALYSIS AND FISCAL IMPACT

Education Code 81450.5 allows the Board to donate personal property belonging to the District to another school district, community college district, or other public entity that has had an opportunity to examine the property proposed to be donated.

The District has received a request from Los Angeles Valley College for the donation of six of the pottery wheels (valued at approximately \$300 each) in order to replace or upgrade their existing equipment that is no longer in working condition. The donation of these wheels to Los Angeles Valley College will provide the opportunity for nearly every ceramics student to have a wheel to work on during class. Los Angeles Valley College has provided written confirmation of their examination and desire to obtain these wheels.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the donation of six pottery wheels to Los Angeles Valley College, as presented.

Prepared by: Teresa Patterson

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #11

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Wildlife Sanctuary Gas Line Relocation Project</u>	

BACKGROUND

Tilden-Coil Constructors has been contracted to provide the construction services necessary to remove the existing failed storm water system at the Wildlife Sanctuary. The work includes site work, utility and fencing modifications, and the installation of a new vehicular-rated bridge. The work was approved at the October 8, 2014, Board of Trustees meeting.

Work to relocate the medium pressure gas line will be done by the Southern California Gas Company. Their work includes alterations of the existing six-inch steel gas main within the project limits. Approximately 50 feet of six-inch steel pipe will be abandoned and 100 feet of six-inch plastic will be installed. All excavation and backfill will be provided by the College under Tilden-Coil's contract.

ANALYSIS AND FISCAL IMPACT

The cost for this work is not to exceed \$30,000.

Funding Source

Measure RR Bond (Series A) funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement, not to exceed \$30,000, to be paid to Southern California Gas Company for the gas line relocation project.

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins Agenda Item: Consent #12

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Builder's Risk Insurance for Lease/Leaseback Construction Projects</u>	

BACKGROUND

In August 2014, a Lease/Leaseback construction contract was awarded to Tilden-Coil Constructors for the Guaranteed Maximum Price (GMP) of \$13,628,082.00 for the Student Success Center project, and, in June 2014, a similar contract was awarded to Tilden-Coil Constructors for the GMP of \$12,729,468.36 for the Food Services Building project. The scope of work for both projects includes new ground-up construction. To protect the College's investment during the construction phase, builder's risk insurance is required. While the College's basic property and liability insurance policies include builder's risk coverage for traditional design-bid-build projects, separate policies are recommended for Lease/Leaseback projects. Under the Lease/Leaseback Construction Delivery Method, builder's risk insurance is a direct cost of the project. At the College's option, the contractor can provide the coverage with mark-up, or the College may purchase the insurance directly. The builder's risk coverage for Lease/Leaseback contracts protects both the College and the builder; whereas, under typical design-bid-build projects, only the College is covered. For the Student Success Center and Food Services projects, extended coverage for earthquake, terrorism, and flood is recommended.

ANALYSIS AND FISCAL IMPACT

With the assistance of the Alliance of Schools for Cooperative Insurance Programs (ASCIP), quotes were solicited from qualified insurers. Beazley Insurance submitted the best value proposals for both projects. Coverage for the Student Success Center was quoted at \$46,150.00, and the Food Services project was quoted at \$46,367.00. The budgets for each project include an allowance of \$75,000.00 for builder's risk insurance.

Funding Source

Measure RR Bond (Series A) funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement with Beazley Insurance in an amount not to exceed \$47,000.00 for builder's risk insurance for the Student Success Center, and \$47,000.00 for the Food Services project.

Prepared by: <u>Gary L. Nellesen/Karen A. Saldana</u>	Reviewed by: <u>Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #13</u>

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Professional Design and Consulting Services</u>	

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contracts are presented for approval:

#1	Consultant:	EPT Design
	Project:	Child Development Center
Item	Description:	Amount
	Provide professional landscape design and shade structure design services including coordination and construction administration for the Child Development Center play area revisions.	\$68,425.00
	Contract Amount:	\$68,425.00

#2	Consultant:	Pal ID Studio
	Project:	Instruction Modulares 18C and 18D
Item	Description:	Amount
	Provide professional interior design services for the Instruction Modulares 18C and 18D.	\$17,250.00
	Reimbursable expenses:	\$862.50
	Contract Amount:	\$18,112.50

#3	Consultant:	Steven Fader Architects
	Project:	The Center (for Deaf and Hard of Hearing)
Item	Description:	Amount
	Provide professional architectural and engineering services for the design of the Center for Deaf and Hard of Hearing students.	\$38,100.00
	Coordinate DSA plan check (if required):	\$11,700.00
	Reimbursable expenses:	\$1,000.00
	Contract Amount:	\$50,800.00

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #14

SUBJECT: Professional Design and Consulting Services

DATE: February 11, 2015

#4	Consultant:	Wheeler & Gray, Inc.
	Project:	Performing Arts Center Motorized Rigging System
Item	Description:	Amount
	Provide professional engineering services for the replacement of the manual rigging system to a motorized rigging system at the Performing Arts Center Clarke Theater. To not exceed:	\$10,000.00
	Contract Amount:	\$10,000.00

#5	Consultant:	Universal Exhibits
	Project:	Heritage Hall
Item	Description:	Amount
	Provide professional design services for the development of the schematic design including presentation materials for the future Heritage Hall space in the Athletics Complex.	\$36,300.00
	Contract Amount:	\$36,300.00

Funding Sources

- Nos. #1-3 – Measure RR Bond (Series A) funds.
- No. #4 – Scheduled Maintenance.
- No. #5 – College Improvement Account.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contracts, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT	<u>Personnel Transactions</u>	

CLASSIFIED EMPLOYMENT

Permanent New Hires

Name: Gilmore, Patiste
 Position: Research Assistant New: No
 Department: Research and Institutional Effectiveness
 Range/Step: A-96, Step 3 Salary: \$5,006.59/month
 Job FTE: 1.00/12 months
 Effective: TBD

Name: Gonzalez, Nicee
 Position: Project/Program Specialist New: No
 Department: Learning Assistance Center
 Range/Step: A-79, Step 1 Salary: \$3,835.00/month
 Job FTE: 1.00/10 months
 Effective: 2/17/15

Name: James, Amanda
 Position: Clerical Specialist New: No
 Department: Counseling/High School Outreach Program
 Range/Step: A-69, Step 1 Salary: \$3,471.75/month
 Job FTE: 1.00/12 months
 Effective: TBD

Promotion

Name: Schroeder, Rondell
 Position: Senior Buyer New: No
 Department: Purchasing Department
 Range/Step: A-88, Step 2, L20 Salary: \$4,953.56/month
 Job FTE: 1.00/12 months
 Effective: 2/23/15

Prepared by: Human Resources Staff Reviewed by: James P. Czaja
 Recommended by: Bill Scroggins Agenda Item: Consent #16

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Temporary Out of Class Assignment**

Name: Spana, Louis
 From: Skilled Trade Crafts Worker
 To: Lead Construction and Repair Worker
 Department: Maintenance
 Range/Step: B-76, Step 4 Salary: \$5,307.42/month
 Job FTE: 1.00/12 months
 Effective: 12/8/14
 End Date: 2/14/15

Resignations

Oscar Pena, Project/Program Specialist, English as a Second Language, effective 1/28/15

Increases to Additional Assignment Amounts (Previously Submitted on October 8, 2014 Personnel Transactions)

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Fabiero, Karin	Music	Flute Coach	10/9/14 – 12/12/14	Increased from \$500 to \$600
Laronga, Barbara	Music	Trumpet Coach	10/9/14 – 12/12/14	Increased from \$400 to \$500
Shiao, Irene	Music	String Orchestra Coach	10/9/14 – 12/12/14	Increased from \$400 to \$500
Stuntz, Lori	Music	Low Brass Coach	10/9/14 – 12/12/14	Increased from \$500 to \$600
Worsley, Margaret	Music	Clarinet Coach	10/9/14 – 12/12/14	Increased from \$500 to \$600

Additional Assignments

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Altmire, Matthew	Music	Percussion Coach	2/12/15 – 6/30/15	\$50.07/hr. Not to exceed \$1,000.00
Azpeitia, Maria	ESL	ESL Flex Day Activity	2/20/15	\$42.16/hr. Not to exceed \$127.00
Barreto, Norma	ESL	ESL Flex Day Activity	2/20/15	\$42.16/hr. Not to exceed \$127.00
Barry, Angela	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Additional Assignments** (continued)

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Belblidia, Abdelillah	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Bhowmick, Nivedita	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Bowery, Erven	ESL	ESL Flex Day Activity	2/20/15	\$42.16/hr. Not to exceed \$127.00
Brink, Janna	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Carmelli, Oma	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Casian, Elizabeth	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Cheng, Anny	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Chui, Pamela	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00
Cooke, David	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Cueva, Monica	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00
DeFranco, Xinhua	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Domingues, Cameron	Music	Saxophone Coach	2/12/15 – 6/30/15	\$50.07/hr. Not to exceed \$1000.00
Drewry-Van Ommen, Woltertje	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Elhaj, Nadine	ESL	ESL Flex Day Activity	2/20/15	\$42.16/hr. Not to exceed \$127.00
Evans, Douglas	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Fabiero, Karin	Music	Flute Coach	2/12/15 – 6/30/15	\$43.62/hr. Not to exceed \$1,000.00

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Additional Assignments** (continued)

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Fang, Elizabeth	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00
Foisia, L.E.	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00
Fowler, Mina	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Gyurindak, Katalin	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Hannon, Laura	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Hayes, Mihaela	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Herbst, Mark	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Im, Anne	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Jacob, Laura	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Kao, Brenda	ESL	ESL Flex Day Activity	2/20/15	\$41.69/hr. Not to exceed \$126.00
Kim, Grace	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Kletzien, Kristi	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Kolta, Shirley	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Laffey, Mary	ESL	ESL Flex Day Activity	2/20/15	\$48.36/hr. Not to exceed \$146.00
Laronga, Barbara	Music	Trumpet Coach	2/12/15 – 6/30/15	\$43.62/hr. Not to exceed \$1,000.00
Lee, Esther	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Additional Assignments** (continued)

