Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
March 15, 2010

Members:

Victor Belinski, Chair X	Terri Beam X	Paul Kittle X
John Alvarez X	Meghan Chen X	Paulo Madrigal X
Shanti Atashpoush X	Grace Hanson	Dan Smith

Kate Scott (Minutes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
Reminder of ITAC Goals	ITAC's 2009-10 goals are: 1. Improve and increase campus communication via updated web pages. 2. Promote increased usage of college portal. 3. Support ongoing efforts to integrate technology across campus. 4. Investigate and support expansion of Help Desk services for students, faculty, and staff. 5. Encourage and support IT in providing increased technology training campus-wide.	
1. Review of February Minutes	The February minutes were approved as presented.	**The minutes will be posted to the ITAC webpage and the ITAC Group Studio.**
2. Update from PAC	Vic reported that based on the implementation of Banner 8, there might be a few functional changes to the Online Directory recommendation. Terri asked if the campus can start updating their information in the portal and Vic agreed that there will need to be an information campaign to campus users on how to update their information. Vic shared the portal usage statistics with PAC that showed only 20 students did not conduct some sort of registration or payment activity in the portal. Vic also reported at PAC that the smoking survey is active in the portal and, so far, more than 1,000 students have	**Vic will attend the next PAC meeting on April 7.**

	participated in the survey.	
3. Revisions to AP 3720	The committee reviewed the first draft of changes to AP 3720. The committee discussed breaking out employees and students as two separate groups with distinct needs. The out-dated technical language like not forwarding email and not using high bandwidth applications like net radio or internet videos needs to be removed. The group agreed that the College's infrastructure has improved so much and that student's rely on these types of internet activities so listing them as 'banned' was no longer accurate.	**The AP will continue to be modified and edited and brought back for additional discussion.**
4. Strategic Use of Campus Technology Investment	The committee discussed the large investment the campus has made in technology and if there are ways to use it more efficiently. The committee agreed that this would be a good topic for a Flex Day presentation. The presenter could introduce technology the campus already has and how it can be used in the classroom or the office.	**This item will continue to be discussed at ITAC.**
5. Other Items	The committee discussed future IT projects including informing community education students of how to access the portal and the potential re-design of the my.mtsac.edu portal page.	
6. Next Meeting	The next meeting is April 19 at 10:30 a.m. in Bldg. 6 Room 144.	**The agenda will be posted on the ITAC webpage and the ITAC Group Studio.**

<u>**FUTURE MEETING DATE**</u>
April 19, 2010
May 17, 2010