



Counseling Department

MOUNTIE **A**CADEMIC **P**LAN **(MAP)** Workshop

Information Guide
2022



Welcome to Mt. San Antonio College! After this workshop, you will have developed your 1st-semester educational plan. Mt. SAC is ready to help you with your educational journey.

Getting Started at Mt. SAC to become a Student



STEP 1: Application. To add or register for classes, an application must be on file for the term you plan to start: Fall/Spring-16 weeks and Summer/Winter-6 weeks.

How to Apply

If you're ready to join Mt. San Antonio College, it all starts with your application.

[Apply Now](#)



STEP 2: New Student Orientation (online). To support your journey at Mt. SAC, the Counseling department developed a comprehensive online Orientation that you may have completed before today's workshop.



TABLE OF CONTENTS
WELCOME
President's Message
Student Welcome
Your Online Orientation
BECOME A MOUNTIE
Introduction
Assessment Questionnaire
Educational Goals



STEP 3: Assessment Questionnaire (AQ). To ensure students take the right English, math, and reading courses, complete the online Assessment Questionnaire (AQ) for course placement. Most students will immediately receive placement results based on their answers on the AQ. The questions on the AQ ask about High School GPA, English and math courses, and grades in those courses. Students who have completed English or math college-level courses at another institution, submit an official transcript to Admissions & Records <https://www.mtsac.edu/records/student-records/transcripts.html>



STEP 4: Mountie Academic Plan (MAP) workshop-YOU ARE HERE!

Let's begin.

Mt. SAC Career & Academic Options

Noted below is information about Mt. SAC Career information, Certificates (credit and non-credit), Associate Degrees (local and transfer-CSU) and transfer preparation.

Career Information & Resources: www.mtsac.edu/careerhub/



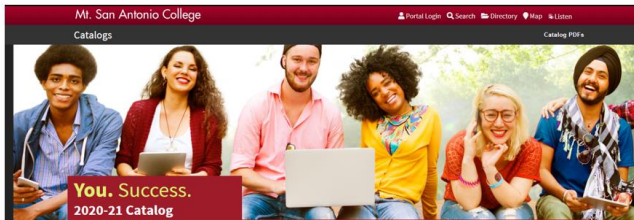
Mountie Career Hub

Career & Educational Information

Mt. SAC is committed to your success when it comes to choosing a career and helping you with the job search process. We have resources all over campus to help you with these goals. This website is designed to help you find the help you need and show you where on campus you can get that help. Click on the icons below to see what we offer. We are eager to support your success!

Mt SAC Catalog: Certificate & Degrees

Catalog.mtsac.edu/azindex



Associate Degree: <https://www.mtsac.edu/instruction/degrees/>

Certificates: Credit www.mtsac.edu/instruction/certificates.html



Non-Credit www.mtsac.edu/vocational/



Certificates

- **Certificates of Achievement and Skills Certificates** available
- Focuses on career and technical skills
- Courses are primarily in the area of study (e.g. Child Development, Welding, Accounting, Supply Chain, etc.
- At least 1/2 of the credits earned towards the certificate must be completed at Mt. SAC
- Also available, **Certificates of Competency and Occupational Training Certificates of Completion** for certain non-credit programs of study.

Major Courses Only

Associate Degrees

- **Associate of Science (AS)** focuses on career & technical skills
- **Associate of Arts (AA)** is designed to meet the needs of students interested in graduating with a two-year college degree by studying in a specific area of emphasis.
- **Associate of Science-Transfer (AS-T) & Associate of Arts-Transfer (AA-T)** supports transfer to a CSU by completing half of the Bachelor's degree at Mt. SAC.

