



# BOARD BRIEFS

*Summary of meeting highlights and actions  
taken by the Mt. SAC Board of Trustees*

**Meeting Date:** Wednesday, March 8, 2017 **Location:** Founders Hall  
**Future Board Meetings:** April 12, May 10, June 28

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262, Mt. SAC Foundation and Associated Students. Detailed reports will be reflected in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote.*

- Approved Appropriation Transfers and Budget Revisions Summary
- Approved Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines
- Approved Quarterly Financial Status Report for the period ending December 31, 2016
- Approved Quarterly Investment Report for the quarter ending December 31, 2016
- Approved Resolution No. 16-10 authorizing the sale of General Obligation Bond Anticipation Notes
- Approved Agreement with Cal Poly Pomona Foundation, Inc. for the rental of Kellogg House for Information Technology's annual retreat
- Approved Agreement with Hyland for consulting services for Fiscal Services document management
- Approved Agreement with OmniUpdate, Inc.
- Approved License agreement with Qualtrics
- Approved Agreement with Internet Archive for a subscription service to Archive-It to preserve collections of digital content
- Approved Modified contract with Ellucian for additional service hours
- Approved Contracts to provide temporary staffing services with Accountemps and Accounting Principles, Inc.
- Approved Agreement with Spectrum Business Cable to relocate existing primary telecommunications fiber optic cable service to the campus
- Approved Agreement with ALMA Strategies to provide professional consulting services for Capital Outlay planning
- Approved Agreement with Psomas to provide civil engineering services for Student Parking Lot M (Temporary)
- Approved Agreements to provide professional design and consulting services with PAL id Studio for the Continuing Education Building 40 Remodel – Phase III and the Simulation Laboratory
- Approved Award of Bid No. 3147 to Best Contracting Services, Inc., Gardena, CA:
  - Bid No. 3147 Building 28A – Roof Replacement

- Approved Change Order for Student Services Modular Structures:
  - Contract Design Space Modular Buildings (Modular Contractor) – Change Order No. 1
- Approved Deductive Change Order for the Continuing Education Building 40 Upgrades – Mechanical:
  - Contract AP Construction Group (General Contractor) – Change Order No. 1
- Approved the following Completion Notices:
  - Bid No. 3009 Building 23 Renovation, Harik Construction, Inc. (Contractor)
  - Bid No. 3065 Building 40 Phase I, Golden Phoenix (Contractor)
  - Bid No. 3066 Building 40 Phase I, AP Construction Group, Inc. (Contractor)
- Approved Proposed Gifts and Donations to the College:
  - Shravan Kumar Poulu – fuel sending transmitter – Cessna, vacuum pump – Tempest, vacuum suction gauge, Hartzell engine alternator – ER14-50, Lycoming engine starter, valued by donor at \$2,400, to be used in the Aircraft Maintenance Department.
  - Gloria Jernigan – Minolta X700 camera, 200 m. lenses (2), 70-210 mm. 52 mm. Vivitar (1), 55 mm. Minolta skylight (1B) Md-35-70/35/Minolta flash auto 280 PX with case, strap, carrying bag, light filter (Hoya), all manuals and cleaning kit, valued by donor at \$500, to be used in the Photography Department.
  - Chino Valley Independent Fire District – 1992 Pierce Arrow Fire Engine which will replace two non-serviceable fire engines, valued by donor at \$4,990, to be used in Fire Technology.
- Approved Personnel Transactions
- Approved Master Pay Schedule for 2016-17
- Approved Adult Education Block Grant Data and Accountability Fund Distribution
- Approved Contract Agreement with Catapult/K12
- Approved Contract Agreement with Nossaman LLP
- Approved School of Continuing Education 2017 High School Summer School Program
- Approved School of Continuing Education Additions and Changes
- Approved Advance Payment for the Purchase of a Propeller for the Aeronautics Program
- Approved Child Development Center Pre-K Students Fieldtrip to the Aquarium of the Pacific
- Approved Contract Agreement with Right Question Institute
- Approved Qualtrics Campus-Wide License Renewal
- Approved New, 4-Year Review, Modified Courses, Modified Certificates, and New and Modified Degrees Effective with the 2017-18 Academic Year
- Approved Course Identification Program Grant: Acceptance of Funds and Approval of Contract with Academic Senate for California Community Colleges
- Approved Strong Workforce Initiative Regional Share: Acceptance of Funds and Approval of Purchases
- 2017-18 Regular Board of Trustees Meeting Calendar
- Approved Approval to hire Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines
- Approved Contract with Pacific Palms Resort and Conference Center
- Approved Agreement with Lazar Translating and Interpreting Services
- Approved Agreement with Iteris to provide transportation planning services for the Pomona Intersections Update Supplement to the Mt. San Antonio College 2015 Facilities Master Plan Update, the Physical Education Projects Subsequent Project, and the Program Environmental Impact Report
- Approved Contract Amendment:
  - Contract Professional architectural and engineering services – Business and Computer Technology – Hill Partnership – Amendment No. 3