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Lundblade, Shirley	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Mahpar, Steven	Music	French Horn Coach	2/12/15 – 6/30/15	\$42.16/hr. Not to exceed \$1,000.00
Martin, Marilyn	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136
McLaughlin, Marina	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00
Messore, James	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Nixon, Lorrie	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Ortega, Sonia	ESL	ESL Flex Day Activity	2/20/15	\$50.07/hr. Not to exceed \$151.00
Prasad, Gayatri	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Ramalingam, Leah	ESL	ESL Flex Day Activity	2/20/15	\$43.62/hr. Not to exceed \$131.00
Recinos, Ricardo	Communication	Judge for Close to the Coast Speech Tournament	1/18/15	\$42.16/hr. Not to exceed \$100.00
Romero, Vinessa	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Sanetrick, Michael	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Silva, Sandra	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Stuntz, Lori	Music	Low Brass Coach	2/12/15 – 6/30/15	\$46.73/hr. Not to exceed \$1,000.00
Sunnaa, Andrea	ESL	ESL Flex Day Activity	2/20/15	\$48.36/hr. Not to exceed \$146.00
Szok, Kenneth	ESL	ESL Flex Day Activity	2/20/15	\$48.36/hr. Not to exceed \$146.00

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Additional Assignments** (continued)

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Toloui, Mitra	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Van Dyke-Kao, Rita	ESL	ESL Flex Day Activity	2/20/15	\$42.16/hr. Not to exceed \$127.00
Vandepas, Deborah Jill	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Vanegas, Yazmin	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00
Warner, Benjamin	ESL	ESL Flex Day Activity	2/20/15	\$45.15/hr. Not to exceed \$136.00
Windisch, Todd	ESL	ESL Flex Day Activity	2/20/15	\$42.16/hr. Not to exceed \$127.00
Worsley, Margaret	Music	Clarinet Coach	2/12/15 – 6/30/15	\$45.15/hr. Not to exceed \$1,000.00
Yanuarua, Christina	ESL	ESL Flex Day Activity	2/20/15	\$46.73/hr. Not to exceed \$141.00

MANAGEMENT EMPLOYMENT**Permanent New Hires**

Name: Cortes, Richard
 Position: Director, Career and Transfer Services New: No
 Department: Counseling
 Range/Step: M-13, Step 1 Salary: \$105,300.00/annual
 Job FTE: 1.00/12 months
 Effective: TBD

Name: Fisher, Zolita
 Position: Director, TRIO Programs New: No
 Department: Counseling
 Range/Step: M-13, Step 5 Salary: \$114,816.00/annual
 Job FTE: 1.00/12 months
 Effective: TBD

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**TEMPORARY EMPLOYMENT****Substitute Employees**

<u>Name</u>	<u>Title</u>	<u>Rationale</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Gervacio, Marissa	Human Res. Tech.	Absence	Human Resources	24.62	02/01/15-03/31/15
Malmgren, Stephanie	Clerical Specialist	Vacancy	Natural Sciences	20.03	01/02/15-06/30/15
Marin, Annmarie	Clerical Specialist	Vacancy	Human Resources	20.03	01/01/15-03/31/15
Marin, Irma	Secretary	Vacancy	Student Services	22.57	11/17/14-06/30/15
Ruiz, Briana	Clerical Assistant	Vacancy	Natural Sciences	16.91	01/01/15-06/30/15
Salcido, Elva	Athletic Trainer	Vacancy	Kinesiology, Ath. & Dance	28.66	01/20/15-06/30/15
Wilson, Trenton	Laboratory Tech.	Vacancy	Physics	22.13	01/01/15-06/30/15

Hourly Non-Academic Employees

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Alvarez, Jessica	Outreach Specialist	High School Outreach	12.50	01/15/15-02/20/15
Arellano, Edward	Administrative Aide	Student Services	12.76	01/15/15-02/20/15
Buford, Kenyatta	Caseworker Aide	CalWORKs	11.88	02/22/15-06/30/15
Gonzalez, Michael	Administrative Aide	EOPS/CARE	12.76	01/05/15-06/30/15
Hazelrigg, Kristine	Study Skills Assistant I	Adult Basic Education	10.27	01/15/15-06/30/15
Lemus Diaz, Michael	Outreach Specialist	High School Outreach	12.50	01/15/15-02/20/15
Macedo, Emmanuel	Administrative Aide	EOPS/CARE	12.76	01/05/15-06/30/15
Montenegro, Cesar	Administrative Aide	High School Outreach	12.76	01/02/15-02/28/15
Moore, Kameron	Secretarial Aide	Adult Basic Education	11.88	04/01/15-06/30/15
Morse, Barry	Model	Fine Arts	21.00	02/12/15-06/30/15
Muniz, Edgar	Non-Credit Instruction	Upward Bound	45.00	01/24/15-05/31/15
Nunez Gutierrez, Ofelia	Caseworker Aide	CalWORKs	11.88	02/22/15-06/30/15
Palmer, Nasjua	Caseworker Aide	CalWORKs	11.88	02/22/15-06/30/15
Robinette, Lloyd	Senior Tool Keeper	Air Craft Maintenance	13.66	02/23/15-06/12/15
Taylor, Monique	Study Skills Assistant I	The Writing Center	10.27	02/23/15-06/30/15
Trail, Mailinh	Instructional Aide	Child Development Center	9.00	08/25/14-06/30/15
Valencia, Susana	Secretarial Aide	Adult Basic Education	11.88	03/12/15-06/30/15
Zahn, Lauren	Secretarial Aide	Adult Basic Education	11.88	04/01/15-06/30/15

Professional Expert Employees – Extended Assignments

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Alvizo, Eva	Project/Program Aide	ESL	19.76	01/02/15-06/30/15
Brandonburg, Steve	EMS Licensing Examiner III	Medical Services	25.00	01/21/15-06/30/15
Cook, Christopher	Lecturer- Fire Technology	Kinesiology, Ath., & Dance	37.26	11/14/14-06/30/15
Dingillo, Noelle	Technical Expert I	Technology & Health	35.00	12/04/14-22/27/15
Kister, David	Video Jib Operator	Technical Services	60.00	12/13/14-06/30/15
Liu, Fay	ECD Master Teacher I	Child Development Ctr.	13.27	01/02/15-06/30/15
Martinez, Miguel	Athletic Injury Specialist II	Kinesiology, Ath., & Dance	26.00	01/20/15-06/30/15
Nyira, Daniel	Project Manager (Interim Dir.)	Center of Excellence	55.00	01/20/15-06/30/15
Noboa, Christian	Paramedic Specialist	Medical Services	27.00	01/05/15-06/30/15
Rojas, Crystal	Interpreter I	DSP&S	25.00	01/05/15-06/30/15

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Professional Expert Employees – Extended Assignments** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Salgado, Lillian	ECD Master Teacher I	Child Development Ctr.	13.27	08/25/14-06/30/15

Student Employees

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Abdulhadi, Afaf	Student Assistant III	Architecture	10.50	01/12/15-02/20/15
Aguero, Jesse	Student Assistant V	The Writing Center	12.50	02/23/15-06/30/15
Amaya, Isabella	Student Assistant I	Child Development Ctr.	9.00	01/05/15-02/20/15
Arvizu, Carla	Student Assistant I	Bursar's Office	9.00	01/14/15-02/20/15
Attrill, Christina	Student Assistant III	Child Development Ctr.	10.50	01/05/15-02/20/15
Aziz, Kamran	Student Assistant I	Bursar's Office	9.00	01/12/15-02/20/15
Barba-Johansen, Andrea	Student Assistant I	Child Development Ctr.	9.00	01/05/15-02/20/15
Barrios, John	Student Assistant II	Public Safety	9.75	01/05/15-02/15/15
Beltran, Alba	Student Assistant I	ESL	9.00	01/05/15-02/22/15
Brambila, Alexander	Student Assistant IV	EOPS/CARE/CalWORKs	11.25	01/05/15-02/20/15
Bustamante, Sydney	Student Assistant I	DSP&S	9.00	09/10/14-12/12/14
Carlos, Richard	Student Assistant II	Natural Sciences	9.75	01/02/15-02/20/15
Casian, Abigail	Student Assistant I	ESL	9.00	01/05/15-02/22/15
Castellanos, Veronika	Student Assistant IV	EOPS/CARE/CalWORKs	11.25	01/05/15-02/22/15
Chang, Jamie	Student Assistant II	Technical Services	9.75	01/05/15-02/22/15
Chung, Ky	Student Assistant II	ESL	9.75	01/05/15-02/22/15
Chung, Tuyet	Student Assistant II	ESL	9.75	01/05/15-02/22/15
Cisneros, Denise	Student Assistant I	ESL	9.00	01/05/15-02/22/15
Cobian, Abraham	Student Assistant II	Public Safety	9.75	01/05/15-02/15/15
Contreras, Elizabeth	Student Assistant III	DSP&S	10.50	02/01/15-02/20/15
Cuellar, Monique	Student Assistant I	Child Development Ctr.	9.00	01/12/15-02/20/15
Dashiell, Raymone	Student Assistant V	Health Career Res. Ctr.	12.50	01/09/15-02/22/15
Dashiell, Raymone	Student Assistant III	DSP&S	10.50	02/01/15-02/20/15
Deng, Yuan Fu	Student Assistant I	ESL	9.00	01/05/15-02/22/15
Diaz, Alisha	Student Assistant V	Adult Basic Education	12.50	01/15/15-02/21/15
Doyle, Sean	Student Assistant IV	The Writing Center	11.25	02/23/15-06/30/15
Eccles, Samantha	Student Assistant III	Agricultural Sciences	10.50	01/06/15-02/20/15
Enriquez, Joey	Student Assistant I	Technical Services	9.00	01/05/15-02/22/15
Finau, Sateki	Student Assistant II	Arise Program	9.75	01/05/15-02/22/15
Finau, Sateki	Student Assistant II	Arise Program	9.75	02/23/15-06/30/15
Galbraith, Connor	Student Assistant II	Natural Sciences	9.75	12/14/14-02/20/15
Garavito, Christine	Student Assistant V	The Writing Center	12.50	02/23/15-06/30/15
Gonzales, Celina	Student Assistant I	DSP&S	9.00	12/12/14-12/12/14
Gregoryk, Jason	Student Assistant V	Energy	12.50	01/05/15-02/22/15
Harris, Ashley	Student Assistant I	Child Development Ctr.	9.00	01/12/15-02/20/15
Hernandez, Sandra	Student Assistant IV	The Writing Center	11.25	02/23/15-06/30/15
Hernandez, Seleste	Student Assistant I	Information Tech.	9.00	12/22/14-02/22/15
Jackson, Brett	Student Assistant V	Adult Basic Education	12.50	01/05/15-02/21/15
Kaufman, Jasmine	Student Assistant I	ESL	8.00	01/05/15-02/22/15
Kim, Joseph	Student Assistant III	Adult Basic Education	10.50	01/15/15-02/13/15