AS/AA DEGREE



AS-T/AA-T DEGREE



Transfer Preparation: www.mtsac.edu/gps/news/docs/TransferPreparationtoCSUorUCOverview.pdf



Complete MAJOR PREPARATION COURSES & ADMISSION REQUIREMENTS

MAJOR PREPARATION:

- Visit www.assist.org to view major preparation courses for each CSU or UC
- Earn an AA-T or AS-T degree for CSU

ADMISSION REQUIREMENTS:

- Complete 60 transferable units for the transfer college system (CSU and/or UC)
- Check out the CSU transfer requirements
- Check out the UC transfer requirements



& Select a **GENERAL EDUCATION** pattern

CSU

- AREA A:** 9 units
- AREA B:** 9 units
- AREA C:** 9 units
- AREA D:** 6 units
- AREA E:** 3 units
- AREA F*:** 3 units

www.mtsac.edu/counseling/ge-sheets/csu-ge-2020-21.html

*Effective Fall 2021, Ethnic Studies required for GE CSU breath

IGETC (UC/CSU*)

- AREA 1:** 2 courses**
- AREA 2:** 1 course
- AREA 3:** 3 courses
- AREA 4:** 3 courses
- AREA 5:** 2 courses & a lab
- AREA 6:** Language other than English Proficiency

www.mtsac.edu/counseling/ge-sheets/igetc-ge-2020-21.html

**Third course: Oral Communication required for CSU admission

General Education Patterns: www.mtsac.edu/counseling/ge-sheets/

Associates Degree

General education requirements for Associates Degree.

[Associates 2019-2020](#)

[Associates 2020-2021](#)

[Associates 2021-2022](#)

CSU

Lower division general education requirements for all California State University (CSU) system.

[CSU 2019-2020](#)

[CSU 2020-2021](#)

[CSU 2021-2022](#)

IGETC

Lower division general education requirements for all University of California (UC) system.

[IGETC 2019-2020](#)

[IGETC 2020-2021](#)

[IGETC 2021-2022](#)



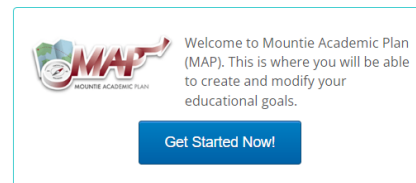
Navigating the Mt. SAC Portal

The following information will show you how to become familiar with the Mt. SAC's portal navigation system. The portal (inside.mtsac.edu) is the access point to the following:

- **Mountie Academic Plan (MAP):** a degree audit tool that shows your program of study (major), program progress, GPA, units completed, educational plan, degree templates, etc.

HOME TAB

Mountie Academic Plan (MAP)



- **Student Self-Service:** includes registration links, student records, student accounts, personal information, etc.

STUDENT TAB

Student Self-Service

Registration

1. Apply for Admission
2. Review Existing Application
3. Select Term
4. Register (Add or Drop) Classes
5. Change Class Grading Option
6. Week at a Glance
7. Registration Fee Assessment
8. Registration Appointment/Hold
9. Active Registration
10. Registration History
11. Print Your Schedule/Receipt
12. Search for Classes or [Extended Class Search]
13. View Your Waitlist

- **Financial Aid:** financial aid checklist, student account, personal information, etc.

www.mtsac.edu/financialaid/applying-for-aid/award-status.html

FINANCIAL AID TAB



- **Canvas:** platform to access online (distance learning) courses

CANVAS TAB

CANVAS

Log into Mt. SAC Canvas

View additional Guided Pathways of Study (GPS) program maps at: www.mtsac.edu/guided-pathways/index.html



Guided Pathways of Study

When students can identify a career goal early on in their educational journey, they are more likely to complete on time and succeed. Consistent guidance and a clear outline of the required courses help support students decisions in choosing the right program for them. Explore below to find the programs that most interest you.

Select an information tab below to view available programs

Search by Career Cluster	Mt. SAC Search	Cal Poly Transfer Programs
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How To Access 1st-Semester Plan after Map Workshop

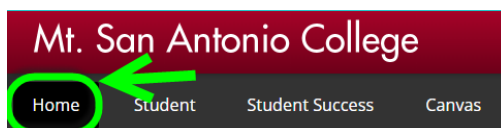
Follow these steps to log into Mt. SAC's portal:

