



**Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
December 3, 2012**

Members:			
Victor Belinski, Co-Chair X	Katalin Gyurindak X	Rich Lee X	Jim Smith
Shanti Atashpoush X	Phebe Hosea X	Paulo Madrigal X	Student (Vacant)
Meghan Chen X	Robert Jackson	Don Potter	Student (Vacant)
Jean Garrett X	Paul Kittle, Co-Chair X	Bill Rawlings X	Kate Scott (Minutes) X
ITEM	DISCUSSION/COMMENTS		ACTION/OUTCOME
1. Review of Minutes	The October 29 minutes were approved. Jean Garrett is the new faculty appointee to ITAC.		The minutes are posted online and in the ITAC Group Studio.
2. PAC Update	Vic Belinski reported that the last PAC meeting was cancelled. The next PAC meeting is December 12, 2012.		Information Only.
3. Update: AP 3720	Paul Kittle reported that AP3720 is on the Academic Senate agenda and will hopefully be voted on at the next meeting. If it is approved, it will move forward to PAC for approval.		Information Only.
4. Technology Master Plan (TMP)	The committee discussed the various teams' work on updating sections of the TMP. Vic reported that IT will review the Action Item suggestions and revise during the winter break for review by ITAC in spring. He is also reviewing the Ed Master Plan and the new key performance indicator document to see where they cross over with the TMP.		TMP items will be added to the spring ITAC agenda.
5. DL Report	Paul reported that the DL plan is almost finished. ITAC will review it in the spring. Meghan and Vic discussed the approval path for the DL plan. The Distance Learning Committee reports to the Curriculum & Instruction Council (C&I). Paul will check with Eric regarding the official approval path for the DL plan. ITAC may read the plan just to be aware of the technology components. Paul also reported that the Moodlerooms sandboxes will		Information Only.

	<p>be upgraded on December 13 and the production system will be upgraded at the end of December. He is encouraging all faculty to back-up their work.</p>	
<p>6. Other Items</p>	<p>Paul asked about the status of an online employee directory so students can contact their faculty members before classes start or before registering. Vic reported that there is now a directory available in the MountieAPP that includes email addresses and contact information. Meghan asked if it was only faculty and Vic reported that it includes all employees and even phone information for major departments and divisions. Vic will see if this directory can be added as a channel in the portal.</p> <p>The committee also discussed the merge versus meta course options in Moodlerooms to combine credit and non-credit courses. There does not appear to be an easy way to put classes together inside of the system.</p> <p>The committee discussed the spring meetings and agreed to place items related to the Student Success Plan on the agenda. Jean Garret commented that she liked the new faculty referral process that is available on Banner. Jean also likes the potential of the new DegreeWorks (Mountie Academic Plan MAP) system to let departments know what courses students are planning to take in the future.</p> <p>Future items for spring include the upgrade to Luminis 5, the implementation of Banner 9, and the change in registration priority processing based on the new Student Success guidelines.</p> <p>The next meeting is March 4, 2013 at 2:30 p.m. in LTC Room 144.</p>	<p>A portal reminder will be posted about one week before the meeting.</p>