SUBJECT: Personnel Transactions**DATE:** February 11, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Krantz, Andrew	Student Assistant II	Aircraft Maintenance	9.75	01/15/15-02/22/15
Le, Yen	Student Assistant II	Technical Services	9.75	01/04/15-02/22/15
Lee, Grace	Student Assistant I	ESL	9.00	01/05/15-02/22/15
Lee, Janella	Student Assistant I	The Writing Center	9.00	02/23/15-06/30/15
Leon, Diana	Student Assistant I	Technical Services	9.00	01/04/15-02/22/15
Medina, Robert	Student Assistant III	Technical Services	10.50	01/05/15-02/22/15
Melendez, Hailey	Student Assistant IV	The Writing Center	11.25	02/23/15-06/30/15
Millard, Kimberly	Student Assistant IV	Learning Assistance Ctr.	11.25	01/05/15-02/14/15
Millard, Kimberly	Student Assistant IV	Learning Assistance Ctr.	11.25	02/23/15-06/30/15
Morales, Mallel	Student Assistant II	Public Safety	9.75	01/05/15-02/15/15
Moreno, Hannah	Student Assistant V	Health Career Res. Ctr.	12.50	01/05/15-02/22/15
Moron, Yendiz	Student Assistant V	Instruction	12.50	02/23/15-06/30/15
Morrison, Jared	Student Assistant I	Counseling	9.00	01/01/15-02/22/15
Morrison, Jared	Student Assistant I	Counseling	9.00	02/23/15-06/19/15
Narvaez, Reynold	Student Assistant II	Public Safety	9.75	01/05/15-02/15/15
Nassman, Hussam	Student Assistant V	Adult Basic Education	12.50	01/17/15-02/21/15
Navarrete, Adolfo	Student Assistant I	Technical Services	9.00	01/05/15-02/22/15
Navarro, Jose	Student Assistant I	Biological Sciences	9.00	01/02/15-02/22/15
Nguyen, Cathleen	Student Assistant I	Kinesiology, Ath., & Dance	9.00	11/01/14-02/22/15
Orozco, Ellena	Student Assistant III	Adult Basic Education	10.50	01/17/15-02/21/15
Otico, Divine	Student Assistant III	Student Services	10.50	11/24/14-02/20/15
Pantoja, Adriana	Student Assistant II	Public Safety	9.75	01/05/15-02/15/15
Perez, Jessica	Student Assistant V	Continuing Education	12.50	01/05/15-02/22/15
Perez, Joseph	Student Assistant II	ESL	9.75	01/05/15-02/22/15
Pringle, Kristen	Student Assistant II	The Writing Center	9.75	02/23/15-06/30/15
Pryor, Michael	Student Assistant III	Physics	10.50	01/05/15-02/22/15
Quintero, Bryan	Student Assistant I	Biology	9.00	01/02/15-02/22/15
Raines, Aaron	Student Assistant II	Learning Assistance Ctr.	10.50	01/05/15-02/14/15
Redinger, Haley	Student Assistant I	Earth Sci. & Astronomy	9.00	12/14/14-02/21/15
Rey, Eric	Student Assistant I	Bursar's Office	9.00	01/15/15-02/20/15
Rieke, Maricela	Student Assistant I	Child Development Ctr.	9.00	08/25/14-02/20/15
Rincon, Celia	Student Assistant IV	Child Development Ctr.	11.25	01/12/15-02/20/15
Rios, Ivan	Student Assistant IV	The Writing Center	11.25	02/23/15-06/30/15
Rivas, Cindy	Student Assistant IV	The Writing Center	11.25	02/23/15-06/30/15
Rodriguez, Christa	Student Assistant I	Technical Services	9.00	01/05/15-02/22/15
Rodriguez, Yazmine	Student Assistant I	Bursar's Office	9.00	01/12/15-02/20/15
Romero, Alexandria	Student Assistant II	Learning Assistance Ctr.	9.75	01/12/15-02/14/15
Sanchez, Karla	Student Assistant I	EOPS/CARE/CalWORKs	9.00	01/05/15-02/20/15
Santos, Eric	Student Assistant II	Public Safety	9.75	01/05/15-02/15/15
Schneider, Eric	Student Assistant IV	Learning Assistance Ctr.	11.25	01/05/15-02/14/15
Segura, Cendy	Student Assistant I	Child Development Ctr.	9.00	08/25/14-02/20/15
So, Katherine	Student Assistant I	The Writing Center	9.00	02/23/15-06/30/15
Sonmor, Amy	Student Assistant I	Agricultural Sciences	9.00	09/09/14-02/21/15
Stella, Michael	Student Assistant IV	DSP&S	11.25	01/02/15-02/20/15
Sumaran, Liliann	Student Assistant III	Child Development Ctr.	10.50	08/25/15-02/20/15

SUBJECT: Personnel Transactions

DATE: February 11, 2015

Student Employees (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Taira, Bryan	Student Assistant I	Technical Services	9.00	01/05/15-02/22/15
Taira, Ritchie	Student Assistant I	Technical Services	9.00	01/05/15-02/22/15
Thomas, Anthony	Student Assistant III	Physics	10.50	01/05/15-02/22/15
Thomas, Thomas	Student Assistant IV	Electronics	11.25	01/05/15-02/20/15
Trejo, Samantha	Student Assistant I	Child Development Ctr.	9.00	08/25/14-02/20/15
Vaquerra, Patsy	Student Assistant II	Arts	9.75	01/12/15-02/20/15
Varela, Michael	Student Assistant II	Counseling	9.75	02/23/15-06/19/15
Vera, Rafael	Student Assistant III	Student Services	10.50	11/24/14-02/20/15
Villa, Maria	Student Assistant I	Child Development Ctr.	9.00	08/25/14-02/20/15
Vonpelt, John	Student Assistant III	Music	10.50	09/02/14-02/15/15
Xiong, Edmond	Student Assistant V	Adult Basic Education	12.50	01/05/15-02/21/15
Yoo, Diana	Student Assistant I	DSP&S	9.00	10/06/14-12/12/14

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Parachutes and Ladders XIV – Beyond the Lecture: Developmental Education in Action Conference

BACKGROUND

The Mt. San Antonio College Developmental Education Study team has hosted a spring conference for the past several years to help educate instructors about theories of learning, current research, and teaching techniques. Approval is sought to continue this tradition with “Parachutes and Ladders XIV – Beyond the Lecture: Developmental Education in Action,” planned for April 17, 2015, on campus.

A panel of speakers will present their approach to Developmental Education, best teaching practices, and how educators can model good teaching to their colleagues. Panelists will include:

- Patricia Bower, Mt. San Antonio College, Learning Assistance Center faculty (retired) and 2013 Debbie Borch Developmental Educator of the Year recipient;
- Michelle Dougherty, Mt. San Antonio College, English faculty and 2010 Debbie Borch Developmental Educator of the Year recipient;
- Madeleine Jetter, Cal State San Bernardino, Mathematics faculty and 2014 Teaching Skills Study Award recipient;
- Jan Pilgreen, University of La Verne, Professor of Literacy Education, Reading Program Chair/Literacy Center Director; and
- Nic Voge, Princeton University, Associate Director, McGraw Center for Teaching and Learning.

ANALYSIS AND FISCAL IMPACT

Anticipated cost (based on 100 participants):	\$ 7,000
Speaker fees and travel:	4,250
Panelist honorariums @ \$500 each:	2,500
Travel expenses for Nic Voge:	1,500
Mileage reimbursements:	250
Promotional items:	750
Food:	<u>2,000</u>
	<u>\$18,250</u>

Prepared by: James P. Czaja

Recommended by: Bill Scroggins

Agenda Item: Consent #17

SUBJECT: Parachutes and Ladders XIV – Beyond the Lecture: Developmental
Education in Action Conference

DATE: February 11, 2015

Funding Source

Faculty Professional Development (Professional and Organizational Development).

RECOMMENDATION

It is recommended that the Board of Trustees approves the Parachutes and Ladders XIV – Beyond the Lecture: Developmental Education in Action Conference.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Recommendation to Employ Faculty Under Second Contract - 2015-16</u>	

BACKGROUND

Pursuant to the provisions of Education Code Section 87608, the governing board shall make a determination concerning the employment of first-year contract faculty employees for a second academic year.

ANALYSIS AND FISCAL IMPACT

The faculty members listed below are probationary employees working under their first contract with the College and have been evaluated in accordance with the evaluation policies and procedures established by the Board of Trustees and the Faculty Association. The evaluation process involves an evaluation team for each professor composed of at least two tenured faculty and one administrator. The evaluation team completed a summary evaluation report of the probationary professor's performance. The report was based on information gathered from classroom visitations, student evaluations, input from faculty peers, a review of a portfolio of materials used by the professor, and other sources deemed relevant by the evaluation team. The evaluation team recommended that the probationary professor be employed for a second academic year. The recommendation, along with all supporting documentation, has been reviewed by the Vice President, Instruction; or the Vice President, Student Services; and the College President.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees enters into a contract for a second academic year with the following employees:

<u>Name</u>	<u>Department</u>
Arnston, Roxan	Communication
Childress, Scot	Mathematics, Computer Science
Danson, Erin	English, Literature, Journalism
Hooper, Jaime	Nursing

Prepared by: James P. Czaja

Recommended by: Bill Scroggins

Agenda Item: Consent #18

SUBJECT: Recommendation to Employ Faculty Under Second Contract – 2015-16

DATE: February 11, 2015

<u>Name</u>	<u>Department</u>
Kordich, Jason	English, Literature, Journalism
Laverty, Julie	Communication
Martinez, Regina	Business Management
Miho, Yoshiko	English as a Second Language
Nguyen, Thang	Chemistry
Rojas, Rubilena	Kinesiology, Athletics, & Dance
Sullivan, Landon	Agricultural Sciences
Takahashi, Shelley	Architecture & Engineering Design
Thankamushy, Sreekanth	Commercial & Entertainment Arts
Whitmore, Gregory	Music
Wood, Abby	Business Administration

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Recommendation to Employ Faculty Under Third Contract - 2015-17</u>	

BACKGROUND

Pursuant to the provisions of Education Code Section 87608, the governing board shall make a determination concerning the employment of second-year contract faculty employees for third and fourth academic years.