1. Log in to inside.mtsac.edu

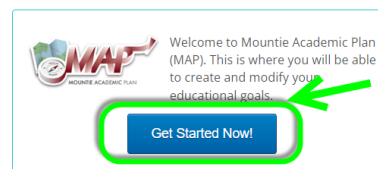


Sign in to your account

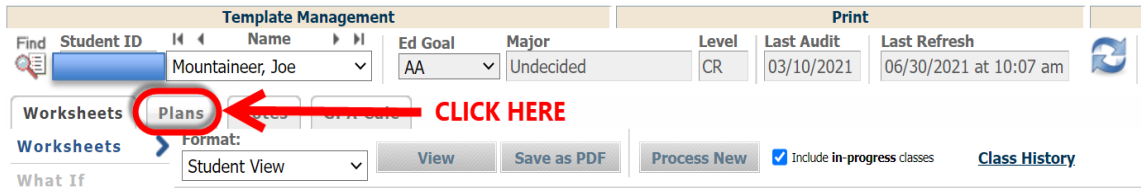
2. At the **“Home”** tab scroll to **Mountie Academic Plan (MAP)** and click on **“Get Started Now”**



Mountie Academic Plan (MAP)



3. Click on **“Plans”**



4. Click on **PLAN** developed by Counselor at MAP workshop

Psychology, AA-T (CSU) A0324

5. Review course recommendation.

Sample: Psychology major

Course Requirement	Units	Notes
ENGL 1A	4.0	
CSU ARTS	3.0	
PSYC 1A	3.0	

Choice Requirement	Minimum Units	Notes
PSYC 14 or BIOL 13 or CHLD 11 or ENGL 1C or PHIL 3 or PHIL 8 or PHIL 9 or SOC 1	3.0	

Online Registration

ONLINE REGISTRATION

STEP 1. Log on to: *inside.mtsac.edu*

STEP 2. You will need to enter your **Username** and your **Password** to login.

STEP 3. Once you are in, click on **Student** Tab to display your menu. (B)

STEP 4. Click on **Student Self-Service Links** option No. 4. (C)

STEP 5. Click on **Select a Term.** (D)

STEP 6. Hit submit. (E)

STEP 7. Enter the five-digit **Course Reference Number (CRN)** in the area provided for each course you are trying to add (up to 10 classes at one time). (F)

STEP 8. Click on **Submit Changes** after you have entered all of your numbers. (G)

Secure Login

User Name:

Password:

Home | College Library | **Student** | Student Success | Financial Aid | eLearning Tools | Noncredit

Student Self Service

Registration

1. Apply for Admission
2. Review Existing Application
3. Select Term
4. Register (Add or Drop) Classes
5. Change Class Grading Option
6. Week at a Glance
7. Registration Fee Assessment
8. Registration Appointment/Hold
9. Active Registration
10. Registration History
11. Print Your Schedule/Receipt
12. Search for Classes
13. View Your Waitlist

Student Records

14. View Assessment/Placement Test Scores
15. View Holds
16. Final Grades
17. Grade Detail
18. View Unofficial Transcript
19. Remove Official Transcripts

Personal Information | **Student** | Financial Aid | Employee | Mailing Address

Search

Registration Term

Select a Term:

Before attempting to register for a class, check to make sure the class is open (and the wait list is not filled) at the class schedule search (https://prod05b.mtsac.edu/prod/gw_sigsearch.p_g_search); Mt. SAC's IT Acceptable Use Policy (http://www.mtsac.edu/administration/infosecurity/acceptable_use.html) prohibits intentionally or negligently performing an act that compromises the security, availability, integrity, confidentiality, or reliability of Mt. SAC's information systems, networks, or data. Use of scripts or excessive, repeated unsuccessful registration attempts may result in the temporary placement of a temporary hold on your account.

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list. Without petitioning, students may enroll in up to 18 units each semester and up to 7 units each summer and winter intersession. Students who have a petition in a given semester with a grade point average of at least 3.0 and have a minimum cumulative grade point average of at least 3.0 may petition for a maximum of 18 units. Students wishing to exceed the maximum number of units allowed must contact the Counseling Office (X-4380).

MAXIMUM NUMBER OF UNITS ENROLLED

Term	Good Standing	Probation Standing
Spring/Fall	18	12
Winter/Summer	7	4

Add Classes Worksheet

CRNs

HOW TO STUDENT GUIDES

www.mtsac.edu/gps/news/how_to_student_guides.html



- **Career & Educational Pathways**-information about career and majors of study at Mt. SAC



Career & Educational Pathways

- **Portal Navigation & Registration**-guides on how to use and navigate Mt. SAC's portal, including "how to add a course", "how to find your registration date", "how to pay your fees," etc.



Portal Navigation & Registration

- **Academic Policies**-guides that provide information on Mt. SAC's policies, including "how to request over units", "how to withdraw from a course", etc.



