

**Mt. San Antonio College
President's Advisory Task Force on Fiscal Planning
Summary of March 23, 2011**

Task Force Members:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Laura Martinez | <input checked="" type="checkbox"/> Johnny Jauregui |
| <input type="checkbox"/> Linda Baldwin | <input checked="" type="checkbox"/> Art Morales | <input checked="" type="checkbox"/> Audrey Yamagata-Noji | <input checked="" type="checkbox"/> Liesel Reinhart |
| <input checked="" type="checkbox"/> Virginia Burley | <input checked="" type="checkbox"/> Bill Rawlings | <input checked="" type="checkbox"/> Jean Garrett | <input checked="" type="checkbox"/> Luisa Howell |
| <input type="checkbox"/> Jason Chevalier | <input checked="" type="checkbox"/> Denise Lindholm | <input checked="" type="checkbox"/> Eric Kaljumagi | <input checked="" type="checkbox"/> Michelle Williams |
| <input checked="" type="checkbox"/> Aida Ghorbani | <input checked="" type="checkbox"/> Annette Loria | <input type="checkbox"/> Joan Sholars | <input checked="" type="checkbox"/> Sarah Daum |
| <input type="checkbox"/> Alexandra Leon | <input checked="" type="checkbox"/> Art Gonzalez | <input checked="" type="checkbox"/> Diana Casteel | <input checked="" type="checkbox"/> Kate Scott (Guest) |
| | | <input checked="" type="checkbox"/> Terri Long | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Comments from Dr. Nixon	<p>Mike Gregoryk greeted the Task Force members and asked everyone to introduce themselves.</p> <p>Mike stated that everyone recently received Dr. Nixon's letter to the campus community stating that the first assignment to the Task Force will be an exercise in consensus- building for a shared understanding of the fiscal facts we know and anticipate and for an interpretation and application of the core mission to the processes of comprehensive assessment.</p> <p>Dr. Nixon stated that, every Wednesday he participates in a conference call with Scott Lay at the Community College League and, this morning they speculated on the chances for a June election. The chances for the extension of the tax rates are very slim, which translates into significant reductions for community colleges who could take a greater hit than the state health and welfare programs or K-12 districts.</p> <p>Dr. Nixon asked the Task Force members to be prepared for a \$13 million cut and prioritize what needs to be done and the way it is done. Also, do it in ways</p>	

	<p>that haven't been done in the past. It can't be business as usual. Dr. Nixon asked everyone to engage in conversations across the campus on what is important and central to the core mission. The Task Force members will develop a common understanding of the current fiscal situation and develop guidelines to inform the work conducted by the four teams; Instruction, Administrative Services, Student Services, and Human Resources.</p> <p>Dr. Nixon stated that each team will have a task assigned to them. Each team will assess all programs and services resulting in a written report that includes analyses, conclusions, and recommendations for change and expenditure reductions. The work will be informed by guidelines that the Task Force develops from its work on mission priorities and fiscal facts.</p> <p>When the four teams have completed their work, they will present their reports to the Task Force which will then use the data, analysis, and recommendations from the team reports to develop an integrated master report with recommendations.</p> <p>Dr. Nixon gave some examples of assumptions that relate to budget; categorical programs that were supported by one-time money, \$2.2 million; and basic skills funding, also supported from one-time money. The Board of Trustees will stay committed to these programs and consider these a high priority.</p>	
<p>2. Financial Information</p>	<p>Mike Gregoryk reviewed with the Task Force members a PowerPoint presentation titled "Understanding Mt. SAC's Budget, A Primer". Mike also explained the Budget Comparison History spreadsheets showing three scenarios. Mike asked everyone to consider the</p>	

	parameters, assumptions, and criteria. He encouraged Task Force members to submit agenda items using the portal.	
3. Portal	Kate Scott reviewed the "Portal Group Studio Guide," dated March 2011 with the Task Force members. Kate explained the training guide and how the President's Advisory Task Force on Fiscal Planning has been set up on the Banner Portal Group Studio. She explained how members can use the portal to communicate to each other and the campus community.	

FUTURE MEETING DATES (3:00 p.m. – 4:30 p.m.)

April 6, 2011 – Recital Hall Stage

April 20, 2011 – Building 6-160

May 4, 2011 – Building 6-160

May 18, 2011 – Founders Hall Dining Hall