ANALYSIS AND FISCAL IMPACT

The faculty members listed below are probationary employees working under their second contract with the College and have been evaluated in accordance with the evaluation policies and procedures established by the Board of Trustees and the Faculty Association. The evaluation process involves an evaluation team for each professor composed of at least two tenured faculty and one administrator. The evaluation team completed a summary evaluation report of the probationary professor's performance. The report was based on information gathered from classroom visitations, student evaluations, input from faculty peers, a review of a portfolio of materials used by the professor, and other sources deemed relevant by the evaluation team. The evaluation team recommended that the probationary professor be employed for third and fourth academic years. The recommendation, along with all supporting documentation, has been reviewed by the Vice President, Instruction; or the Vice President, Student Services; and the College President.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees enters into a contract for third and fourth academic years with the following employees:

<u>Name</u>	<u>Department</u>
Crichlow, Brian	Kinesiology, Athletics, and Dance
Gilbert, Cheryl	Mental Health
Guo, Hong	Library Science
Perez, Jason	Commercial and Entertainment Arts
Willis, Roger	Communication

Prepared by: James P. Czaja

Recommended by: Bill Scroggins

Agenda Item: Consent #19

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Recommendation to Grant Tenure - 2015-16

BACKGROUND

Pursuant to the provisions of Education Code Section 87608, the governing board shall make a determination concerning the employment of probationary employees as tenured employees.

ANALYSIS AND FISCAL IMPACT

The faculty members listed below are probationary employees working under their third contract with the College and have been evaluated in accordance with the evaluation policies and procedures established by the Board of Trustees and the Faculty Association. The evaluation process involves an evaluation team for each professor composed of at least two tenured faculty and one administrator. The evaluation team completed a summary evaluation report of the probationary professor's performance. The report was based on information gathered from classroom visitations, student evaluations, input from faculty peers, a review of a portfolio of materials used by the professor, and other sources deemed relevant by the evaluation team. The evaluation team recommended that the probationary professor be granted tenure. The recommendation, along with all supporting documentation, has been reviewed by the Vice President, Instruction; or the Vice President, Student Services; and the College President.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees grants tenure to the following employees:

<u>Name</u>	<u>Department</u>
Beydler, David	Mathematics, Computer Sciences
Butler, Thomas	Fine Arts
Cantrell, Daniel	Communication
Fowler, Jamaika	Counseling/Articulation Officer
Gomez, Francisco	English, Literature, Journalism
Hernandez, Corie	Mental Health

Prepared by: James P. Czaja

Recommended by: Bill Scroggins

Agenda Item: Consent #20

SUBJECT: Recommendation to Grant Tenure - 2015-16

DATE: February 11, 2015

<u>Name</u>	<u>Department</u>
Hutchinson, James	Respiratory Therapy
Jones-Ramey, Martin	Business Administration
Kuo, Tiffany	Music
Lancaster, Stephen	Mathematics, Computer Sciences
Miller, Kenneth	Electronics
Mrofka, David	Earth Sciences & Astronomy
Myers, Richard	English, Literature, Journalism
Padilla, Maya	Agricultural Sciences
Purcell, Robert	Kinesiology, Athletics and Dance
Salinger, Aaron	Foreign Languages
Tran, Niki	Consumer & Design Technologies
Wasson, Shari	Fine Arts
Wheeler, Daniel	Learning Assistance

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: January 14, 2015

CONSENT

SUBJECT: Child Development Center Activities and Acceptance of Funds - 2014-15

BACKGROUND

The California Department of Education has increased the maximum reimbursement amount for the General Child Care and Development (CCTR) and California State Preschool Program (CSPP) contracts. This increase is a result of a change in the standard reimbursement rate.

ANALYSIS AND FISCAL IMPACT

Contract numbers CCTR-4108 and CSPP-4212 have been amended to reflect increased funding for the 2014-15 academic year. CCTR-4108 has increased from \$283,064 to \$299,261. Contract number CSPP-4212 has increased from \$262,006 to \$279,308. Contract periods for both are July 1, 2014, through June 30, 2015.

Funding Source

California Department of Education, Early Education and Support Division.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract amendments with the California Department of Education, Early Education and Support Division, as presented.

Prepared by: Tamika Addison/Virginia Burley

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #21

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Career Technical Education Pathways Program (SB 1070): Acceptance of Funds</u>	

BACKGROUND

Mt. San Antonio College is part of the Los Angeles Ring College Collaborative for Career Technical Education (CTE) Pathways Program (SB1070.) Rio Hondo serves as the fiscal agent for the collaboration that was established in January 2014. Funds from the Memorandum of Understanding will be used to transition the current database into an enterprise system that will serve as a model for other colleges that have Banner. Additional work to be completed during the two-year agreement include: revising the articulation handbook to reflect new processes, follow-up activities with students who earn articulation credit to improve transfer and participation in CTE programs, and to develop marketing materials to promote articulation with high school students.

ANALYSIS AND FISCAL IMPACT

Total funding for the Memorandum of Understanding is \$98,435; grant funds will be available January 2015 through December 2016. There is no residual cost to the District.

Funding Source

California Community Colleges Chancellor’s Office through Rio Hondo College.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the SB 1070 grant funds and approves the activities, as presented.

Prepared by: <u>Jemma Blake-Judd</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #22</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Continuing Education Division Additions and Changes

BACKGROUND

The Continuing Education Division presents a wide variety of programs and courses each semester. Community Services and Workforce Training Center presenters are paid a percentage of student registration fees. Material fees are paid directly to the instructor by each individual student.

ANALYSIS AND FISCAL IMPACT

1. Community Services - Program Changes

Course Title/Program	From	To
Children's Tennis Program	Marshall, Andre	DeGuzman, John-Jay
California Motorcycle Training	Age 21 and over - \$250	\$258
	Under age 21 - \$150	\$180

2. Workforce Training: Additional Offerings

Course Title/Program	Presenter	Payment	Fee
How to Set Up a Progress Improvement Procedure for your Organization	Quintana, Yolanda	40%	\$40-\$120 (Fee is predicated upon hours of instruction)
Five Steps to Successfully Transition When Leaving a Job			
How Long Do I Keep My Employee Records?			
What Does Equal Pay Mean?			

3. Contract Renewals

Contract	Amount
Early Childhood Mentor Program 2014-15 Addition – Faye Campbell, Director – Mentor Component (Renewal approved 11.12.14)	\$280 + benefits

Prepared by: Donna Burns

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #23

SUBJECT: Continuing Education Additions and Changes

DATE: February 11, 2015

4. Contract Changes

Program	From	To
Motorcycle Safety Program	<p>Worker's Comp and Employers' Liability Insurance Effective July 1, 2014– December 15, 2014</p> <p><u>Providing Agency</u> BB&T Insurance Services of Orange County License #0619252 19100 Von Karman, Suite 900, Irvine CA 92612</p> <p><u>Insured</u> Motorcycle Safety Foundation 2 Jenner Street, Suite 150, Irvine CA 92618</p>	<p>Effective January 1, 2015– January 1, 2016</p> <p><u>Providing Agency</u> US Insurance Services/ Janice Bagley License #P165657 P.O. Box 47380 Jacksonville, Florida 32247</p> <p><u>Additional Insured</u> Total Control Training, Inc. 15329 Bonanza Road, Suite B, Victorville California 92392</p>

Funding Sources

- Community Services – Student Registration Fees.
- Workforce Training – Student Registration Fees.
- Contract Renewals – Student Registration Fees.
- Contract Changes – Student Registration Fees.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Continuing Education additions and changes, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Contract Agreement with Pacific Palms Hotel & Conference Center

BACKGROUND

Mt. San Antonio College is the fiscal agent for a regional consortium with local unified school districts, called the Mt. SAC Adult Education Regional Consortium. Per Assembly Bill 86 (AB86), the consortium has been engaged in collaborative planning to improve educational opportunities for adult learners in our region. Activities have been funded with AB86 grant funds, which were accepted by the Board of Trustees in March 2014. The consortium will be hosting a one-day conference at Pacific Palms Hotel & Conference Center on March 30, 2015, with emphasis on widespread faculty participation from the nine member districts and the five program areas of adult education/noncredit specified in AB86.

ANALYSIS AND FISCAL IMPACT

1. Authorization is requested to enter into a contract with Pacific Palms Hotel & Conference Center for facilities and equipment rental, audiovisual needs, and catering not to exceed \$35,000.
2. Authorization is also requested to make an advance payment (deposit) in the amount of \$5,000.

Funding Source

New Contract - AB86 Grant Restricted Funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract with Pacific Palms Hotel & Conference Center and authorizes the advance payment, as presented.

Prepared by: Donna Burns

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #24

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>February 11, 2015</u>	CONSENT
SUBJECT: <u>Communication Student and Professor to Attend Western States Communication Association Convention in Spokane, Washington</u>	

BACKGROUND

The Communication Department is requesting authorization for a student and one faculty member to attend the Western States Communication Association Convention in Spokane, Washington, February 20-22, 2015. The student has been selected to present her paper written for her Gateway to Communication Studies class at the convention's Undergraduate Scholars Research Conference.

ANALYSIS AND FISCAL IMPACT

The estimated cost of the trip is \$1,540.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the attendance of one student and one faculty member to attend the Western States Communication Association Convention, as presented.

Prepared by: Jeanne Marie Velickovic Reviewed by: Irene M. Malmgren
Recommended by: Bill Scroggins Agenda Item: Consent #25

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Journalism Students to Attend College Media Advisers Spring National Convention in New York, NY</u>	

BACKGROUND

The English, Literature, and Journalism Department is requesting approval for 16 journalism students and one faculty member to attend the College Media Advisers Spring National Convention in New York, New York, March 11-14, 2015. Travel dates are March 10 and 15, 2015.

ANALYSIS AND FISCAL IMPACT

The estimated cost of the trip is \$12,580.

Funding Sources

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the attendance of 16 journalism students and one faculty member at the College Media Advisers Spring National Convention, as presented.

Prepared by: _____	James Jenkins	Reviewed by: _____	Irene M. Malmgren
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #26

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>February 11, 2015</u>	CONSENT
SUBJECT: <u>Phi Theta Kappa Student and Advisor to Attend the Phi Theta Kappa National Conference in San Antonio, Texas</u>	

BACKGROUND

The Honors Program is requesting authorization for one Phi Theta Kappa student and one faculty advisor to attend the Phi Theta Kappa National Conference in San Antonio, Texas, April 16-18, 2015. Participants will attend general sessions, educational forums, leadership seminars, and transfer and service information workshops. Workshops will also focus on developing the Honors in Action Research Project and the Campus Service Project.