Academic Policies

- **Distance Learning (Online) & Canvas Navigation**-video links and landing page to distance learning for students



Distance Learning (Online) & Canvas Navigation

Additional Resources to Support Your Success!



Registration begins May 4, 2022

STEP Into College. **STEP** Out to Success.

Get ahead this summer!

COUN 1-Introduction to College
Just 2 weeks!

- Learn which classes to take with counselor support and guidance
- Explore majors & careers
- Get early registration for the fall semester
- Participate in workshops geared for your success
- Qualify for Promise+Plus* benefits



PROMISE **+PLUS** **2022**
Mt. San Antonio College

Select ONE_course below & register (add) course on your assigned registration date by following these steps:

[Find Your Registration Date](#)



[Find Your Registration Date](#)
[VIDEO](#)

[Register \(add\) a Course](#)



[Register \(add\) a Course](#)
[VIDEO](#)

[Submit a "SUMMER" application](#)



[Submit a "SUMMER" application](#)
[VIDEO](#)

JUNE 20-JULY 1				
CRN#	DAYS	TIME	MODALITY	CLASSROOM
10773	M T W TH	8:00am - 10:05am	On-Campus	12-1020
10774	M T W TH	10:30am - 12:35pm	On-Campus	12-1020
10862	M/W & Arranged Hrs	10:30am - 12:35pm	On-Campus & Hybrid-Online	13-1220 & Online
10776	M T W TH	1:00pm - 3:05pm	On-Campus	12-1020
10778	M T W TH	5:30pm - 7:35pm	On-Campus	12-1020
10780	Online	Online	Online	Online

JULY 5- JULY 15				
CRN#	DAYS	TIME	MODALITY	CLASSROOM
10782	M T W TH	10:30am - 12:35pm	On-Campus	12-1020
10863	M/W & Arranged Hrs.	10:30am - 12:35pm	On-Campus & Hybrid-Online	13-1220
10783	M T W TH	1:00pm - 3:05pm	On-Campus	12-1020
10784	M T W TH	1:00pm - 3:05pm	On-Campus	12-1020
10878	M/W & Arranged Hrs.	5:30pm - 7:35pm	On-Campus & Hybrid-Online	12-1080
10786	Online	Online	Online	Online
10787	Online	Online	Online	Online

JULY 18-JULY 29				
CRN#	DAYS	TIME	MODALITY	CLASSROOM
10789	M T W TH	10:30am - 12:35pm	On-Campus	10-1020
10864	M/W & Arranged Hrs.	10:30am - 12:35pm	On-Campus & Hybrid-Online	13-1220
10790	Online	Online	Online	Online
10791	Online	Online	Online	Online

Mt. SAC's REGISTRATION Dates

2022

SUMMER

MAY

4

FALL

JULY

6



Registration date issued a few days before
Check Portal (inside.mtsac.edu), *student tab* for date/time

Got Questions? Need help?

Contact Admissions & Records at 909-274-4415 or email at
admissions@mtsac.edu

Advanced Placement (AP) or International Baccalaureate (IB) Information



www.mtsac.edu/gps/news/docs/How_to_order_AP_IB_transcripts.pdf

Mt. SAC General Education (GE)

See how AP/IB exam is applied to general education requirements:
www.mtsac.edu/catalog/pdf_ada/2020-21_Catalog_2.pdf (pages 28-30)

CSU/IGETC General Education (GE)

See how AP/IB exam is applied to general education requirements:
catalog.mtsac.edu/programs/transferring-to-4-year-institutions

Major Courses

When it comes to transfer universities, not all exams are counted equally if you are using the exam as a major course. See a counselor to discuss the specifics.

Writing Pathway

Select Your Path Through Completion

Writing Placement is based on the **Assessment Questionnaire (AQ)** placement results

ENGL 1A*+ /+
Freshman Composition
4 units

ENGL 1A+/80 **
Freshman Composition w/support
4 units/1 unit

AMLA 1A+
College Composition
Non-Native Speakers
4 units

ESL 4 Non-Credit

AMLA 70
Basic to Intermediate
Writing & Reading
5 units

VESL Non-Credit

ESL 5/6 Non-Credit

AMLA 80
Intermediate to Advance
Writing & Reading
5 units

AMLA 90
Accelerated Writing for
English Language Learners
5 units

Non-native English speakers without 5 years of high school in the United States: Email American Language (AMLA) to discuss English placement: askAmLA@mtsac.edu

*Honors option available for eligible students
 **ENGL 80 is a non-degree applicable course
 +AP/IB CSU/UC transfer credit, [click here](#) or Associate Degree credit, [click here](#)

MATH Pathway

What's Your Major?

