

Mt. San Antonio College	Institutional Effectiveness Committee	July 15, 2009
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Attending:

<input checked="" type="checkbox"/> Debbie Boroch	<input checked="" type="checkbox"/> Priya Chaplot	<input checked="" type="checkbox"/> Jason Chevalier	<input checked="" type="checkbox"/> Michelle Grimes-Hillman
<input type="checkbox"/> Sheryl Hullings	<input checked="" type="checkbox"/> Paul Kittle	<input checked="" type="checkbox"/> Barbara McNeice-Stallard	<input type="checkbox"/> Joan Sholars
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Grace Hanson

Guests: Kate Scott, Kristina Allende

Minutes		
Item/Comments	Discussion/Outcome	
1.	<p>Review and work on IEC annual PIE summary report</p>	<ul style="list-style-type: none"> - Thanks, again, to each of the committee members who completed an assignment to summarize a section. - Draft 2 was compiled and shared. We examined the format section by section. There was general agreement on the format for the final summary. A few minor changes were suggested. - The 08/09 draft of the Strategic Objectives (SOs) report was reviewed and edits suggested. The final additions will be included in the PIE Summary Report. - We continued the discussion about recommendations to PAC regarding the next phase of college goals and strategic objectives. We will provide a re-write for College Goal #10 to remove the money piece. The recommendations were discussed further and will be added to the summary report: <ul style="list-style-type: none"> i. SOs for 09/10 AND to recommend the college create a more structured Strategic Plan ii. Change to Basic Skills Goal #10 iii. Additional College Goal on Institutional Planning (per Nixon recommendation/agreement) iv. Additional College Goal on persistence (per AS and AMAC discussions and AS Resolution) v. Making 2009 to 2010 "The Year of Improving the Use of Data" ("Y I Use Data") - Barbara and Priya will write an executive summary of the PIE Summary for the committee to consider for inclusion - Another section will be added to the PIE Summary report that focused on "Supporting Documents" that includes links to: <ul style="list-style-type: none"> i. VP Summaries ii. Committee Members reports: Strategic Objectives (BMS); Committee Accomplishments (BMS); Data Trends(Priya); Evaluation of PIE from VPs and Managers (Grace); Accomplishments Summary (Michelle GH). iii. Odette and Priya have almost finished a re-working of the Course-Level SLO Plan that Joan submitted earlier.
2.	<p>Next meeting</p>	<ul style="list-style-type: none"> - Wednesday, August 5, 2009.
<p>Future Activities</p> <ul style="list-style-type: none"> - Finish creation of final IEC Summary Report for 08-09 - Finish creation of 2009/2010 Strategic Plan - 	<p>Future meetings: all meetings in 4-205 at 1:30 pm unless otherwise noted</p> <p>Tentative schedule: Aug. 5, Aug. 19</p>	