ANALYSIS AND FISCAL IMPACT

The estimated cost of this trip is \$2,900.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the attendance of one student and one faculty advisory at the Phi Theta Kappa National Conference, as presented.

Prepared by: Maryann Tolano-Leveque Reviewed by: Irene M. Malmgren
Recommended by Bill Scroggins Agenda Item: Consent #27

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Phi Theta Kappa Students and Advisor to Attend the Phi Theta Kappa
Regional Conference in Sparks, Nevada

BACKGROUND

The Honors Program is requesting authorization for three Phi Theta Kappa students and one faculty advisor to attend the Phi Theta Kappa Regional Conference in Sparks, Nevada, March 16-18, 2015. Participants will attend general sessions, educational forums, leadership seminars, and transfer and service information workshops. Workshops will also focus on developing the Honors in Action Research Project and the Campus Service Project.

ANALYSIS AND FISCAL IMPACT

The estimated cost of this trip is \$2,600.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the attendance of three students and one faculty advisory at the Phi Theta Kappa Regional Conference, as presented.

Prepared by: Maryann Tolano-Leveque

Reviewed by: Irene M. Malmgren

Recommended by Bill Scroggins

Agenda Item: Consent #28

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Authorization for Advance Payment for Participation in the 2016 Chicago International Music Festival in Chicago, Illinois</u>	

BACKGROUND

The Mt. San Antonio College Wind Ensemble requests authorization to appear/perform in the Showcase Ensemble at the 2016 Chicago International Music Festival hosted at Orchestra Hall in the prestigious Chicago Symphony Center, Chicago, Illinois. Travel dates are tentatively set for March 23-28, 2016. Wind Ensemble Director, Gregory X. Whitmore, will travel with the Ensemble.

ANALYSIS AND FISCAL IMPACT

The estimated cost of travel is \$60,000 for a group of 50 students, or \$1,200 per student. An advance payment (deposit) of up to \$6,000 is required to secure the reservation with World Projects Corporation, who is sponsoring this event. Authorization is requested to provide the advance payment (deposit) of up to \$6,000 to World Projects Corporation. Authorization for additional payments to World Projects will be submitted throughout the year prior to the departure date.

Funding Source

Unrestricted General Fund (\$6,000).

RECOMMENDATION

It is recommended that the Board of Trustees approves the advance payment (deposit) to World Projects Corporation, as presented.

Prepared by: _____	Sue Long	Reviewed by: _____	Irene M. Malmgren
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #29

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Career Technical Education Enhancement Fund: Acceptance of
Funds and Approval of Purchases

BACKGROUND

Mt. San Antonio College received an award notification for a sub-grant titled “Career Technical Education Enhancement Fund,” funded by the California Community Colleges Chancellor’s Office and passed through Rancho Santiago Community College District. The grant involves the following programs and corresponding activities:

- Cybersecurity and Computer Network Security: curriculum development in areas like networking, forensics, cybersecurity, secure software, and wireless security; mapping curriculum to national standards; professional development for faculty; and installing network and visualization hardware and software for the student lab;
- Hospitality Management: curriculum development, marketing and recruitment, professional development, and fully equipping the new Hospitality and Restaurant Management facility; and
- Manufacturing Technology: fully equipping the program to current industry standards.

ANALYSIS AND FISCAL IMPACT

This sub-grant award totals \$634,776. The performance period for the sub-grant is January 1, 2015, through February 28, 2016.

The funding agency has approved the expenditure of grant funds to support the following: instructional salaries, non-instructional salaries, employee benefits, instructional and non-instructional supplies and materials, printing, conference and travel, and equipment.

As part of the grant activities, faculty will coordinate industry advisory committees. Authorization is requested to purchase food and/or catering services for these meetings.

Activities will be carried out with grant funds. The project will not impact the College budget.

Prepared by: Adrienne J. Price

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #30

SUBJECT: Career Technical Education Enhancement Fund: Acceptance of Funds and Approval of Purchases

DATE: February 11, 2015

Funding Source

California Community Colleges Chancellor's Office through Rancho Santiago Community College District.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the Career Technical Education Enhancement Fund grant funds and approves the purchases, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

CONSENT

SUBJECT: Proposition 39 Clean Energy Workforce Grant: Acceptance of Funds
and Approval of Purchases

BACKGROUND

Mt. San Antonio College received an award notification for a sub-grant titled "Proposition 39 Clean Energy Workforce," funded by the California Community Colleges Chancellor's Office and passed through Los Angeles Trade-Technical College. The grant involves the following programs: Air Conditioning and Refrigeration, Architecture, Engineering Design Technology, Electronics and Electrical Technology, and Welding. Grant activities include: professional development for faculty, curriculum development, lab improvement, advisory committee expansion, and marketing to high school students, veterans, community agencies, and employers.

ANALYSIS AND FISCAL IMPACT

This sub-grant award totals \$51,510.91. The performance period for the sub-grant is February 1, 2015, through October 31, 2015.

The funding agency has approved the expenditure of grant funds to support the following: instructional salaries, student salaries, employee benefits, supplies and materials, professional development, printing costs, advisory committee support, and instructional equipment.

As part of the grant activities, faculty will coordinate industry advisory committees. Authorization is requested to purchase food and/or catering services for these meetings.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Community Colleges Chancellor's Office through Los Angeles Trade-Technical College.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the Proposition 39 Clean Energy Workforce grant funds and approves the purchases, as presented.

Prepared by: Adrienne J. Price

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #31

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Sabbatical Leave Applications for Academic Year 2015-16</u>	

BACKGROUND

The Board of Trustees may grant sabbatical leaves for purposes of a project, study, travel, or a combination thereof. Applications for sabbatical leaves are reviewed by the Salary and Leaves Committee for recommendation to the President and the Board of Trustees. The Committee is composed of three professors and three managers. The Vice President of Instruction serves as chairperson.

ANALYSIS AND FISCAL IMPACT

The Salary and Leaves Committee is recommending four applications for sabbatical leave, three to be taken for a full academic year and one to be taken for one semester.

The current contractual agreement provides that the number of unit members who may be authorized for sabbatical leave at any one time shall not be more than three percent of the total number of full-time equivalent unit members. The maximum sabbatical leave allotment for the 2015-16 academic year is 24 semesters. The proposals recommended total seven semesters. These leaves are compensated at 80% of the faculty member’s regular salary.

Teaching loads for these four applicants for sabbatical leaves will be taught by adjunct faculty at a cost of approximately \$132,753.

The proposals presented to the Board are described below, in ranked order:

Timothy Revell (one semester) Biology – Study. Professor Revell believes the Wildlife Sanctuary is one of the most useful and unique resources at Mt. San Antonio College. This resource has been utilized by thousands of people over the years, yet our knowledge of what is actually in the sanctuary is quite limited. This sabbatical will serve as a type of “appraisal” for the biodiversity within the sanctuary and will help make better use of this incredible and unique resource. This project will result in the production of a field notebook, a new website of some of the common animals and plants found within the Wildlife Sanctuary, and a collection of some of the common insects found in the sanctuary.

Prepared by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #32

SUBJECT: Sabbatical Leave Applications for Academic Year 2015-16

DATE: February 11, 2015

Phillip Wolf (two semesters), Physics & Engineering – Study. Professor Wolf has three goals for his sabbatical: 1) develop a set of online videos/lectures/screencasts/quizzes/assessment and accountability measures to supplement/reinforce present lecture topics with the ultimate goal of “flipping” his classroom, and learn to use and implement software systems that would make this all work; 2) Learn to program in V-Python (programming language used extensively in computational modeling of physical systems) and to program an Arduino (a microprocessor used to collect data from electronic sensors and to control basic instruments) to support classroom lectures, lab activities, and student research projects; and 3) Solve Physics problems that are a step beyond what we do in our classes with the goal of enriching his ability to present a broader perspective to his students of “what comes next.”

Andrea Diem (two semesters), Philosophy – Study. Professor Diem will use this sabbatical to write two monographs of approximately 100 pages each (one each semester) on the topics of Jainism and the Future of Philosophy. Each monograph will be available in print form (not for profit) and for free as an interactive text via Apple iTunes (also available for various tables as a pdf). In the interactive version, there will be embedded three original films (accessible on YouTube, as well) that she will create using iMovie. In both the print and online versions, an annotated bibliography of ten books utilized for the research will be included. All of this material will be incorporated into her courses and will be made available to her colleagues.

Linda Rillorta (two semesters), Sociology & Philosophy - Study. Professor Rillorta will put together a set of readings of 11 non-fiction stories of former Mt. San Antonio College students who have undergone adverse circumstances and have overcome obstacles to succeed at Mt. SAC and at the colleges to where they transferred. Each story will focus on one former student and will explore a life circumstance or issue that is typically discussed in classes such as Child Development, Marriage & Family, Social Problems, Criminology, Critical Thinking, and Introduction to Sociology. The stories will focus on the effects of these issues on limiting life chances and how the students rose above these circumstances. The particular skills and resources that were utilized will be a main consideration in these readings. Each story will include a Study Guide which will include study questions and assignments, relevant sociological terms, concepts, and theories as well as a Resource Guide to help students who are in similar situations.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves sabbatical leaves for Timothy Revell, Phillip Wolf, Andrea Diem, and Linda Rillorta for Academic Year 2015-16, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	CONSENT
SUBJECT:	<u>Consulting Agreement with the McCallum Group, Inc.</u>	

BACKGROUND

Related to the last four years of legislative action that has greatly impacted community colleges, and particularly Mt. SAC, and the proposed changes to community colleges moving into the legislature this year, particularly the Student Success Initiative, it has called for a stronger voice for Mt. SAC, its Board, its staff, and its students in influencing the significant State-level decisions.

ANALYSIS AND FISCAL IMPACT

The McCallum Group, Inc. shall perform the following services:

- provide generally weekly e-mailed Sacramento Report to list of Client e-mail addresses; and
- provide up to 12 hours of consultation annually. This consultation could be in the form of a strategic planning session for the District; a PowerPoint presentation for the Board of Trustees; or consultation on the budget, facilities issues, legislators, CalSTRS issues, faculty advice, etc.