Science/Technology/Engineering/Mathematics (STEM)
 Math 150 Trigonometry (3 units) and
 Math 160 Pre-Calculus (4 units) and
 Math 180* Calculus (4 units) and
 Math 181 Calculus (4 units)

Business/Psychology/Social Sciences/Nursing:
 Math 110 Statistics (3 units) and/or
 Math 140 Calculus for Business (4 units) **OR**
 Math 180 Calculus (4 units)-dependent on transfer school (e.g. UC Berkeley & UC Irvine)

Other Majors-Any College-Level Math: (English, History, Philosophy, etc.)
 Math 105
 Math 100 Survey of College Mathematics (3 units) **OR**
 Math 110 Elementary Statistics (3 units) **OR**
 Math 130 College Algebra (4 units) **OR**
 Math 150 Trigonometry (3 units)

Math Placement is based on the Assessment Questionnaire (AQ) placement results

MATH Pathway

Support Courses & Tutoring Services

MATH SUPPORT COURSES (2 UNITS)
 The following support courses will focus on essential skills required for success in these math courses. The support course is taught by the professor who teaches the primary course (e.g. Math 110 + 11)

- Math 10A Support Topics for Survey of Mathematics
- Math 11 Support Topics for Statistics
- Math 13 Support Topics for College Algebra
- Math 14 Support Topics for Business Calculus
- Math 15 Support Topics for Trigonometry
- Math 16 Support Topics for Precalculus
- Math 18A Support Topics for Calculus I
- Math 18 B Support Topics for Calculus II

MATH TUTORING

- **ASAC:** Academic Support & Achievement Center
- **MARCS:** Math Activities Resource Center & Support
- **Non-Credit Adult Basic Education**
- **STEM Center:** Science Technology Engineering Mathematics Center
- **TERC:** Technology Education Resource Center
- **WIN Program:** Student-Athlete Tutoring Program
- **Net-Tutor:** Online tutoring 24 hours a day/7 days week

Associate Degree

The 3 components of an AA/AS

MAJOR

Specific courses that support the area study

18
minimum units

+

General Education

A breadth of elective courses based on interest

at least
24
units

+

Graduation Requirements*

- Math Competency
- Reading Competency
- PE Activity
- 60 Degree Applicable Units

4

Educational Planning Resources

- [Mt. SAC Catalog](#)
- [GPS program maps \(suggested course sequences\)](#)
- [General Education pattern](#)

*View the AA/AS GE pattern for additional requirements



QUESTIONS? NEED ASSISTANCE?

CONTACT THE COUNSELING DEPARTMENT

(909) 274-4380 or

www.mtsac.edu/counseling/schedule-counseling.html



BACHELOR'S DEGREE CSU/UC

120 total units*

Complete @ Mt. SAC **60** CSU/UC transferable units

Major Preparation

Specific courses that support the area study

&

General Education

A breadth of elective courses based on interest. Select from CSU or IGETC (UC/CSU)



A year prior to transfer admission (typically when you have completed 24-45 CSU/UC units)

Educational Planning Resources

- [Mt. SAC Catalog](#)
- [ASSIST.ORG](#)
- [AS-T/AA-T CSU transfer degree](#)
- [GPS program maps \(suggested course sequences\)](#)
- [General Education pattern](#)

Transfer Assistance & Resources

- [Transfer Center](#)
- [Counseling Services](#)
- [Completion Center](#)
- [COUN 7-Introduction to the Transfer Process](#)



*Units may be more than noted depending on the major.

UC vs CSU-What's the Difference?