## INFORMATION ITEM

Rod Carter, Managing Director, RBC Capital Markets, gave a presentation on the sale of 2017 Bond Anticipation Notes. In 2008, the college was approved for the issuance and sale of General Obligation Bonds for various purposes set forth in Measure RR. The college seeks to issue its fourth series of bonds under the Measure RR authorization, in a maximum amount of \$90 million to continue with the following projects:

- Business and Computer Technology Building Project (Remaining Contract)
- Begin Athletics Complex Project
- Design Cost of the Campus Center
- Several Scheduled Maintenance and Campus-Wide Improvements

The maximum term of borrowing would be five years and when assessed value improves, the college could sell General Obligation Bonds to pay off this obligation in 2022. Mt. SAC last issued Bond Anticipation Notes in 2010 (\$65 million) and refinanced it with Measure RR long-term General Obligation bonds in 2013.

## ACTION ITEMS

- Approved Quarterly Financial Status Report for the period ending December 31, 2016 (*pulled from Consent Calendar*)
- Approved Resolution No. 16-10 authorizing the sale of General Obligation Bond Anticipation Notes (*pulled from Consent Calendar*)
- Approved Purchase of used television production equipment with trade-in of 1998 video production truck (*pulled from Consent Calendar*)
- Approved Contract Amendment:
  - Contract Electrical Services – Business and Computer Technology Building and Lobby Addition to the Language Center – Bid No. 3050 – Daniel’s Electrical Construction Company, Inc. – Amendment No. 1 (*pulled from Consent Calendar*)
- Approved New and/or Revised Management Job Classification Descriptions (*pulled from Consent Calendar*)
- Approved Strong Workforce Initiative Local Share: Acceptance of Funds and Approval of Purchases (*pulled from Consent Calendar*)
- Approved a Proposal to Initiate CSEA, Chapter 651 Negotiations for Successor Agreement, July 1, 2017, through June 30, 2020

## DISCUSSION ITEMS

- Annual Review of Board Policy 2015 – Student Member
- Finalization of Board Goals for 2017-18

## EMPLOYEE INTRODUCTIONS

### Newly Hired Staff

#### Classified Employees (Newly Appointed)

- **Melissa Alvarez-Mejorado**, Administrative Specialist III (Research and Institutional Effectiveness)
- **Danielle Bloom**, Administrative Specialist I (Education for Older Adults & Adults with Disabilities)
- **Alexander Brambila**, Administrative Specialist II (EOPS)
- **Kimberly Butler**, Custodian (Custodial Services)
- **Pattie Duffy**, Business Analyst (Information Technology)
- **Christina Gamboa**, Human Resources Technician (Human Resources)
- **Michael Guerrero**, Custodian (Custodial Services)
- **Catherine Harnett**, Administrative Specialist II (School of Continuing Education)
- **Brandon Jacoby**, Laboratory Technician II, Biological Sciences (Natural Sciences)
- **Dalia Khalil**, Administrative Specialist I (Adult Basic Education)
- **Stephanie Vukojevic**, Administrative Specialist II (Short-Term Vocational)

#### Classified Employee (Promoted)

- **Heidi Alcala**, Coordinator, VESL (ESL)
- **Tiffany Chen**, Senior Buyer (Purchasing)

### Recognition

The following professors who received tenure at last month's Board meeting:

- **Brian Crichlow**, Kinesiology
- **Cheryl Gilbert**, Mental Health
- **Hong Guo**, Library
- **Jason Perez**, Commercial Arts and Entertainment
- **Roger Willis**, Communication

A Certificate of Service was presented to the following retiring employee:

- **Jill Miller**, Administrative Specialist IV (Administrative Services), 13 years of service

### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Jay Chen, Judy Chen Haggerty, *Esq.*, Dr. David K. Hall,  
Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*  
Elizabeth Santos, Student Trustee