The term of the Consulting Agreement is March 1, 2015, through February 28, 2016. The cost to the District will be \$12,000, payable at the rate of \$1,000 per month as invoiced by the Consultant. In addition, if Consultant provides Client with consulting services at a location outside of Sacramento, Consultant shall be reimbursed by Client for all reasonable travel expenses including airline tickets, car rentals, mileage, parking, tolls, hotel accommodations, and meals, as invoiced after the fact by Consultant. If Client asks Consultant to perform services in addition to those specifically listed above, the parties shall negotiate for additional compensation to be paid Consultant for such additional services.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Consulting Agreement with the McCallum Group, Inc., as presented.



MT. SAN ANTONIO COLLEGE

BOARD OF TRUSTEES

2014-15 REGULAR MEETING CALENDAR

The Mt. San Antonio College Board of Trustees normally meets the second Wednesday of each month at 1100 North Grand Avenue, Walnut, CA, in Founders Hall. The closed session portion of the meeting begins at 6:00 p.m., with the public session beginning at 6:30 p.m.

Special meetings may be called, as needed.

The Board will meet on the following dates during 2014-15:

July 23, 2014

August 13, 2014

September 10, 2014

October 8, 2014

November 12, 2014

December 10, 2014

January 14, 2015

February 11, 2015

March 11, 2015

April **15**, 2015

May 27, 2015

June 24, 2015

WTS:dl

Recommended by: Bill Scroggins Agenda Item: Consent #34

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>February 11, 2015</u>	CONSENT
SUBJECT: <u>Resolution No. 14-06 – Approval to Compensate Trustee Manuel Baca for His Absence from the Regular Meeting of the Board of Trustees on February 11, 2015</u>	

BACKGROUND

California Education Code Section 72024(d) states, “A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.”

ANALYSIS AND FISCAL IMPACT

Trustee Baca will be out of state on college business during the time of the regular meeting on February 11, 2015; therefore, will miss said meeting. Trustee Manuel Baca has never missed a board meeting since his election some 16 years ago.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees adopts Resolution No. 14-06 – Approval to Compensate Trustee Manuel Baca for His Absence from the Regular Meeting of the Board of Trustees on February 11, 2015.

SUBJECT: Resolution No. 14-06 – Approval to Compensate Trustee Manuel Baca
for His Absence from the Regular Meeting of the Board of Trustees on
February 11, 2015

DATE: February 11, 2015

**RESOLUTION NO. 14-06
MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
APPROVAL TO COMPENSATE TRUSTEE MANUEL BACA FOR HIS ABSENCE FROM
THE REGULAR MEETING OF THE BOARD OF TRUSTEES ON FEBRUARY 11, 2015**

The following resolution is adopted by the Governing Board of the Mt. San Antonio Community College District:

WHEREAS, Trustee Manuel Baca is absent from the regular meeting of the Board of Trustees on February 11, 2015, due to college business out of state;

WHEREAS, California Education Code Section 72024(d) states, “A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.”

WHEREAS, Trustee Manuel Baca has never missed a meeting of the Board of Trustees since his election some 16 years ago;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees authorizes to compensate Trustee Manuel Baca even though he will not be present at the regular meeting of the Board of Trustees on February 11, 2015.

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the Mt. San Antonio Community College District on the 11th day of February 2015 by a vote of:

AYES: _____
NOES: _____
ABSENT: _____

I, William T. Scroggins, Clerk/Secretary of the Governing Board of the Mt. San Antonio Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

William T. Scroggins
College President/CEO and
Secretary, Governing Board
Mt. San Antonio Community College District

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>February 11, 2015</u>	ACTION
SUBJECT:	<u>Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances</u>	

BACKGROUND

Over the past 15 years, Mt. San Antonio College has developed, planned, updated, designed, and implemented several specific strategies to improve parking and pedestrian safety on campus, and to improve local and regional traffic congestion around the campus. For the last 10 years, a Parking Structure on campus has been a key element of the District’s Facilities Master Planning efforts. This month, the Board of Trustees will consider for approval a contract for the first phase of construction of the Parking Structure designed for student use. At this time, the Board should consider a resolution documenting the history of the planning efforts and other important issues regarding the Parking Structure. On August 27, 2014, the City Council of the City of Walnut unanimously passed a resolution opposing the location of the Parking Structure and urging the District to consider other options.

ANALYSIS AND FISCAL IMPACT

The following Resolution clearly documents the planning history of the Parking Structure, identifies relevant code sections, and articulates the Board’s position with respect to the project. Since 2001, the College has completed numerous facilities improvement projects of all types including classroom and non-classroom facilities such as new and modernized buildings, on and off-site traffic improvements, utility infrastructure, new parking lot construction, parking and roadway improvements, athletic facilities, a co-generation power plant, and various types of maintenance projects. Throughout this time period, the City has clearly and continuously indicated that the only construction work on campus that falls under City zoning ordinances is the installation of rooftop cellular telephone equipment. The City has provided zoning approval for several such projects. The College has relied on this information, has communicated diligently with the City regarding the Parking Structure throughout the planning and design process, and has responded to all City comments during the California Environmental Quality Act (CEQA) process. In no way admitting that the District is subject to the City’s zoning requirements and, only in an abundance of caution, the Board should take the step authorized by statute to exempt the Parking Structure from the City’s zoning requirements. The following Resolution, if adopted, would render the City’s zoning ordinances (i.e., zoning requirements) inapplicable to the Parking Structure.

There will be no direct fiscal impact resulting from approving the Resolution.

Prepared by: _____	Gary L. Nellesen	Reviewed by: _____	Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Action #1

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities
Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees adopts Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances, as presented.

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

**RESOLUTION NO. 14-05
MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
EXEMPTING THE PARKING STRUCTURE, A FACILITIES MASTER PLAN
PROJECT, FROM THE CITY OF WALNUT’S ZONING ORDINANCES**

The following resolution is adopted by the Governing Board of the Mt. San Antonio Community College District:

WHEREAS, the Mt. San Antonio Community College District (“District”) owns the property located at 1100 North Grand Avenue, Walnut, California 91789 (“Campus”) that is currently operated and used as the Mt. San Antonio College (“College”); and

WHEREAS, the District was created in or about December 1945; and

WHEREAS, the District purchased from the State of California the majority of the Campus property consisting of approximately 446 acres on or about April 2, 1948; and

WHEREAS, the City of Walnut (“City”) was incorporated on or about January 19, 1959, at which time the City incorporated a portion of the Campus property within the City’s boundaries; and

WHEREAS, the City annexed the entirety of the Campus property into the City’s boundaries on or about March 27, 1964; and

WHEREAS, on or about January 4, 1965, the District acquired a strip of land on the northern boundary of the Campus within the City boundaries, which acquisition completed the present-day Campus; and

WHEREAS, construction of the residences to the north of the Campus commenced in or about 1988; and

WHEREAS, Government Code section 53091(a) requires a school district to comply with all applicable zoning ordinances of the city in which the school district is situated; and

WHEREAS, Government Code section 53094(a) does not require a school district to comply with the zoning ordinances of a city unless the zoning ordinances make provision for the location of public schools and unless the city has adopted a general plan; and

WHEREAS, since the Campus existed prior to the incorporation of the City and when the City incorporated, the City’s zoning ordinances and general plan only acknowledged the location of the College, but they do not provide for the location of college-level schools; and

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities
Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

WHEREAS, if the zoning ordinances and general plan do provide the location of schools, Government Code section 53094(b) expressly authorizes a school district, at any time, by a two-thirds vote of its members, to exempt a school project from the city’s zoning ordinances where the project serves an educational or related purpose; and

WHEREAS, the Campus is shown in the City’s General Plan as school and is zoned Residential Planned Development Zone (“RPDZ”) which, per Walnut Municipal Code section 25-89.1(b)(4)(g), limits the height of structures to 35 feet; and

WHEREAS, since in or about 2005, the District has planned to construct a “Parking Structure” (as further described and defined herein) located along the northern boundary of the Campus to serve the College’s students by providing them with reasonable access to nearby classrooms and student facilities and, as such, the Parking Structure is for educational facilities within the meaning of Government Code section 53094(b); and

WHEREAS, the top tiers of the planned Parking Structure are between approximately 11.5 feet to 40 feet below the house pads of the adjacent residences to the north of the College along Edinger Way; and

WHEREAS, the District has unique expertise in educational programs and is best suited for designing and locating facilities to serve the District’s schools within the City; and

WHEREAS, the Parking Structure is also intended to be used at various times for student instruction in subjects such as astronomy, administration of justice, and fire technology; and

WHEREAS, the California Division of the State Architect reviews and approves the plans and specifications of educational facilities and oversees the construction of educational facilities, including the Parking Structure; and

WHEREAS, educational facilities including the Parking Structure are an integral and important part of the District’s mission to educate the District’s students; and

WHEREAS, over the past ten (10) years, the District has expended significant costs in planning the location and construction of the Parking Structure including State facilities planning, environmental review, and design costs in addition to the significant commitment and use of staff resources; and

WHEREAS, unless exempted, the City’s zoning ordinances would subject the Parking Structure to significant additional costs, undue delay, unreasonable and inapplicable requirements, or denial by the City that would significantly hamper, interfere with, or jeopardize the viability of the Parking Structure and the District’s master planning of its Campus.

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

2002 Facilities Master Plan

WHEREAS, in 2002, the District developed and approved the Campus Facilities Master Plan Project to redevelop the Campus and certified a Program Environmental Impact Report (“EIR”) for the project, neither of which included a parking structure.