CSU

- 23 campuses
- Learning is focused on application-learn by doing
- CSU General Education (GE) or IGETC-CSU GE patterns
- Associate of Science for Transfer & Associate of Arts for Transfer (AS-T/AA-T)
- 2.0 minimum GPA
- Campuses near Mt. SAC: Cal Poly Pomona, CSU Fullerton, CSU San Bernardino, and CSU Los Angeles
- Commuter campuses & flexible schedule (online & evening courses)
- Tuition average: \$5,000-\$7,000 per year

CSU: www.calstate.edu

BOTH

- Public Institutions
- 4-year colleges
- Bachelor's Degree
- Preparation for graduate and doctoral programs
- Admission Guarantee
- Mt. SAC courses may transfer to both colleges to meet major preparation and general education requirements

Mt. SAC Transfer Center
www.mtsac.edu/transfer/ &
Counseling Services
www.mtsac.edu/counseling/

UC

- 9 undergraduate campuses
- Learning is focused on theory
- Intersegmental General Education Pattern (IGETC)
- Transfer Agreement Guarantee (TAG) & Transfer Academic Planner (TAP)
- 2.4 minimum GPA (2.8 non-residents)
- Campuses near Mt. SAC: UC Irvine, UC Riverside, & UC Los Angeles
- University housing opportunities
- Tuition average: \$13,000-\$15,000 per year

UC: www.universityofcalifornia.edu

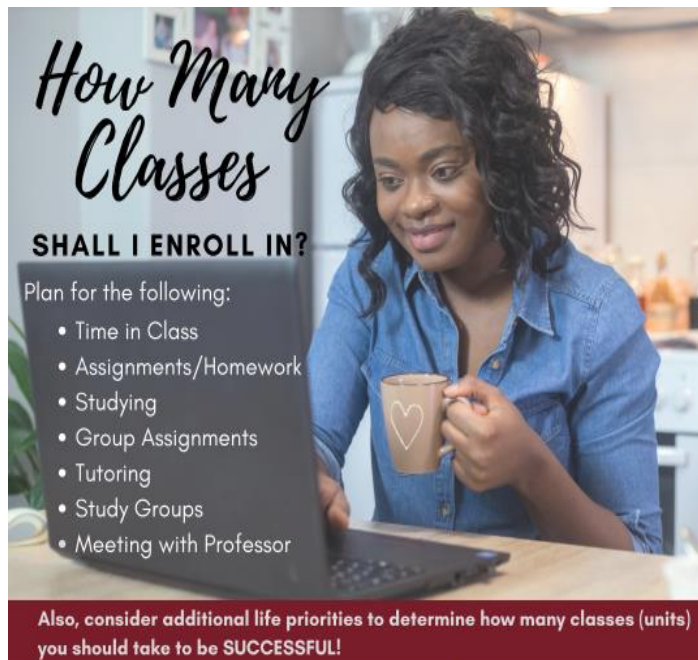


- 1 Major**
 Specific courses that support an area of study
 Science, Engineering, Mathematics & Technology
 (STEM) majors, [schedule a counseling appointment](#)
 before enrolling in courses.
- 2 English & Math**
 English is based on [AQ placement](#)
 Math is based on major/educational goal
- 3 General Education**
 A breadth of elective courses based on interest

 - [Associate Degree](#)
 - [CSU](#)
 - [IGETC \(UC/CSU\)-Preferred general pattern for transferring students.](#)
- 4 College Success Courses**
[Counseling courses](#) that focus on career/life
 planning, success strategies, transfer and
 educational planning.

Educational Planning Resources

- [Mt. SAC Catalog](#)
- [ASSIST.ORG \(CSU/UC major preparation\)](#)
- [GPS program maps \(suggested course sequences\)](#)
- [General Education patterns](#)
- [Counseling Courses](#)
- [How many courses \(units\) should I enroll in?](#)
- [Search for open courses](#)



How Many Classes

SHALL I ENROLL IN?

Plan for the following:

- Time in Class
- Assignments/Homework
- Studying
- Group Assignments
- Tutoring
- Study Groups
- Meeting with Professor

Also, consider additional life priorities to determine how many classes (units) you should take to be **SUCCESSFUL!**

Unit Recommendation

- 100% College Student - no other priorities..... 14-18 units
- 20 hours on non-student activities/priorities..... 12 units
- 30 hours on non student activities/priorities..... 9 units
- 40 hours on non student activities/priorities..... 3*-6 units

*Note: Financial Aid is available for enrollment in one class.

NOTES

NOTES