2005 Facilities Master Plan Update

WHEREAS, on August 25, 2005, the District issued a Notice of Preparation of the Draft Supplement to a Program Environmental Impact Report for the Facilities Master Plan Update 2005 project (“2005 Facilities Master Plan Update Draft Supplemental EIR”), which added to the project description a 2,250-space parking structure (the “Parking Structure”); and

WHEREAS, the Notice of Preparation for the 2005 Facilities Master Plan Update Supplemental Draft EIR solicited comments on the document for a 30-day period; and

WHEREAS, by letter dated September 27, 2005, the City commented on the Notice of Preparation for the 2005 Facilities Master Plan Update Draft Supplemental EIR but did not mention the Parking Structure or proposed parking improvements in general; and

WHEREAS, on December 27, 2005, the District published in the Inland Valley Daily Bulletin a Notice of Completion of the 2005 Facilities Master Plan Update Draft Supplemental EIR and public hearing that solicited comments on the 2005 Facilities Master Plan Update Draft Supplemental EIR for a 30-day period and identified a public hearing on the project and its Supplemental Draft EIR to be held on March 22, 2006; and

WHEREAS, on December 28, 2005, the District filed a Notice of Completion of the 2005 Facilities Master Plan Update Supplemental Draft EIR with the Clerk of the County of Los Angeles that solicited comments on the 2005 Facilities Master Plan Update Draft Supplemental EIR for a 30-day period and identified a public hearing on the project and its Draft Supplemental EIR to be held on March 22, 2006; and

WHEREAS, the 2005 Facilities Master Plan Update Draft Supplemental EIR identified the Parking Structure and depicted it to be located in the area adjacent and south of Edinger Way and further bounded by Bonita Avenue and La Puente Drive; and

WHEREAS, by letter dated January 30, 2006, the City commented on the 2005 Facilities Master Plan Update Draft Supplemental EIR but did not mention or comment upon the Parking Structure or parking in general; and

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

WHEREAS, on February 22, 2006, the District published in the Inland Valley Daily Bulletin a Second Notice of Public Hearing on the 2005 Facilities Master Plan Update project and its Draft Supplemental EIR, which identified the Parking Structure and confirmed the March 22, 2006, date for the public hearing; and

WHEREAS, on March 22, 2006, the District postponed the public hearing on the 2005 Facilities Master Plan Update project and its Draft Supplemental EIR to an unspecified future meeting; and

WHEREAS, after March 22, 2006, the District published in the Inland Valley Daily Bulletin a Third Notice of Public Hearing on the 2005 Facilities Master Plan Update and its Draft Supplemental EIR, which identified the Parking Structure and changed the date of the public hearing on the 2005 Facilities Master Plan Update and its EIR to May 24, 2006; and

WHEREAS, in May 2006, the District completed the Final Supplemental EIR for the 2005 Facilities Master Plan Update project; and

WHEREAS, on May 24, 2006, the District’s Board conducted the public hearing on the 2005 Facilities Master Plan Update project and its Final Supplemental EIR; there were no public speakers, but the City submitted a letter requesting additional revisions to Mitigation Measures 2i and 2cc, none of which involved the Parking Structure; and

WHEREAS, on May 24, 2006, following the closing of the aforementioned public hearing, the District’s Board considered and unanimously certified the 2005 Facilities Master Plan Update Final Supplemental EIR and the 2005 Facilities Master Plan Update project.

2008 Facilities Master Plan Update

WHEREAS, on March 1, 2008, the District issued a Notice of Preparation for the 2008 Facilities Master Plan Update Draft Subsequent EIR (“2008 Facilities Master Plan Update Subsequent Draft EIR”), which included the Parking Structure relocated to an area west of its original location adjacent and south of Edinger Way and further bounded by Mountaineer Road and La Puente Drive and solicited comments for a 30-day period; and

WHEREAS, although other public agencies commented on the Notice of Preparation of the 2008 Facilities Master Plan Update Draft Subsequent EIR, the City did not; and

WHEREAS, the Draft 2008 Facilities Master Plan Update identified the Parking Structure’s changed location and the 2008 Facilities Master Plan Update Draft Subsequent EIR identified and analyzed the Parking Structure’s relocation from its original location to a location adjacent and south of Edinger Way and further bounded by Mountaineer Road and La Puente Drive; and

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

WHEREAS, on May 27, 2008, the District filed with the Clerk of the County of Los Angeles a Notice of Completion for the 2008 Facilities Master Plan Update Draft Subsequent EIR, which identified the Parking Structure and solicited comments on the 2008 Facilities Master Plan Update Draft Subsequent EIR for a 45-day period; and

WHEREAS, on May 28, 2008, the District published with the Inland Valley Daily Bulletin a Notice of Public Hearing on the 2008 Facilities Master Plan Update and its Draft Subsequent EIR for August 27, 2008, identified the Parking Structure, and announced the availability of the 2008 Facilities Master Plan Update Draft Subsequent EIR for review and comment until July 11, 2008; and

WHEREAS, on June 18, 2008, at a special Board meeting, the need for a Parking Structure was discussed; and

WHEREAS, on August 15, 2008, the District published with the Inland Valley Daily Bulletin a second Notice of Public Hearing on the 2008 Facilities Master Plan Update and its Draft Subsequent EIR for August 27, 2008, which identified the Parking Structure; and

WHEREAS, while other public entities commented on the 2008 Facilities Master Plan Update Draft Subsequent EIR, the City did not; and

WHEREAS, the District and the City negotiated a “Memorandum of Understanding Between Mt. San Antonio College and the City of Walnut Regarding Traffic Improvements (MOU 2008-01)” that did not raise any environmental issues on the 2008 Facilities Master Plan Update but provided implementation mechanisms and funding for traffic improvements for the project; and

WHEREAS, in August 2008, the District prepared responses to the comments on the 2008 Facilities Master Plan Update Draft Subsequent EIR and completed the 2008 Facilities Master Plan Update Subsequent Program Final EIR referencing the future MOU 2008-01; and

WHEREAS, on August 27, 2008, the District’s Board conducted the public hearing on the 2008 Facilities Master Plan Update project and its Final Subsequent EIR; there were no public comments on the EIR or the Parking Structure; and

WHEREAS, on August 27, 2008, following the closing of the aforementioned public hearing, the District’s Board considered and unanimously certified the 2008 Facilities Master Plan Update Final Subsequent EIR and the 2008 Facilities Master Plan Update project.

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

2010 Facilities Master Plan Update

WHEREAS, on October 12, 2010, the District completed the Mt. San Antonio College Draft Facilities Master Plan Update 2009 which identified the Parking Structure at its western location established in the Facilities Master Plan Update 2008 project, depicted the Parking Structure adjacent to the northwest side of the Primary Education Zone, noted its location is to reduce traffic impacts on Grand and Temple Avenues and San Jose Hills Road and Grand Avenue intersections, and explained that the Parking Structure will provide student parking where it is needed, closer to classrooms and student services facilities that do not have parking.

2012 Facilities Master Plan

WHEREAS, in March 2012, the District completed the Mt. San Antonio College Draft Facilities Master Plan Update 2012 (“2012 Facilities Master Plan Update”), which increased the parking spaces in the Parking Structure from 2,250 spaces up to 2,300 spaces, depicted the Parking Structure adjacent to the northwest side of the Primary Education Zone, noted its location is to reduce traffic impacts on Grand and Temple Avenues and San Jose Hills Road and Grand Avenue intersections and explained that the Parking Structure will provide student parking where it is needed, closer to classrooms and student services facilities that do not have parking; and

WHEREAS, on May 16, 2012, the District issued a Notice of Preparation of the Mt. San Antonio College 2012 Facilities Master Plan Draft Subsequent EIR to Final Program EIR (“2012 Facilities Master Plan Update Draft Subsequent EIR”), which identified the Parking Structure at the same location established in the 2008 Facilities Master Plan Update and its Subsequent EIR; and

WHEREAS, on December 12, 2012, the District’s Director of Facilities Planning and Management, Gary Nellesen, gave a public presentation at the District’s Board meeting on the Draft 2012 Facilities Master Plan Update that included the Draft North Precinct Planning Report in which both the location and perspective views of the Parking Structure were shown; and

WHEREAS, on June 19, 2013, District staff met with City staff to review Parking Structure issues; during the meeting, the District reviewed the traffic study for the Parking Structure with the City; the City found that the Parking Structure traffic study was acceptable as written; the City noted that, with the exception of final engineering on the road mitigation, no additional City approvals were required; and the District submitted and discussed with the City a conceptual design package for the Parking Structure in the location identified in the 2012 Facilities Master Plan Update Draft Subsequent EIR; and

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

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WHEREAS, although other public agencies commented on the Notice of Preparation of the 2012 Facilities Master Plan Update Draft Subsequent EIR, the City did not; and

WHEREAS, on August 27, 2013, the District published in the Inland Valley Daily Bulletin a Notice of Availability and Public Hearing on the 2012 Facilities Master Plan Update project and its Draft Subsequent EIR and solicited comments for a 45-day period; and

WHEREAS, on August 30, 2013, the District filed with the Clerk of the County of Los Angeles a Notice of Completion of the 2012 Facilities Master Plan Draft Subsequent EIR; and

WHEREAS, the 2012 Facilities Master Plan Update Draft Subsequent EIR identified and analyzed the Parking Structure at the western location identified in the 2008 Facilities Master Plan Update; and

WHEREAS, while other public entities commented on the 2012 Facilities Master Plan Update Draft Subsequent EIR, the City did not; and

WHEREAS, on November 12, 2013, the District prepared responses to the comments on the 2012 Facilities Master Plan Update Draft Subsequent EIR and completed the 2012 Facilities Master Plan Update Final Subsequent EIR; and

WHEREAS, on November 20, 2013, the District published in the Inland Valley Daily Bulletin a Notice of Availability and Public Hearing on the 2012 Facilities Master Plan Update project and its Draft Subsequent EIR and solicited comments for a 45-day period; and

WHEREAS, on December 11, 2013, the District’s Board conducted the public hearing on the 2012 Facilities Master Plan Update project and its Final Subsequent EIR; several residents commented on the Parking Structure, and three residents opposed the location of the Parking Structure and suggested other locales; the City did not comment; and

WHEREAS, on December 11, 2013, following the closing of the aforementioned public hearing, the District’s Board considered and certified the 2012 Facilities Master Plan Update Final Subsequent EIR and the 2012 Facilities Master Plan Update project; and

WHEREAS, on December 19, 2013, the District produced a Notice of Determination on the 2012 Facilities Master Plan Update project and Final Subsequent EIR and thereafter filed the Notice of Determination with the Clerk of Los Angeles County; and

WHEREAS, on March 26, 2014, the District’s Director of Facilities Planning and Management, Gary Nellesen, made a presentation to the City Council on the 2012 Facilities Master Plan Update and more specifically on the Parking Structure at its western location identified in the 2008 Facilities Master Plan Update; and

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities
Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

WHEREAS, on April 17, 2014, the District held a public outreach meeting and presented the Parking Structure’s location and alternative locations considered; and

WHEREAS, on May 28, 2014, the City Council received and filed a Council Report from its City Attorney through the City Manager, in which the report admits that the City has no jurisdiction over the Parking Structure: “Cities have minimum oversight authority for non-education-related uses and structures established within community college property.” The proposed parking structure does not fall within the category of ‘non-classroom facilities.’ The structure is intended to be used as an off-street parking facility for student vehicles, not a building that would store vehicles”; and

WHEREAS, on June 17, 2014, a joint meeting was held between certain City staff, two City Council members, District staff, and designated Timberline residents to discuss Parking Structure issues; and

WHEREAS, on July 23, 2014, several Timberline residents raised their concerns with the Parking Structure during the oral communications portion of the City Council meeting, and two Council members requested City staff to send a letter to the State Senate with all of the Timberline residents’ concerns; and

WHEREAS, on or about July 31, 2014, the District’s consultants delivered to City staff plans for improvements to the public streets and intersections adjacent to and serving the Parking Structure to mitigate the traffic impacts related to the Parking Structure; City staff has failed and refused to review and approve the plans; and

WHEREAS, on August 13, 2014, under agenda item No. 12, City staff presented a Council report to the City Council that explained: “City and Counties have minimum oversight authority for non-education-related uses and structures established with community college property”; examples of non-education-related uses were identified as entitlements for third-party uses of telecommunication facilities and farmers market; “Construction plan checking, building inspection functions as well as fire and life safety analysis, for the parking structure is DSA’s alone,” and “Any public-right-of-way improvements around the site (sidewalks, curb cuts, street improvements, etc.) are to be reviewed and approved by the City Engineer, but that is the limit to the City’s involvement.” During discussion, City Council members voiced opposition to the location of the Parking Structure, directed staff to send letters to the District and State Legislators opposing the location of the Parking Structure and other concerns, and prepare a resolution to oppose the location of the Parking Structure; various residents also voiced their opposition with the Parking Structure’s location; and

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities
Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

WHEREAS, on August 27, 2014, despite its knowledge of the location of the Parking Structure for nearly ten (10) years and the District’s significant long-term investment in the planning of the Parking Structure, the City Council considered and adopted Resolution No. 14-45, City of Walnut’s Position on the Proposed Mt. SAC Parking Structure Project, in which the City urged the District to consider alternative locations for the Parking Structure; and

WHEREAS, on September 24, 2014, the City Attorney provided a memorandum entitled, “Mt. SAC Parking Structure” to the City Council in which he recognized that the zoning exemption in Government Code section 53094 applies to educational facilities that are directly for or related to educational purposes; and

WHEREAS, on November 12, 2014, the City Council reconvened its regularly scheduled meeting at the meeting of the District’s Board of Trustees, and the Councilmembers individually expressed their concerns with the Parking Structure; and

WHEREAS, on December 10, 2014, the City Council held a closed session to consider possible litigation concerning the Parking Structure.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Mt. San Antonio Community College District as follows:

Section 1. Provision of School Location. For good and sufficient cause, the Board of Trustees hereby finds the City’s zoning ordinances including, without limitation, the City’s General Plan and Walnut Municipal Code Title VI (Planning and Zoning) Chapter 25 (Zoning), and Title V (Public Works) Article IV (Public Tree Preservation) (collectively, “Zoning Ordinances”) do not provide for the location of schools, and thus, the District is not required to comply with the City’s ordinances for the District’s facilities.

Section 2. Educational Facility. For good and sufficient cause, the Board of Trustees hereby finds the Parking Structure is not a “non-classroom facility,” but is an educational facility used for or related to student instruction within the meaning of Government Code section 53094(b).

Section 3. City’s Zoning Ordinances and Conduct Jeopardizes the Parking Structure. For good and sufficient cause, the Board of Trustees hereby finds that the City’s attempted enforcement of its Zoning Ordinances and the City’s conduct concerning the Parking Structure would result in significant additional costs to the District, unduly delay the Parking Structure’s construction, impose unreasonable and inapplicable requirements upon the Parking Structure, or be denied by the City, which conduct would significantly hamper, interfere with, or jeopardize the viability of the Parking Structure and the District’s master planning of its Campus.

SUBJECT: Resolution No. 14-05 – Exempting the Parking Structure, a Facilities Master Plan Project, from the City of Walnut’s Zoning Ordinances

DATE: February 11, 2015

Section 4. Zoning Ordinance Exemption. In no way admitting that the District is subject to the City’s Zoning Ordinances and, only in an abundance of caution, should it be adjudged that the District must comply with the City’s Zoning Ordinances, the Board of Trustees hereby exempts the Parking Structure from the City’s Zoning Ordinances, which includes all City permitting conditions and prohibitions that may otherwise apply to the Parking Structure to the maximum extent possible by law.

Section 5. Notice of Action. The Board of Trustees hereby directs the College President or his designee to serve notice of this action and this Resolution upon the City of Walnut’s Clerk within ten (10) days.

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the Mt. San Antonio Community College District on the 11th day of February 2015 by a vote of:

AYES: _____
NOES: _____
ABSENT: _____

I, William T. Scroggins, Clerk/Secretary of the Governing Board of the Mt. San Antonio Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

William T. Scroggins
College President/CEO and
Secretary, Governing Board
Mt. San Antonio Community College District

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: February 11, 2015

INFORMATION

SUBJECT: Administrative Procedure 7125 – Verification of Eligibility for Employment -
Immigration Status

BACKGROUND

Mt. San Antonio College (Mt. SAC) is updating the College's Administrative Procedures and proposes the following changes to Administrative Procedure 7125 - Verification of Eligibility for Employment – Immigration Status.

ANALYSIS AND FISCAL IMPACT

The goal is to continue to review and update Mt. SAC procedures to ensure the needs of the College and its programs are being met.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees receives changes to Administrative Procedure 7125 – Verification of Eligibility for Employment – Immigration Status.

Recommended by: Bill Scroggins Reviewed by: James P. Czaja
Agenda Item: Information #1

SUBJECT: Administrative Procedure 7125 – Verification of Eligibility for Employment -
Immigration Status

DATE: February 11, 2015

Chapter 7 - Human Resources

AP 7125 Verification of Eligibility for Employment – Immigration Status

References:

8 U.S.C Section 1324a; Immigration Reform and Control Act (IRCA, Public Law 99-603); United States Citizenship and Immigration Services Form I-9

In accordance with Federal law, the College will not hire any person for employment that is not authorized to be employed in the United States (U.S.). In addition, the College will not sponsor any individual for employment. However, the College, at its own discretion, may work with an individual's attorney to facilitate the process required to maintain employment eligibility. The College will not pay any of the individual's legal fees.

The College will not discriminate against any work-authorized individual in hiring, discharge, recruitment, or referral for a fee, or in the employment eligibility verification (Form I-9) process based on that individual's citizenship status, immigration status, or national origin. Screening and Selection Committee members are prohibited from asking questions regarding a job applicant's citizenship/authorization to work in the U.S. Any concerns regarding an applicant's possible non-citizenship status are to be referred to Human Resources.

Employment Eligibility Verification Form (I-9) is required for employment from all persons employed by the College. Section 1, "Employee Information and Attestation," must be completed and signed by the employee no later than the first day of employment. Section 2, "Employer or Authorized Representative Review of Verification," must be completed within three business days of hire. All documents used to establish identity employment authorization must be unexpired. Failure to comply with these requirements carries monetary penalties and the possibility of criminal prosecution and imprisonment for each impropriety. For employees who provide an employment authorization expiration date in Section 1, the College must re-verify employment authorization on or before the date provided. Section 3, "Re-verification and Rehires," is provided for this purpose. Any questions or concerns regarding future expiration dates, and/or documentation of identity and/or employment authorization must be directed to Human Resources. The refusal to hire an individual because documentation presented has a future expiration date may constitute illegal discrimination.

SUBJECT: Administrative Procedure 7125 – Verification of Eligibility for Employment -
Immigration Status

DATE: February 11, 2015

~~“Reliable documentation”~~ **A list of documents which may be used to establish evidence of identity and employment authorization, as set out in Federal law, appears on the Form I-9, which may be obtained through the United States Citizenship and Immigration Services or Human Resources.** ~~includes documents from the following List of Acceptable Documents:~~

List A – Documents that Establish Both Identity and Employment Eligibility (one document):

1. U.S. Passport (unexpired or expired) (Form I-688)
2. Certificate of U.S. Citizenship (Form N-560 or N-561)
3. Certificate of Naturalization (Form N-550 or N-570)
4. Unexpired foreign passport, with I-551 stamp or attached Form I-94 indicating un-expired employment authorization
5. Permanent Resident Card or Alien Registration Receipt Card with photograph (Form I-151 or I-551)
6. Unexpired Temporary Resident Card
7. Unexpired Employment Authorization Card (Form I-688A)
8. Unexpired Reentry Permit (Form I-327)
9. Unexpired Refugee Travel Document (Form I-571)
10. Unexpired Employment Authorization Document issued by DHS that contains a photograph (Form I-688B)

List B – Documents that Establish Identity (one document):

1. Driver's License or ID Card
Issued by a state or outlying possession of the United States provided it contains a photograph or information such as name date of birth, gender, height, eye color and address.
2. ID Card issued by federal, state or local government agencies or entities provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
3. School ID card with a photograph
4. Voter's registration card
5. U.S. Military card or draft record
6. Military dependent's ID card
7. U.S. Coast Guard Merchant Mariner Card
8. Native American Tribal document
9. Driver's license issued by a Canadian government authority
10. School record or report card
11. Clinic, doctor or hospital record
12. Day care or nursery school record

AND

SUBJECT: Administrative Procedure 7125 – Verification of Eligibility for Employment -
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~~List C – Documents that Establish Employment Eligibility (one document):~~

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. U.S. social security card
issued by the Social Security Administration (other than a card stating it is not valid for employment)</p> <p>2. Certificate of Birth Abroad
Issued by the Department of State (Form Fs545 or Form DC-1350)</p> <p>3. Original or certified copy of a birth certificate
Issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal</p> | <p>4. Native American tribal document</p> <p>5. U.S. Citizen ID Card (Form I-197)</p> <p>6. D-Card for use of Resident Citizen in the United States (Form I-179)</p> <p>7. Unexpired employment authorization document issued by DHS (other than those listed under List A)</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

~~The College will complete for each new employee the verification form required by the United States government. The College will retain completed I-9 forms for three (3) years after the date of hire or one (1) year after the date employment ends, whichever is later.~~

In accordance with Federal law, the College CANNOT specify which documents(s) it will accept from an employee.

The College will retain completed I-9 forms for three (3) years after the date of hire or one (1) year after the date employment ends, whichever is later.

Additional information regarding the processes described in this administrative procedure are available through Human Resources and is available through the United States Citizenship and Immigration Service at <http://www.uscis.gov/i-9-central>.

The College will protect the privacy of the information it collects pursuant to this procedure.

~~I-9 Form~~

~~In accordance with federal law, all employees hired subsequent to November 1986 must complete an I-9 form.~~

Revised: December 10, 2014